

## **LYMAN PLANNING BOARD MINUTES**

### **May 06, 2020**

*As Chairman of the Lyman Planning Board, I, Thomas S Smith find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.*

*Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:*

**a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:**

*We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during the meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by calling 1-646-568-7788 and meeting ID: 609 941 674 and password: lymanpb, or by clicking on the following website address:*

<https://us02web.zoom.us/j/609941674?pwd=SUJabmZ6eDNVSHVJS2pTaXpQRmw5UT09>

**b) Providing public notice of the necessary information for accessing the meeting:**

*We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board of Selectmen at: LymanNH.org and the Town of Lyman, NH Facebook page.*

**c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:**

*If anybody has a problem, please call 838-5900 or email [lymanta@myfairpoint.net](mailto:lymanta@myfairpoint.net).*

**d) Adjourning the meeting if the public is unable to access the meeting:**

*In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.*

*All votes that are taken during this meeting shall be done by roll call vote.*

*The meeting is started by taking roll call attendance. When each member states their presence, please also state whether anyone is in the room with you during this meeting, which is required under the Right-to-Know law.*

**Call to Order:** Chairman Thomas S Smith called the meeting to order at 6:09 pm.

**Roll Call:**

Members – Thomas S Smith, ex-officio Bruce Beane, Todd Landry,  
Alternates - Donna Clark, Les Poore  
Abutters – Patricia O'Brien  
Planning Board Coordinator - Tabbetha Shosa

**Meeting Minutes:**

The minutes for February 5, 2019 were reviewed. Todd Landry motioned to approve the minutes as written, 2<sup>nd</sup> by Bruce Beane, all voted in favor by roll-call vote: Todd Landry-Aye, Thomas Smith-Aye, Bruce Beane-Aye.

**Correspondence:**

None

**Old Business:**

None

**Election of Officers:**

Todd Landry motioned to elect Thomas S Smith as Chairman for the coming year, 2<sup>nd</sup> by Bruce Beane, all voted in favor by rollcall vote. Todd Landry-Aye, Bruce Beane-Aye, Les Poore-Aye, Thomas S Smith-Aye.

Todd Landry motioned to elect Roberta Aldrich as Vice Chairman, Thomas S Smith 2<sup>nd</sup>, all voted in favor by rollcall vote. Todd Landry-Aye, Bruce Beane-Aye, Les Poore-Aye, Thomas S Smith-Aye.

Thomas S Smith motioned to elect Todd Landry as Secretary, 2<sup>nd</sup> by Bruce Beane, all voted in favor by rollcall vote. Todd Landry-Aye, Bruce Beane-Aye, Les Poore-Aye, Thomas S Smith-Aye.

**New Business:**

Tabbetha explained that regularly scheduled meetings may be postponed due to COVID 19. The board will be updated with future meeting dates as the town receives more information on new policies and mandates during this time.

Todd Landry motioned to unseat Chairman Smith for the hearing and seat Les Poore in Roberta Aldrich's spot, 2<sup>nd</sup> by Les Poore, all voted in favor by roll call vote: Todd Landry-Aye, Les Poore-Aye, Bruce Beane-Aye.

Les Poore motioned to have Todd Landry as Acting Chairman for the hearing, 2<sup>nd</sup> by Bruce Beane, all voted in favor by roll call vote: Les Poore-Aye, Bruce Beane-Aye, Todd Landry-Aye.

**Public Meeting – Earl M Grange Subdivision:**

Acting Chairman Landry opened a Public Meeting at 6:25 pm to receive an application from surveyor Thomas Smith on behalf of owner Earl M Grange for a Subdivision for properties at Under the Mountain Rd., Map 215 Lots 013 & 014-001 containing approximately 307.84. If the application is accepted as complete, a public hearing will immediately follow.

Acting Chairman Landry explained the purpose of the meeting and read from the subdivision application which proposed creating a new 8 acre lot with the existing house and a second lot containing approximately 21.51 acres. He confirmed the public meeting and hearing were noticed as required and certified letters were sent to all abutters. Payment in full for all fees had been received. One abutter, Patricia O'Brien, was in attendance. It was noted that Planning Board consultant Neil Brodien reviewed the plan prior to the meeting and the couple technical issues he found had been corrected. After the Board reviewed the documents presented, Bruce Beane motioned to accept the application as complete, 2<sup>nd</sup> by Les Poore, all voted in favor by role call vote. Bruce Beane-Aye, Les Poore-Aye, Todd Landry-Aye.

**Public Hearing - Earl M Grange Subdivision:**

Acting Chairman Landry then announced he was opening a Public Hearing on the above subdivision application at 6:30 pm. Surveyor Thomas Smith presented the plan and explained that Grange wished to subdivide the 29.51 acres property, which has one dwelling on it, into two lots with the house on an 8.09 acre parcel and the second lot containing the remaining acreage. A review of the plat against the subdivision checklist showed everything to be in order. Hearing no further questions or comments, Chairman Landry closed the hearing. After some discussion among Board members, Bruce Beane made a motion to approve the subdivision as presented, 2<sup>nd</sup> by Todd Landry, all voted in favor by role call vote. Bruce Beane-Aye, Todd Landry-Aye, Thomas S Smith-Aye, Les Poore-Aye. The Mylar and five paper copies of the plat will be signed by board members within three business days.

Acting Chairman Landry closed the public meeting at 6:40 pm.

**Next Regular Meeting Date:** Scheduled as needed due to Covid 19

Les Poore was unseated.

**Adjourn:** Bruce Beane motioned to adjourn the meeting at 6:45 pm, 2<sup>nd</sup> by Les Poore, all voted in favor by role call vote. Bruce Beane-Aye, Todd Landry-Aye, Thomas S Smith-Aye, Les Poore-Aye.

**Approved Date:** \_\_\_\_\_

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