

LYMAN PLANNING BOARD MINUTES

July 5, 2023

Call to Order: Chairman Donna Clark called the meeting to order at 6:20pm.

Roll Call:

Members – Tom Smith ex-officio ,Todd Landry, Donna Clark, Sandy McKee, Paul Rayburn, Diana McGrath – PB Coordinator

Meeting Minutes:

The minutes for June 7, 2023 were reviewed and approved. Landry motioned to accept the minutes as written, 2nd by Rayburn, all voted in favor.

Correspondence:

Todd Landry took home the May/June 2023 Town and City Magazine. There was no pertinent information in regards to Planning Board.

New Business:

A lengthy discussion on maybe using more than one consultant for different site plan reviews took place. Donna Clark suggested reaching out to Neal Brodin, the town's long-time consultant, to see if he is still interested in consulting for the town, since he no longer lives in the area and if so, confirm his fee. McGrath will reach out to Neal. A discussion took place on changing the consulting fees for site plan reviews from a flat rate to a minimum rate to be billed hourly. This would be in-line to what other towns are charging. Smith motioned to adjust the consulting fee from a flat rate to a minimum rate of \$100 to be billed hourly. 2nd by Landry, all voted in favor. The Board agreed that a further review of sub-division and lot line adjustment application fees is needed. McGrath will breakdown the fees at the next planning board meeting.

The Board continued their discussion or review from the online conference topic on ADU's or Accessory Dwelling Units, Chairman Clark read each requirement from section 806 of the Lyman Zoning Ordinance. The Board will continue to watch a section at a time of the online conference for Planning Board.

Clark motioned to adjourn the meeting at 7:19pm, 2nd by Rayburn, all voted in favor.

Next Regular Meeting Date: August 2, 2023

Approved Date: _____

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