

Town of Lyman, New Hampshire

ANNUAL REPORT

Year Ending December 31, 2015

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WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant - Donna Clark

Office Hours: Monday, Wednesday, Thursday 8:30 am - 3:30 pm
Phone: 838-5900 Fax: 838-6818 Email: lymanta@myfairpoint.net

Selectmen meet biweekly on Monday evenings at 6:00 pm.
Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

Bruce Beane, Chairman (2016) 838-5277
Stephen Moscicki (2017) 444-0363
James Trudell (2018) 838-6089

Town Clerk/Tax Collector

Carol Messner

Phone: 838-6113 Fax: 838-6818 E-mail: lymantc@myfairpoint.net

Office Hours: Monday and Wednesday 8:00 am - 3:30 pm

Thursday 8:00 am - 1:30 pm

(Monday evening by appointment only)

Planning Board

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900.

Zoning Board of Adjustment

Meets as needed. For information contact the Zoning Board at 838-5900.

Road Crew

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603

Located at 225 Dodge Pond Road, Lyman, NH 03585

Animal Control Officer

Michael Slavtcheff: 838-2415

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Ann Baker, Checklist Supervisor, at 838-5907. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Zoning permits (needed for all construction), driveway permits and pistol permits may be obtained through the Selectmen's Office.

Fire Permits

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

Cutting Wood and Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog Licenses (due each April) and Vehicle Registrations

See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Lisbon Life Squad (non-emergency): 838-2211

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Trash Disposal

Obtain dump permit sticker and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Saturday 8-3, Sunday 8-12, Wednesday 1-5

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

James Trudell (2018)
Stephen Moscicki (2017)
Bruce Beane, Chairman (2016)

Planning Board

(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)

Les Poore (2018)
Brian Wohlleb (2018)
Thomas Messner (2017)
Roberta Aldrich, Chairman (2016)
Bruce Beane, Ex Officio (2016)
Donna Clark, Alternate (2018)
Allen Gombas, Alternate (2018)
Rosemary Colombi, Alternate (2017)

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)

Michael O'Brien (2018)
Patricia Slavtcheff (2018)
Robert Chenevert, Chairman (2017)
Brian Santy (2017)
Patricia O'Brien (2016)
Linda Stephens, Alternate (2017)

Administrative Assistant

Donna Clark

Moderator

Philip Clark (2016)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Scott Stuart, Road Crewperson

Bookkeeper

Donna Clark

Tax Collector

Carol Messner (2016)
Cynthia Schieman, Deputy

Town Clerk

Carol Messner (2016)
Cynthia Schieman, Deputy

Treasurer

Celine Presby (2016)
Janice Choate, Deputy

Ballot Clerks

Allen Gombas Elaine Burkham Nancy Labbay Florence Corey

Cemetery Committee

Brett Presby
James Trudell
Perry Williams

School Board

Stephen Sherry (2017)
Beth Hubbard (2016)

Conservation Commission

Lisa Linowes (2018)
James Seidel, Chairman (2017)
Les Poore (2016)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Ann Baker, Chairman (2020)
Larry Schieman (2018)
John Murray (2016)

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Sandra Moscicki (2018)
Nancy Landry (2017)
Lisa Linowes (2016)

Drug & Alcohol Testing Supervisor/Safety Coordinator

Donna Clark

Welfare Officer

Donna Clark

Forest Fire Warden

Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator

Board of Selectmen

Health Officer

Stanley Borkowski

Emergency Management Director

Michael O'Brien

Regularly Scheduled Meetings

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

DEDICATION

DONNA CLARK, ADMINISTRATIVE ASSISTANT



This year the Selectmen would like to dedicate the Annual Report to our Administrative Assistant, Donna Clark. We would like to thank Donna for all the time and effort she has unselfishly given to make the great Town we live in. She is kind, courteous and caring to everyone in her Town. She has worked tirelessly to improve her knowledge and skills throughout the years and the results show in our smooth running Town.

The Selectmen respect Donna's knowledge and include her in a great deal of the conversations and decisions made throughout the year. Her input has always been and will continue to be extremely valuable to each one of us.

As some of us at the Town Offices reach the autumn of our time here in Lyman government, Donna should be extremely proud of where she has brought us today.

Thank you, Donna, for all you have done for the Selectmen as well as the Town of Lyman.

RESULTS OF THE 2015 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the TENTH day of MARCH 2015; polls to open at ELEVEN O’CLOCK in the morning and will not close before SIX O’CLOCK in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at SEVEN O’CLOCK in the evening.

Article 1. *To choose all necessary Town Officers for the ensuing year.*

Present were Moderator: Phil Clark, Selectmen Chairman: Jim Trudell, Selectman: Steve Moscicki, Selectman: Bruce Beane, Administrative Assistant (AA): Donna Clark, and Town Clerk/Tax Collector (TC/TX): Carol Messner. At 7:00 pm Moderator Clark called the meeting to order and read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (three year term):	James Trudell, 44 votes
Planning Board (three year term):	Les Poore, 44 votes
Planning Board (three year term):	Brian Wohlleb, 34 votes
Board of Adjustment (three year term):	Michael O’Brien, 42 votes
Board of Adjustment (three year term):	Patricia Slavtcheff, 38 votes
Board of Adjustment (two year term):	Brian Santy, 2 votes
Board of Adjustment (one year term):	Brian Santy, 2 votes
Trustee of the Trust Fund (three year term):	Sandra Moscicki, 42 votes
Trustee of the Trust Funds (two year term):	Nancy Landry, 2 votes

Article 2. *To see if the Town will vote to raise and appropriate the sum of Three Hundred Eighty-Three Thousand Five Hundred Forty-Seven Dollars (\$383,547) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

<i>Executive</i>	47,820
<i>Election, Reg., Vital Statistics</i>	36,616
<i>Financial Administration</i>	37,655
<i>Legal Expenses</i>	3,000
<i>Personnel Administration</i>	61,280
<i>Planning</i>	5,755
<i>Zoning</i>	1,300
<i>General Government Buildings</i>	39,205
<i>Cemetery</i>	7,000
<i>Insurance otherwise not allocated</i>	8,000
<i>Advertising & Regional Assoc.</i>	2,035
<i>Other General Government</i>	700
<i>Ambulance</i>	7,862
<i>Fire</i>	18,950

<i>Emergency Management</i>	7,620
<i>Solid Waste Disposal</i>	48,160
<i>Health Officer</i>	1,180
<i>Animal Control</i>	1,530
<i>Health Agencies</i>	4,909
<i>Welfare Administration</i>	680
<i>Welfare Vendor Payments</i>	3,000
<i>Parks and Recreation</i>	110
<i>Library</i>	1,200
<i>Patriotic Purposes</i>	100
<i>Other Culture</i>	2,400
<i>Conservation</i>	200
<i>Principal on Long Term Notes</i>	8,275
<i>Interest on Long Term Notes</i>	3,505
<i>Interest on TAN</i>	3,500

Moderator Clark read the Article aloud. It was moved by John Murray and seconded by Bryson Yawger. The audience of 23 people viewed the “2014 Net Appropriation – Actual & 2015 Budget Summary – Proposed” form which was displayed on the overhead projector. Trudell noted that the 2015 proposed budget is \$22,276 more than the 2014 budget. This would mean approximately a \$.33 per \$1,000 increase in taxes however the School Budget taxes are projected to be reduced by \$.56 per \$1,000 so they are hoping the town tax and the school tax combination will result in an overall reduction in taxes again this year. He explained that the Town Hall building addition is not complete but with the approval of 2015 funds we should see completion this summer. They also plan to replace the septic holding tank with a State approved septic system. Trudell then went line by line down through the “2014 Actual & 2015 Proposed Budget” Summary which he displayed on the overhead projector. Article 2 is up by \$46,353 due mainly to the building addition, septic system and added health insurance.

Clark called for any further discussion. With none, he re-read the Article and called for a vote. All ayes. Article 2 was **PASSED** and closed.

Article 3. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty Thousand Three Hundred Ninety Dollars (\$220,390) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by Selectmen)*

Highway Administration	\$108,590
Highway Maintenance	\$111,250
Street Lighting	\$ 550

Clark read the Article aloud which was moved by Nancy Labbay and seconded by Bryson Yawger. Trudell mentioned the planned 3% salary increase for the Road Agent and Crew and praised their work. Richard Hubbard is the highway temporary help and he also does a great job. There will be no blasting or crushing this year. They will lay out

the 3,000 yards of ledge pack they have stockpiled. We used one and a half times the amount of sand we used the previous winter. They are working on the Bridge Replacement Program. Three bridges have been red-flagged but only one needs actual repair. The other two need certification to prove that they meet specifications. By adding this \$25,000 to the Bridge Replacement Fund balance, and adding one more appropriation in 2016, we should have enough to repair that one bridge. It is on Mountain Meadows Rd.

Clark called for any further discussion. With none, he re-read the Article and called for a vote. All ayes. Article 3 was **PASSED** and closed.

Article 4. *To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article aloud. It was moved by Nancy Labbay and seconded by Gerard Landry. Trudell displayed and reviewed the “2015 Equipment Replacement Fund”. In order to continue following the Schedule we would need to add \$50,000 to the fund. There was some discussion about 10 versus 6 wheelers. Trudell says Road Agent Smith will make the ultimate decision but all agree the 10 wheeler saves time and fuel and is actually very maneuverable.

Clark called for any further discussion. With none, he re-read the Article and called for a vote. All ayes. Article 4 was **PASSED** and closed.

Article 5. *To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Highway Bridge Replacement & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article aloud. It was moved by Nancy Labbay and seconded by Flo Corey. The Bridge Replacement Plan and the Bridge Replacement Fund was discussed earlier in the evening. Trudell repeated that this \$25,000 is necessary to have enough in the fund for the anticipated repairs.

Clark called for any further discussion. With none, he re-read the Article and called for a vote. All ayes. Article 5 was **PASSED** and closed.

Article 6. *To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Five Thousand Dollars (\$5,000) to go into the fund. This sum to come from fund balance and no amount to be raised from taxation. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article. It was moved by Nancy Labbay and seconded by Bryson Yawger. New State legislative rules allow us to create a fund for unanticipated expenses. This contingency fund, if not needed, would be returned to the general fund. Any

expenditures would need to be reported. The amount would need to be raised and appropriated and voted upon each year.

There was no further discussion so Clark re-read the Article and called for a vote. All ayes. Article 6 was **PASSED** and closed.

Article 7. *To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article. It was moved by Nancy Labbay and seconded by Gerard Landry. Trudell stated that the revaluation price quoted was better than anticipated and half was paid out of the fund last year and half will be this year. The revaluation is State mandated.

There was no further discussion so Clark re-read the Article and called for a vote. All ayes. Article 7 was **PASSED** and closed.

Article 8. *To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be placed in the Office & Computer Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article. It was moved by Tim Carignan and seconded by Nancy Labbay. Money is added to this fund each year in an attempt to be proactive.

There was no further discussion so Clark re-read the Article and called for a vote. All ayes. Article 8 was **PASSED** and closed.

Article 9. *Resolved that the State of New Hampshire provide a comprehensive meaningful system of funding for State Education needs. To see if the Town will vote to ask our governor and state legislators to reform state funding for education with that reform to be directed to significant reduction of property taxes. The record of the vote approving this article shall be transmitted by written notice from the Select Board to the governor and state legislators informing them of the instructions from their constituents within 30 days of the vote. (Majority vote required)*

Clark read the Article. It was moved by Nancy Labbay and seconded by Bryson Yawger. Trudell thought this sounded like a good idea except for the fact that the always rising School tax is twice the amount of the Town tax. Costs are always increasing and State contributions to Towns are decreasing. Resident Carignan asked if there was any plan which accompanied this Article and was told no. Resident T. Messner asked where this Article originated and was told it came from a Selectman in Webster, NH and it had some interest in several towns and possibly the backing of several State representatives. Messner said Town property taxes paying for our school costs is preferable to the State paying. We would have to pay the State in any case for the State to have the funds, and in so doing would gain a middle man and lose more control. If property tax does not cover the education costs, the State would create some other tax, income or sales, to

cover the costs. Government closest to home is best he believes. Resident Larry Schieman thought this sounds like we are asking for a sales or income tax, or both, and how much property tax would it save us and for how long? Resident Yawger asked if Lisbon placed this Article on their warrant and was told they didn't know. Selectman Beane said it may come down to whether you feel the State will do a better job of handling your money or the Town. Resident Al Gombas interpreted the Article as saying we want the State to reform what they already have jurisdiction over. Resident Carignan said if property tax is reduced another way to get money, another form of tax, will be created by the State. Trudell said Lyman's State aid has also been decreasing.

There was no further discussion so Clark re-read the Article and called for a vote. All Nays. Article 9 was **DEFEATED** and closed.

Article 10. *To transact any other business that may legally come before the Meeting.*

Trudell announced the Lisbon School Meeting will be held Wednesday, March 18th at 7:00 pm. He thanked the Lyman Community Group for all their efforts and said the Dodge Pond Day was successful and fun. Resident Murray said the ledge used on several of the roads needs attention as this year's crushing left arrowheads which punctured two of his tires. Many agreed they had also lost tires. Trudell said it is a learning experience and they want to hear about the problems that residents experience. They are trying different crushing sizes and they are trying double rolling. Resident Landry, Chairman of the Lyman Community Group, thanked the Selectmen and everyone for supporting them and reminded all about getting their "Ice Out" raffle tickets. Yawger said we are blessed to have the Selectmen that we have. Trudell said we have a great town and really good people. We all know how to figure things out together. He is happy and proud to live in this town. With no further discussion on Article 10 Moderator Clark thanked all for coming and adjourned the meeting at 8:25pm.

The Lyman Board of Selectmen
James Trudell, Chairman
Bruce Beane
Stephen Moscicki

Respectfully submitted,
A TRUE COPY, abridged, ATTEST
Carol Messner, Lyman Town Clerk

The meeting minutes in their entirety are filed at the Town Clerk's office.

2015 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	742
Valuations	
Non-Utility Land Value:	\$36,312,400.00
Current Use Credits:	(19,842,202.00)
Non-Utility Improvements Value:	42,309,100.00
Utility Value:	1,111,200.00
Exempt Property Value:	<u>(1,385,800.00)</u>
Valuation Before Exemptions	58,504,698.00
Exemptions Applied:	<u>(110,000.00)</u>
Net Valuation:	58,394,698.00
Net Non-Utility Valuation:	57,283,498.00
Net Utility Valuation:	1,111,200.00
Taxes	
Property Tax:	1,120,154.00
Veterans Credits Applied:	<u>(12,700.00)</u>
Total Tax Bills:	\$1,107,454.00

**2015 STATEMENT OF APPROPRIATIONS
TAXES ASSESSED AND TAX RATE**

Town		
Gross Appropriations	\$689,437.00	
Less: Revenues	(355,153.00)	
Add: Overlay	23,957.00	
War Service Credits	<u>12,700.00</u>	
Net Town Appropriation	\$370,941.00	
Special Adjustment	<u>.00</u>	
Approved Town Tax Effort	370,941.00	
Town Rate		\$ 6.35
School Portion		
Regional School Apportionment	791,273.00	
Less: Equitable Education Grant	(147,617.00)	
Less: State Education Taxes	<u>(143,021.00)</u>	
Approved Local Education Tax Effort	500,635.00	
Local School Rate		8.57
State Education Portion		
Approved State Education Tax Effort	143,021.00	
State School Rate		2.50
County Portion		
Approved County Tax Effort	105,555.00	
County Rate		1.81
Total Rate		19.23
Total Property Taxes Assessed	1,120,152.00	
Less: War Service Credits	<u>(12,700.00)</u>	
Total Property Tax Commitment	\$1,107,452.00	

2015 TAX EDUCATION RATE CALCULATION
Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 st Coop Lisbon Regional	2 nd Coop	Total
Cost of Adequate Education	.00	\$290,638.00	.00	\$290,638.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	147,617.00	.00	147,617.00
District's Share - Retained State Tax*	.00	143,021.00	.00	143,021.00
		"Excess" State Taxes		.00
		Total State Taxes		143,021.00
Local Education Tax*	.00	500,635.00	.00	500,635.00

***Pay These Amounts to School = Total \$643,656.**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

2015 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment:

1985	Morbark	Chipper
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	6-Wheel Truck
1999	Caterpillar	Grader
2001	Ingersoll-Rand	Vibratory Roller
2004	Trail Boss	Equipment Trailer
2007	International.....	10-Wheel Truck
2010	Caterpillar	Backhoe
2014	Dodge Ram 5500	Dump Truck
Pressure Washer, Rock Rakes, Plows, Sanders		

Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push
		Mower, Utility Trailer

Forest Fire Equipment:

(Including 1952 Strickland M100 Utility Trailer, 10235)	800.00
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Land, Buildings and Contents:

Town Hall/Office Building & Land	\$378,100.00
Furniture & Equipment	50,000.00
Highway Department Buildings & Land	262,700.00
Vehicles, Equipment & Supplies	500,000.00
Grange Hall Community Assoc. Building & Land	174,900.00
Furniture & Equipment	5,000.00
Dodge Pond Road Quarry (Map 206/Lot 003)	41,900.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	12,600.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	15,000.00

Property Acquired by Tax Deed:

Arlene Drive (Map 233/Lot 022) – 12/27/1999	11,300.00
Clough Hill Road (Map 240/Lot 001) – 07/25/2013	99,300.00
Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	5,600.00
Dodge Pond Road (Map 216/Lot 027) – 07/25/2013	8,300.00
Hurd Hill Road (Map 210/Lot 033) – 08/02/2010	20,500.00
Pond Road (Map 219/Lot 035) – 07/25/2013	13,200.00
Hurd Hill Road (Map 216/Lot 101) – 07/30/2015	191,700.00

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2015.

Auto Permits Issued for 2015.....	\$ 118,324.00
Titles	266.00
State Motor Vehicle Registration Fees	2,664.00
Dog License Fees for 2015	1,203.00
Dog License Penalties.....	401.00
Vital Statistics	420.00
UCC's	240.00
Insufficient Check Penalties00
Filing, Pole, Checklist, Wetland, Other Fees	<u>300.00</u>
 Total Receipts	 \$123,818.00

Respectfully submitted,

Carol M. Messner

Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2015

DEBITS

	Levy 2015	Levy 2014	Levy 2013
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$133,125.63	\$0.00
Land Use Change Taxes - #3120	0.00	0.00	0.00
Timber Yield Taxes - #3185	0.00	0.00	0.00
Property Tax Credit Balance	(97.81)		
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,107,454.00	0.00	0.00
Land Use Change Taxes - #3120	1,352.90	0.00	0.00
Timber Yield Taxes - #3185	17,519.85	0.00	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	0.00	0.00	0.00
Interest - Late Tax - #3190	<u>189.52</u>	<u>7,760.84</u>	<u>0.00</u>
TOTAL DEBITS	\$1,126,418.46	\$140,886.47	\$0.00

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$984,769.01	\$ 91,831.14	\$0.00
Land Use Change Taxes	1,352.90	0.00	0.00
Timber Yield Taxes	17,519.85	0.00	0.00
Interest	189.52	6,485.34	0.00
Penalties	0.00	1,275.50	
Excavation Tax @\$0.02/yd	0.00	00.00	0.00
Converted To Liens (Principal only)	0.00	41,061.49	0.00
Abatements Made:			
Property Taxes	00.00	233.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	123,390.13	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Timber Yield Taxes	0.00	0.00	0.00
Property Tax Credit Balance	<u>(802.95)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,126,418.46	\$140,886.47	\$0.00

SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2015

DEBITS

	Levy 2014	Levy 2013	Levy 2012
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$33,721.71	\$29,843.23
Liens Executed During Fiscal Year	44,663.31	0.00	0.00
Interest & Costs Collected	<u>913.17</u>	<u>3,045.01</u>	<u>10,305.89</u>
TOTAL LIEN DEBITS	\$45,576.48	\$36,766.72	\$40,149.12

CREDITS

Remitted To Treasurer Redemptions	\$10,929.57	\$12,910.26	\$23,861.49
Interest & Costs Collected - #3190	913.17	3,045.01	10,305.89
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	3,888.32	3,914.65	3,433.57
Unredeemed Liens End of Year - #1110	<u>29,845.42</u>	<u>16,896.80</u>	<u>2,548.17</u>
TOTAL LIEN CREDITS	\$45,576.48	\$36,766.72	\$40,149.12

TREASURER

Fiscal Year Ended December 31, 2015

The Town borrowed one sum of \$600,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of 1.7% per annum. The tax anticipation note, in the form of a line of credit, was issued on April 21, 2015 and was due on December 28, 2015. The Town only had to use \$500,000. This line of credit plus interest was paid in full on December 1, 2015 in the amount of \$503,288.35 saving \$3,753.84 in interest.

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$55.60 in interest and shows a balance of \$199,384.43 as of December 31, 2015.

The Insured Cash Sweep (ICS) account with Woodsville Guaranty Savings Bank earned \$75.16 in interest and shows a balance of \$110,195.92 as of December 31, 2015.

The Lyman Housing Improvement Program certificate of deposit was closed upon maturity and the \$17,738.64 balance was transferred into a new checking account for the same purpose. It earned \$1.86 in interest and we paid out \$19.00 for checks for this account leaving a balance of \$17,721.50.

Respectfully submitted,

Celine Presby
Treasurer

TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account
 Beginning Balance as of January 1, 2015 \$ 137,385.59

Month	Receipts (+)	Orders (-)
January.....	\$ 44,801.93	\$ 93,423.96
February.....	63,889.30	96,453.80
March.....	183,447.21	170,041.75
April.....	44,600.46	59,506.53
May.....	163,338.16	101,558.69
June.....	198,570.51	200,463.47
July.....	85,947.39	105,845.34
August.....	140,713.61	159,314.49
September.....	21,387.91	68,202.20
October.....	147,784.23	95,106.88
November.....	566,934.30	432,567.34
December.....	<u>390,976.45</u>	<u>407,908.17</u>
January – December Totals	\$2,052,391.46	\$1,990,392.62

Beginning Balance	\$ 137,385.59
+ Total Receipts	<u>+2,052,391.46</u>
Subtotal	2,189,777.05
- Total Orders Paid	<u>-1,990,392.62</u>
Balance as of December 31, 2015	\$ 199,384.43
Woodsville Guaranty Savings Bank – Checking Account	
Woodsville Guaranty Savings Bank – Insured Cash Sweep	\$ 110,195.92

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes (lines of credit) and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes to tax liens.

Respectfully submitted,
 Celine Presby
 Treasurer

2015 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:	
Property Tax Current Year 2015	\$984,063.87
Property Tax Interest Current Year 2015	48.09
Property Tax Previous Years	139,532.46
Property Tax Interest Previous Years	18,423.09
Yield Tax 2015	17,519.85
Yield Tax Interest 2015	133.89
Land Use Change Tax 2015	1,352.90
Land Use Change Tax Interest 2015	7.54
Prepayments/Overpayments	705.14
Property Tax Lien: Property Taxes	41,061.49
Property Tax Lien: Interest	3,067.32
Property Tax Lien: Costs and Fees	534.50
Subtotal	1,206,450.14
From Town Clerk:	
Motor Vehicles	118,324.00
Motor Vehicle Titles	266.00
State Motor Vehicle Registration Fees	2,664.00
UCCs	240.00
Dog Licenses	1,203.00
Dog License Penalties & Fines	401.00
Vital Statistics	420.00
Town Clerk Other Revenue	300.00
Subtotal	123,818.00
From State of New Hampshire:	
Highway Block Grant	87,874.46
Rooms & Meals Tax Distribution	26,016.13
Subtotal	113,890.59
From Other Sources:	
Selectmen's Office	43.05
Planning Board	361.00
Zoning Board of Adjustment	125.00
Building Permits	150.00
Pistol Permits	280.00
Trash Bags and Dump Stickers	725.00
Lyman's Share of Recycling Center Revenue	23,535.44
Forest Fire Reimbursement	169.61
Miscellaneous	231.40
Cemetery Lots and Items	2,400.00
Gifts and Donations	170.00
Health Insurance Reimbursement (Elected Officials)	17,949.24

Sale of Tax Deeded Property	4,664.39
Rebates - Eversource	900.00
Insufficient Check Bank Charge	-10.00
Tax Anticipation Notes/Line of Credit	500,000.00
WGSB NOW Account Interest	55.60
Transfers To/From WGSB Insured Cash Sweep	105,000.00
Transfers To/From Capital Reserve Funds	<u>-48,517.00</u>
Subtotal	608,232.73
From Tax Collector	1,206,450.14
From Town Clerk	123,818.00
From State of New Hampshire	113,890.59
From Other Sources	<u>608,232.73</u>
Total Receipts	\$2,052,391.46

Respectfully submitted,
Celine Presby
Treasurer

2014 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and the aggregate remaining fund information of the Town of Lyman as of and for the year ended December 31, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the “*Basis for Adverse Opinion on Governmental Activities*” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman, as of December 31, 2014, or to the changes in financial position thereof for the year then ended.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Town of Lyman as of December 31, 2014, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management’s Discussion and Analysis - Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman’s basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

SELECTMEN'S REPORT 2015

Yet another year has slipped by and been put in the Lyman history books. This year we saw the Town Hall addition completed which we believe blended nicely into the existing structure. We also finally put in a real septic system which we've wanted to do for years. This will eliminate the cost of pumping the holding tank twice a year.

Tom, Scott and Richard laid out ledge pack in several places with the largest concentration on Skinny Ridge Rd. This year we have mixed some gravel in with the ledge pack in order to make a smoother packed road as the final product. We have changed culverts, ditched, graded roads, put winter sand up and maintained equipment. Again, we are so grateful for the road crew - Tom, Scott and Richard. It's because of these gentlemen that we have been able to extend, by years, the replacement of equipment which saved thousands of dollars for the Town.

This coming year we are planning to again blast and crush ledge pack at the quarry and put it on various roads in Town. We will also be putting up winter sand and salt, ditching, grading, mowing and working on equipment. We also plan to purchase a new Town truck in accordance with the equipment replacement plan and its capital reserve fund which is reviewed every year and seems to be working very well. We hope that the Bridge Repair & Replacement capital reserve will have the same results. We, as Selectmen, have tried to anticipate all the items and situations that could present themselves to the bottom line for taxpayers so that there are few surprises at tax time and that we maintain a constant and fair tax rate now and in the future.

It will be a busy year for all our Town employees, giving the taxpayers the services they deserve. There are so many other things that Carol, Donna, Cindy, Scott, Tom and Richard do that are too numerous to list. The Selectmen and townspeople are so lucky to have them. We hope, when the time comes, the next people to hold these positions will pick up where these great individuals leave off and keep the Town moving in a positive direction. Don't get us wrong, no one is leaving at this point, but that day will come soon enough and we hope we are ready.

Once again, the Selectmen would like to thank Administrative Assistant Donna Clark, Town Clerk/Tax Collector Carol Messner, Road Agent Tom Smith and Road Crewman Scott Stuart for all they have done for our Town over the past year. Without them, our Town would not run as smoothly and efficiently. We would also like to thank all the other people who contribute to our well run Town - Treasurer Celine Presby, Deputy Town Clerk/Tax Collector Cindy Schieman, part-time Road Crewman Richard Hubbard, Planning Board and Zoning Board of Adjustment members, School Board members, Conservation Commission and Cemetery Committee members, Fire Wardens, Animal Control Officer, Moderator, Supervisors of the Checklist and Ballot Clerks, Trustees of the Trust Funds, Emergency Management Director and Health Officer. Thank you all for your countless hours of dedication to your positions to benefit our Town of Lyman. The Lyman Community Group has also done an excellent job bringing our townspeople closer together in a social way by sponsoring or participating in many events.

Respectfully submitted,
Lyman Board of Selectmen
Bruce Beane
Steve Moscicki
Jim Trudell

2015 GENERAL FUND - UNAUDITED
Statement of Appropriations and Expenditures
(Non-GAAP Budgetary Basis)

	Appropriations 2015	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 47,820.00	\$ 46,211.00
Election and Registration	36,616.00	33,608.00
Financial Administration	37,655.00	36,964.00
Revaluation of Property	22,500.00	22,500.00
Legal	3,000.00	2,823.00
Personnel Administration	61,280.00	56,925.00
Planning and Zoning	7,055.00	2,267.00
General Government Buildings	59,205.00	47,043.00
Cemeteries	7,000.00	5,000.00
Insurance, not otherwise allocated	8,000.00	6,881.00
Advertising and Regional Associations	2,035.00	2,145.00
Other	<u>5,700.00</u>	<u>455.00</u>
Total General Government	297,866.00	262,822.00
Public Safety:		
Ambulance	7,862.00	7,862.00
Fire Department	18,950.00	14,525.00
Emergency Management	<u>7,620.00</u>	<u>5,531.00</u>
Total Public Safety	34,432.00	27,918.00
Highways and Streets:		
Administration	108,590.00	106,371.00
Highways & Streets	112,733.00	104,984.00
Street Lighting	<u>550.00</u>	<u>517.00</u>
Total Highways and Streets	221,873.00	211,872.00
Sanitation:		
Solid Waste Disposal	<u>48,160.00</u>	<u>47,290.00</u>
Total Sanitation	48,160.00	47,290.00
Health:		
Administration	1,180.00	789.00
Animal Control	1,530.00	1,548.00
Health Agencies	<u>4,909.00</u>	<u>4,909.00</u>
Total Health	7,619.00	7,246.00

Welfare:		
Administration	680.00	590.00
Vendor Payments	<u>3,000.00</u>	<u>2,237.00</u>
Total Welfare	3,680.00	2,827.00
Culture and Recreation:		
Parks and Recreation	110.00	.00
Library	1,200.00	1,200.00
Patriotic Purposes	100.00	140.00
Other	<u>2,400.00</u>	<u>2,251.00</u>
Total Culture and Recreation	3,810.00	3,591.00
Conservation:		
Administration	<u>200.00</u>	<u>.00</u>
Total Conservation	200.00	.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	3,505.00	3,508.00
Interest on Tax Anticipation Notes	<u>3,500.00</u>	<u>3,288.00</u>
Total Debt Service	15,280.00	15,067.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>8,000.00</u>	<u>13,300.00</u>
Total Capital Outlay	8,000.00	13,300.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>80,500.00</u>	<u>80,500.00</u>
Total Other Financing Uses	80,500.00	80,500.00
Total Appropriations and Expenditures	<u><u>\$721,420.00</u></u>	<u><u>\$672,433.00</u></u>

2015 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues
(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$334,284.00	\$350,716.00
Land Use Change	1,350.00	1,353.00
Timber/Yield	17,500.00	17,520.00
Interest and Penalties on Taxes	<u>18,000.00</u>	<u>18,613.00</u>
Total Taxes	371,134.00	388,202.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	165.00	240.00
Motor Vehicle Permit Fees	115,800.00	121,254.00
Building Permits	100.00	150.00
Other	<u>2,300.00</u>	<u>2,304.00</u>
Total Licenses, Permits and Fees	118,365.00	123,948.00
Intergovernmental:		
State:		
Meals and Rooms Distribution	26,016.00	26,016.00
Highway Block Grant	87,872.00	87,874.00
Federal:		
Other	<u>200.00</u>	<u>.00</u>
Total Intergovernmental	114,088.00	113,890.00
Charges For Services:		
Income from Departments	<u>24,500.00</u>	<u>34,841.00</u>
Total Charges For Services	24,500.00	34,841.00
Miscellaneous:		
Sale of Municipal Property	5,800.00	7,064.00
Interest on Investments	150.00	131.00
Insurance Dividends & Reimbursements	.00	21.00
Other	<u>400.00</u>	<u>1,393.00</u>
Total Miscellaneous	6,350.00	8,609.00
Other Financing Sources:		
Transfers In	<u>31,983.00</u>	<u>31,983.00</u>
Total Other Financing Sources	31,983.00	31,983.00
Total Revenues and Other Financing Sources	666,420.00	<u>701,473.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>55,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$721,420.00</u>	

2015 COMBINED BALANCE SHEET - UNAUDITED
Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$310,050.00	\$ 20,075.00	\$330,125.00
Taxes Receivable	152,680.00		152,680.00
Intergovernmental Receivable	33,240.00		33,240.00
Restricted Assets - Investments	217,771.00		217,771.00
Total Assets	<u>\$713,741.00</u>	<u>\$ 20,075.00</u>	<u>\$733,816.00</u>
LIABILITIES			
Accrued Salaries and Benefits	\$ 2,573.00	\$	\$ 2,573.00
Due to Other Governments	288,162.00		288,162.00
Total Liabilities	<u>\$290,735.00</u>	<u> </u>	<u>\$290,735.00</u>
FUND BALANCES			
Nonspendable			
Permanent Fund (principal)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest)		1,254.00	1,254.00
Committed			
Expendable Trust Funds	217,771.00		217,771.00
Housing Improvement		17,721.00	17,721.00
Unassigned	179,670.00		179,670.00
Total Fund Balances	<u>397,441.00</u>	<u>20,075.00</u>	<u>417,516.00</u>
Total Liabilities and Fund Balances	<u>\$688,176.00</u>	<u>\$ 20,075.00</u>	<u>\$708,251.00</u>

* Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

The notes to the basic financial statements are an integral part of this statement.

AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending	Principal	Interest	Total
December 31, 2015			
2016	8,271.00	3,193.00	11,464.00
2017	8,271.00	2,866.00	11,137.00
2018	8,271.00	2,547.00	10,818.00
2019	8,271.00	2,229.00	10,500.00
2020	8,271.00	1,916.00	10,187.00
2025-2025	<u>41,359.00</u>	<u>4,778.00</u>	<u>46,137.00</u>
Totals	\$82,714.00	\$17,529.00	\$100,243.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2015 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$ 90,985.00</u>	<u>\$.00</u>	<u>\$ 8,271.00</u>	<u>\$ 82,714.00</u>

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2015 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/15
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>\$82,714.00</u>
Total					<u>\$82,714.00</u>

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2015 consist of the balance of the 2015-2016 district assessment due to the Lisbon Regional School District in the amount of \$288,162.00.

ROAD AGENT'S REPORT 2015

We had another safe and productive year. Brush was cleared from the intersection of Hurd Hill Road and Lyman Road, Mitchell Park, around the Grange Hall, Moulton Hill Cemetery and along area roadways. Asplundh also made major improvements by cutting back trees and brush in the power line rights-of-way.

Ditching was done on Ash Hill Road, Brook Road, Goldmine Road and Moulton Hill Road. Culverts were replaced on Under the Mountain Road, Quebec Road and Moulton Hill Road. Scott also hauled winter sand from Presby's pit in Lisbon.

Crushed ledge was put down on Goldmine Road, Ott Drive, Sugarway Drive, and Skinny Ridge Road. We are trying different techniques when grading. Watering is one that seems to be working well.

Part-time helper Richard Hubbard was another big part of a productive year helping with ditching, culvert replacements, installing drainage at the Town Hall and ditching around the Grange Hall.

The dump body and body sub-frame on the 1999 Sterling truck were rebuilt and painted with the help of Joe Hurley. A 15-ton used equipment trailer was purchased to enable us to move the roller around as needed.

We have started working with Michie Corporation on the process of replacing the red-listed bridge on Mountain Meadows Road.

Our plans for 2016 are to continue crushing ledge at the Town-owned quarry to complete Skinny Ridge Road and move on to other roads that don't have ledge pack on them.

With the Town's support, we hope to have a second 10-wheel Dump Truck which will make us more efficient hauling ledge pack to roads further from the quarry, hauling winter sand to the shop, and plowing and sanding.

Scott and I continue to maintain town equipment, buildings and roads to the best of our abilities and are thankful to have had taxpayer support in all that we have and will accomplish.

Safe travels.

Respectfully submitted,
Tom Smith, Road Agent

TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2015

May 18, 2015 per the 2015 Town Meeting Warrant:

1. Article 4 - Added \$50,000 to the Town's existing Highway Equipment Fund.
2. Article 5 - Added \$25,000 to the Town's existing Highway Bridge Replacement & Repair Fund.
3. Article 6 - Added \$3,000 to the Town's existing Property Tax Revaluation Fund.
4. Article 7 - Added \$2,500 to the Town's existing Office and Computer Equipment Fund.

Actions per order of the Lyman Select Board: The following actions were completed in accordance with the October 5, 2015 and December 14, 2015 votes of the Board of Selectmen.

1. Transferred \$22,500 from the Property Tax Revaluation Fund into the Town of Lyman general fund. This amount represented payment due to Commerford Nieder Perkins per a 2014-2015 contract to the Update portion of the 2-year revaluation project;
2. Transferred \$4,200 from the Highway Equipment Fund into the Town of Lyman general fund. This amount represented payment to Blackmount Equipment Inc for the purchase of a used 2004 Trail Boss Trailer for the Highway Department;
3. Transferred \$1,483 from the Office and Computer Equipment Fund into the Town of Lyman general fund. This amount represented payment to Fearless Computing Inc. for the purchase and installation of a Dell Optiplex 3020 computer for the Deputy Town Clerk's office.
4. Transferred \$3,800 from the Highway Bridge Replacement & Repair Fund into the Town of Lyman general fund. This amount represented payment due to Michie Corporation for Wetland and Hydrologic Analysis engineering services for the Mountain Meadows Bridge replacement project.

Other activity: In 2015, the program administration and investment advisor for the New Hampshire Public Deposit Investment Pool ("NHPDIP") transferred from Cutwater Asset Management to PFM Asset Management LLC. The transition was largely transparent. Additional security procedures have been instituted under PFM that will further protect Lyman's trust accounts from inappropriate access.

On December 16, 2016, the Trustees convened to review 2015 activities. At the meeting, the Trustees adopted the 2016 Trustees of the Trust Funds Investment Policy for Lyman. The Trustees also voted to waive compensation for their work and asked that the Select Board return any funds to the Town's General Fund.

The Trustees wish to thank Christine Meserve for her service. We are also very happy to welcome Nancy Landry as our new Trustee. Nancy was elected to the open two-year term in March 2015.

Respectfully submitted,

Lisa Linowes
Sandi Moscicki
Nancy Landry

Trustees of the Trust Funds

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
06/21/21	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 78,230.82	\$ 50,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	9,946.46	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	816.07	0.00	0.00
03/30/94	Legal Expense	10,528.91	0.00	0.00
07/03/95	Property Tax Revaluation	33,608.34	3,000.00	0.00
05/04/98	Forest Fire Equipment	2,619.45	0.00	0.00
03/19/01	Landfill Monitoring	3,699.53	0.00	0.00
12/21/06	Future Land Acquisition	302.08	0.00	0.00
05/27/07	Office & Computer Equip.	4,310.41	2,500.00	0.00
05/20/14	Hwy Bridge Replace & Repair	25,002.51	25,000.00	0.00
03/19/10	Building Repair & Maint.	<u>25.08</u>	<u>.00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$169,089.66	\$80,500.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$170,189.66	\$80,500.00	\$ 0.00

December 31, 2015

INCOME

Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year	Grand Total of Principal & Income at End of Year
\$ 0.00	\$ 250.00	\$ 413.23	\$.67	0.00	\$ 413.90	\$ 663.90
0.00	200.00	71.50	.24	0.00	71.74	271.74
0.00	200.00	316.85	.48	0.00	317.33	517.33
0.00	100.00	154.57	.24	0.00	154.81	254.81
0.00	200.00	71.61	.24	0.00	71.85	271.85
<u>0.00</u>	<u>150.00</u>	<u>224.33</u>	<u>.36</u>	<u>0.00</u>	<u>224.69</u>	<u>374.69</u>
\$0.00	\$ 1,100.00	\$1,252.09	\$ 2.23	\$ 0.00	\$1,254.32	\$ 2,354.32
\$-4,200.00	\$124,030.82	\$ 0.00	\$ 90.07	\$ 0.00	\$ 90.07	\$124,120.89
0.00	9,946.46	0.00	6.73	0.00	6.73	9,953.19
0.00	816.07	0.00	.55	0.00	.55	816.62
0.00	10,528.91	0.00	7.13	0.00	7.13	10,536.04
-22,500.00	14,108.34	0.00	15.35	0.00	15.35	14,123.69
0.00	2,619.45	0.00	1.77	0.00	1.77	2,621.22
0.00	3,699.53	0.00	2.50	0.00	2.50	3,702.03
0.00	302.08	0.00	0.20	0.00	0.20	302.28
-1,483.00	5,327.41	0.00	3.84	0.00	3.84	5,331.25
-3,800.00	46,202.51	0.00	35.44	0.00	35.44	46,237.95
<u>.00</u>	<u>25.08</u>	<u>0.00</u>	<u>.01</u>	<u>0.00</u>	<u>.01</u>	<u>25.09</u>
\$-31,983.00	\$217,606.66	\$ 0.00	\$ 163.59	\$0.00	\$ 163.59	\$217,770.25
\$-31,983.00	\$218,706.66	\$1,252.09	\$ 165.82	\$0.00	\$1,417.91	\$220,124.57

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

Two Lot Line Adjustments were approved in 2015.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Thomas Messner-Chairman, Roberta Aldrich-Vice Chairman, Les Poore-Secretary, Bruce Beane-Ex-Officio, Brian Wohlleb

Alternate Members: Rosemary Colombi, Donna Clark, Allen Gombas

Respectfully submitted,
Les Poore, Secretary

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 838-5900.

There were two applications for variances in 2015.

Zoning Board of Adjustment Members: Robert Chenevert-Chairman, Brian Santy, Michael O'Brien, Patricia O'Brien, Patricia Slavtcheff

Alternate Member: Linda Stephens

Respectfully submitted,
Rosemary Colombi, Secretary

CONSERVATION COMMISSION REPORT 2015

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town. RSA 36-A directs Conservation Commissions to:

“Conduct researches into its local land and water areas.” The Lyman Master Plan is an example.

“Seek to coordinate the activities of unofficial bodies organized for similar purposes.” The Conservation Commission can serve as a contact point for groups who might have similar interests.

“Keep an index of all open space and natural, aesthetic or ecological areas ... all marshlands, swamps and all other wetlands.” A Natural Resource Inventory (NRI) is such an example. The Lyman Conservation Commission works with the NH Department of Environmental Services to provide local comments on wetland permits.

And finally, “keep accurate records of its meetings and actions.” The Lyman Conservation Commission is a public body and minutes of the meetings are kept in the Town Office.

Conservation Commission members Jamie Seidel and Les Poore met with the Board of Selectmen in April to discuss easements and specifically the Town holding an easement. After some discussion, it was recommended that the Town not get involved in easement holding. The Town could assist landowners who may have an interest in an easement by providing contact information with local land trusts.

Information regarding well water testing was provided to the Town. Supplies and instructions for collecting and submitting samples for testing are now available through the Selectmen’s Office.

The Conservation Commission met in December to discuss the newly revised NH Fish and Game/UNH Cooperative Extension Service Wildlife Action Plan. It was proposed to look into having this information explained at an informational meeting in the spring of 2016, perhaps with Lisbon and Landaff. There is good information in this plan, and it was proposed to integrate some of it into the Town’s Master Plan.

Chairman Jamie Seidel also provided input at the December 16th Lyman Hazard Mitigation Plan Update Committee meeting.

Respectfully submitted,

James Seidel, Chairman for
Lisa Linowes and Les Poore

LYMAN COMMUNITY GROUP 2015 ANNUAL REPORT

The annual Pot-Luck Supper was the opening event for the Lyman Community Group in 2015. An evening of food and sociability was enjoyed by all.

Sunshine and warm temperatures for Dodge Pond Day resulted in a large group of people enjoying food, dog sled rides, visiting and the grand finale, the brave souls who participated in the dip. Thanks to the Doubleday Family and the Lisbon Cold Water Rescue team for making this a fun and safe day.

The Dodge Pond Ice-Out Contest was our next project. As April began many people were anxiously awaiting the melting of the ice. Finally the big day came - April 23rd at 3:25 pm - and the lucky winner received \$439.00.

April finally arrived, and all the roadside rubbish showed up again. With the assistance of many Lymanites we conducted a clean-up day. Many bags of rubbish were collected as well as four televisions and many tires. Thanks to all participants in helping to keep our community looking good.

The Lyman Summer Social was successful with good food and music. Thanks to the Selectmen for making this an annual event to gather and socialize with our neighbors.

In October, the LCG decided they would like to plant some flower bulbs at all Cemeteries. Bulbs were planted around the fences on the roadside and will hopefully result in many flowers blooming around the cemeteries.

Seventy-five people chose to remember family and friends at the Memory Tree lighting. Afterwards, cocoa and cookies were enjoyed.

We would like to thank all Lymanites for their support during the last year. We extend an invitation to all residents to participate in our events and attend the meetings. Bring new ideas and help make Lyman a great place to live in. Meetings are held the third Tuesday of the month at 6:00 pm at the Town Hall.

Respectfully submitted,

Janice Choate
Jerry Landry
Co-chairs

LISBON PUBLIC LIBRARY

Librarian's Report 2015

Circulation of Resources

Adult materials loaned	4,432
Children's materials loaned	746
	<hr/>
Total	5,178

Little City Thrift Store donated children's books of our choosing from Little Village Toy & Book Shop each month.

Kerry and Ruth Marshall made a very generous donation to the library's Handicapped Accessible Entrance Fund.

Members of Friends in Council provided snacks for the children during our summer reading program. The Lisbon Public Library was the recipient of a grant which paid in part for a performance by Juggler Bryson Lang.

The Library hosted its first annual plant sale in May 2015. It was a huge success for both the Library and gardeners. The second annual sale will be held on May 21st. Donations of plants for the sale will be greatly appreciated.

Throughout the year the Library provided current reading material for children and adults. For patrons who prefer to use electronic reading and listening devices we are members of an online consortium. Using your Library card number, you can access the digital files from our website; lisbonpubliclibrary.org.

If you have an interest in your family's past, you can access Heritage Quest through our website. Telephone the Library to receive the password.

Once again the Library assisted the Lisbon Lions Club with their holiday book drive.

Respectfully submitted,

Karla Houston
Librarian

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 78th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The Club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for our semi-monthly meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The new swimming pool constructed on the community field in 2012 continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

In addition to athletic programs, the Club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, Story Time with Santa at the Lisbon Library, the Halloween party in conjunction with Lisbon Main Street, a bonfire for the Homecoming Soccer Game, and we make a donation from tree sales proceeds to our local food bank. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, and of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,
Tucker Clark
President, Lisbon Lions Club

LISBON LIFE SQUAD

The Lisbon Life Squad Members would like to again thank the community for the continued support that you show for us.

During this past year the Lisbon Life Squad responded to approximately 263 calls for medical emergencies, auto accidents and fire standbys. This includes 210 calls in Lisbon, 33 calls in Lyman, and 8 calls in Landaff. We then had several mutual-aid calls to area towns; 7 calls in Bath, 3 calls in Woodsville, 1 call in Monroe, and 1 call to Corinth VT.

We would like to thank the mutual-aid system also; when we have asked for assistance, they have not hesitated to help us.

We would also like to give a very special thank you to the area businesses for allowing members of the Life Squad and Lisbon Fire Department to leave our regular jobs to respond to the emergencies that arise in our community.

We would also like to thank Tom Hartwell for his years of service in the military and for him returning to the Life Squad.

We will continue on the town wide 911 numbering system in the spring to help us identify each location.

We are also continuing to move forward with the plans to erect a new Fire & Life Squad building in town in the near future, and we are thankful for all the input and suggestions we have acquired over the past couple of years.

We are also in the process of trying to purchase a new ambulance for the community.

Once again thank you for all of the support we have received over the years.

Respectfully submitted,

Dave Combs

Director, Lisbon Life Squad

Lisbon Life Squad Members

Dave Combs-EMT

Jeremy Dodge-Paramedic

Peter Nightingale-AEMT

Matt Champagne-EMT

Edward Daniels-Paramedic

Cindy Taylor-AEMT

Mark Taylor-EMT

Jennifer Taylor-EMT

Scott Champagne-EMR

Audrey Champagne-AEMT

Barb Deming-EMT

Gary Gagnon-Paramedic

Kristyna Champagne-AEMT

Conner Quinn-EMT

Hale Fitzgerald-Paramedic

Tom Hartwell-AEMT

Jeff Dodge-EMR

LISBON MAIN STREET, INC

2015 Annual Report

Thank you for your past support of Lisbon Main Street, Inc. LMSI continues to provide services and offerings to residents of Lyman along with Lisbon and Landaff. Our board membership encourages participation by residents of all three towns. To support our activities we are asking the Town of Lyman for \$400 for the 2016 year.

What does Main Street do with the money Lyman shares with us? Here's some information about what we accomplished in 2015, and what we plan for 2016.

The Main Street philosophy emphasizes economic development, enriching activities, attractive downtowns, and promotion of strong communities. Some of our activities in 2015:

- Published two issues of the Lisbon BizNews, delivered at no charge to all residents.
- Organized Lisbon's Lilac Festival.
- Ran a weekly Farmers' Market for local growers and producers June through Sept.
- Coordinated the annual September Flea Market.
- Collaborated with the Lisbon Lions Club to organize the annual Pumpkin Festival and Costume Contest.
- Provided promotional materials to open businesses for Small Business Saturday.
- Organized annual Shop in Lisbon Day, Christmas decorating contest, tree lighting, and caroling.
- Provided four free Summer Concerts.
- Conducted landscaping, decorating, and cleanup in Lisbon's downtown.
- Established a Volunteer Collaboration Committee comprised of volunteer organizations from Lisbon, Lyman, and Landaff.
- Established an area community calendar for local organizations to post their happenings.
- Conducted Business Afterhours events at participating businesses.
- First annual volunteer recognition dinner.

For 2016, we will continue the activities listed above. Additionally, we will update and publish the popular Business Directory with free listings for local businesses from Lisbon, Lyman, and Landaff and delivered at no charge to all residents. We are also planning a second Volunteer Recognition Dinner and Reception with the Volunteer Collaboration Committee. We feel strongly that building an interactive community that includes Lisbon, Lyman, and Landaff makes life better for residents in all three towns. Thank you for helping make that intention a reality.

Please don't hesitate to call if you have questions about Main Street's activities, ideas for our Committees or Board, or just want to chat about the communities we share and love.

Respectfully submitted,
Brett Jock
President, Lisbon Main Street, Inc.

ABOVE THE NOTCH HUMANE SOCIETY

Over the last two years the Town of Lyman has supported our organization by contributing two hundred and fifty dollars from the town budget. We greatly appreciated this support. We have to raise about twenty-five thousand dollars annually to maintain our program. We are all volunteers and our organization takes care of stray and unwanted dogs in our local communities. In addition to taking care of the animals we also work with the authorities on animal cruelty and neglect investigations. Over the last several years we have provided low cost spay/neuter clinics in addition to local low cost shot clinics. We also work with the local food bank and help provide free pet food for those families that qualify.

Last year in Lyman we rescued a young dog that was hit by a car and was found abandoned, living in the cemetery. We took care of his medical needs and got him current on his shots and found him a wonderful home. Recently, we tried to help locate two lost dogs in Lyman and they are now home.

Please consider this request for continued support at your town meeting.

Respectfully submitted,

Richard W. Larcom
President, ATNHS

PEMI-BAKER SOLID WASTE DISTRICT 2015 Annual Report

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 269 households participated in the program - our highest turnout since 2006. It was estimated that over 17,000 tons of material was collected. Total expenses for this year's program were \$24,671. The District was awarded a grant from the State of NH for \$5,572, received a \$5,000 donation from Casella Waste, and received \$4,000 from North Country Council to off-set coordination expenses. The net expenditures for the program were \$10,099 (a cost of \$.31 per resident).

In 2016, the District will once again hold collections in Littleton (Sunday, August 28th) and in Plymouth (Saturday, September 24th). Individual residents can help to minimize the District's disposal costs and reduce the toxicity of the waste stream by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint may be disposed of in your household trash.

2016 could be challenging for many recycling facilities. The slump in prices paid for processed recyclables is likely to have ramifications on everyone's budget. When selling your recyclables, be sure to call multiple brokers as prices can vary between brokers. Even small differences can add up to significant dollars over the course of a year. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at pemibakerswd@yahoo.com

Respectively submitted,

Dan Woods, Secretary

NORTHERN HUMAN SERVICES WHITE MOUNTAIN MENTAL HEALTH 2015 Director's Report

As the safety net provider of behavioral health services for the twenty two towns in upper Grafton and lower Coos counties, White Mountain Mental Health strives to assure that everyone in the community, regardless of income or insurance status, has access to high quality services, delivered by caring and well trained mental health professionals. Services include evaluation in crisis situations, short-term, solution-focused counseling offered to adults, children and families, comprehensive life-long supports to persons suffering from severe and persistent mental illness, and treatment focused on recovery from addiction, with a special focus on the high percentage of persons dually diagnosed with mental illness and substance abuse. Our goal is to make mental health treatment an accepted and easily accessible component of general good health.

As the world has become more complex, the possibility has increased that you or someone in your circle of family and friends will experience a serious emotional crisis. Town funding means that cost will not be a barrier to receiving the care needed to return to good health. Town funding also enables us to continue to offer local offices in Lancaster, Littleton, Lincoln and Woodsville, as well as 24/7 emergency evaluations from all of our offices and from local hospital emergency departments.

Some of the highlights of 2015:

- Several of our clinical staff members have completed advanced training in evidence-based practices. We are extremely proud of our excellent and dedicated clinical staff.
- We have welcomed a new full-time psychiatrist, Dr. Megan Carman, who joins our Medical Director, Dr. Eric Van Leuven in the provision of psychiatric care.
- Our commitment to the Grafton County Mental Health Court continues, which allows persons suffering from a mental illness to get the help they need.
- We continue to offer home visits to the elderly as well as to persons who need support with daily activities. Most of our services, in fact, occur outside of our buildings.
- Children and families have been a focus this year, with expansion of our services to very young children, including consultation to pre-schools and daycare settings.
- Suicide Prevention is a key priority for us, as well as our partners at NAMI-NH, with many efforts underway to educate teachers, law enforcement, community caregivers and the general public regarding the importance of recognizing and appropriately reacting to potential suicide.

This year 4 people from the Town of Lyman received 28.58 hours of services, thanks to your appropriation.

Respectfully submitted,

Jane C. MacKay
Area Director

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

2015 Annual Report for Town of Lyman

North Country Home Health & Hospice Agency provides quality home health care that includes nursing, rehabilitation, hospice, social services and homemakers, companion and respite care programs in 21 towns of Grafton and Coos County. This past year in Lyman we provided services to 17 clients, and provided 375 visits in the town. We are committed to our community in that we provide many community health clinics and screenings such as free blood pressure, blood sugar, and health education programs as well as immunization, foot care, and wound care clinics. North Country Home Health and Hospice also provides Tele-health monitoring to our clients at no cost. These monitors are placed in the client's home to collect data such as blood pressure and other vital signs which are transmitted via the client's telephone line to our office. This allows for daily monitoring of our clients for improved outcomes.

Our Hospice program provides a comprehensive and holistic approach to end of life care that includes a skilled, multidisciplinary team of caregivers and volunteers. Hospice includes medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Hospice volunteers provide valuable support to those living with a life-limiting illness. Our Compassionate Care program provides skilled care, at no cost, to those who are not eligible for traditional hospice services.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team is able to monitor health problems and provide disease management within the home setting that helps prevent more costly health care such as hospitalization and long term institutional care. North Country Home Health & Hospice Agency is committed to provide services in Lyman to support clients and their families to remain in the comfort of one's home in a safe and supportive environment to improve overall health outcomes in the community.

AMERICAN RED CROSS

The American Red Cross of New Hampshire and Vermont is a non-profit organization dedicated to helping the New Hampshire and Vermont communities prepare for, respond to and recover from local disasters. These services help thousands of residents each year, and would not be possible without the help of generous donors and hundreds of local volunteers working together 365 days a year, 24 hours a day.

This past year, the American Red Cross provided the following services throughout the two states:

- Red Cross disaster volunteers responded to 354 local disasters, helping over 1,000 people.
- We installed over 500 smoke detectors in homes through our Home Fire Campaign.
- 283 Nurse Assistants and 26 and Phlebotomists graduated from our trainings.
- We held 510 blood drives and collected 120,000 units of blood.
- We connected 317 military members with their families and loved ones with the help of our Service to the Armed Forces department.
- We currently have over 1,330 volunteers throughout the two states that help make these services happen.

The American Red Cross provides all its emergency relief services free with no support from federal or state governments. In order to be able to provide these services, the Red Cross reaches out to partners in the community like the Town of Lyman for funding. It is for this reason that the American Red Cross of New Hampshire and Vermont respectfully requests a donation of \$250.

As you know, disaster can strike at any time without warning, and the American Red Cross is committed to being in the Town of Lyman and its surrounding areas to help. Lyman is currently the home to 550 residents. Your donation will go a long way in ensuring that these citizens receive the support they need when confronted by disaster.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope no disasters hit your area, rest assured that the American Red Cross will be there to help you if they do.

Respectfully submitted,

Shannon Meaney
Development Specialist of
New Hampshire

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC

Tri-County Community Action/Grafton County is requesting \$1,250 in funding from the Town of Lyman at your 2016 Town Meeting to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to provide low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance, and organizations assistance and by effectively linking households with CAP assistance programs and using community resources.

Below is a breakdown of the assistance that the Grafton County Community Contact office provided to the 62 residents of Lyman who have been served over the last year from July 1, 2014 to June 30, 2015.

Service Provided	Households	Dollar Amount
Fuel Assistance	26	\$21,465.00
Weatherization	3	16,459.00
Electric Assistance	22	11,585.29
Total Assistance		\$49,509.29

AMMONOOSUC COMMUNITY HEALTH SERVICES

2015 Report

In 2015, ACHS celebrated 40 years of **providing comprehensive primary preventive health care to anyone, regardless of their ability to pay.** Support from the **Town of Lyman** is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. Our sliding fee scale for payment of services provides a vehicle for uninsured and underinsured patients to get the health care they need in a timely manner. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

Access to affordable dental and oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS opened the first community oral health program in northern New Hampshire on the ACHS-Littleton campus in January of 2015. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this program, please visit our website: www.ammonoosuc.org/services/dental.

Services Provided

- Primary Preventive Medical Care - Family Practice - Prenatal Care through Geriatrics
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling
- Dental & Oral Healthcare - The ACHS Dental & Oral Health Center opened full-time in January 2015
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

ACHS Statistics (FY 2014-2015)

- Number of Visits: Medical 32,048, dental 1,233 (6 months), behavioral 3,142
- Value of free medications provided to our patients: \$363,772
- Total value of discounted health care services provided to our patients: \$1,058,283

Town of Lyman Statistics

- Total # of Patients – 162
- Total # of Medicare Patients – 34
- Total # of Sliding Fee Scale Patients – 11
- Total # of Medicaid Patients – 14
- Total # of Self-Paying Patients – 5

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSEd
Chief Executive Officer

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2015 Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2014-2015, 28 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted 16 Lyman residents:

- Older adults from Lyman enjoyed 161 balanced meals in the company of friends in the center's dining room.
- They received 570 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyman residents were assisted by the Littleton outreach worker on 19 occasions and by ServiceLink on 51 occasions.
- Lyman volunteers contributed 332 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2014-2015 was \$8,426.15.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,

Roberta Berner
Executive Director

NORTH COUNTRY COUNCIL, INC. 2015 ANNUAL REPORT

As the regional planning commission serving the 51 municipalities and 25 Unincorporated Places of northern New Hampshire, North County Council (NCC) continued to provide a wide range of services in 2015. Some of the highlights:

- Drop-in office hours around the region increased opportunities to provide assistance.
- Revolving loan fund helped several area businesses keep their doors open and workers employed.
- Traffic count program enabled municipalities, businesses, and NHDOT to monitor trends and evaluate future needs.
- Administration of payments for volunteer driver program enabled many residents to access medical appointments and other basic needs.
- Assistance with day-to-day planning and zoning questions, master plans, zoning and regulation updates, and review of development proposals such as the Balsams redevelopment gave local officials and volunteer boards access to professional planning expertise.
- Staff support for the Connecticut River Joint Commission Local River Subcommittees enabled review and input on proposals such as the future plans of the Conte Refuge and Northern Pass.
- Assistance to businesses with disaster preparedness won a NADO Innovation Award.
- Advocacy on behalf of North Country communities resulted in inclusion of the region's top highway needs in the Ten Year Plan being presented to the Legislature.
- Development of plans for the region's scenic byways ensured continued designation of these important tourism resources under the state program.
- Training for transfer station operators increased efficiency and compliance with state rules.
- Collection of household hazardous wastes meant fewer toxic materials entering the region's groundwater.

The Council is comprised of Representatives from each member community. We look forward to hearing from your community's Representatives about emerging issues and needs that our staff should be focusing on in the coming years.

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

The past year has been a tremendous one for the **Boys & Girls Club of the North Country** – because of Lyman's continued support. It is this support that allows us to continue to help area children succeed academically, socially and physically while preparing them for great futures! This past year four children from Lyman have had the benefit of our programs. Let's continue to support them!

With your continued support we can do even better! We are committed to our mission of providing a fun, safe and positive place for all children of the North Country under the guidance of our caring adults.

Our progress continues to be encouraging but our work is far from over. We want to be able to reach more kids. There are many more kids in the North Country region that need to be introduced to the BGCNC so they can start their great futures. They can't wait. Our community can't wait. With your continued help and support we can continue to ensure that every child who enters the doors of our Club leaves with the skills necessary to be a valuable, productive member of our community.

On behalf of the hundreds of kids we serve, our Board, our volunteers and our staff we really appreciate your continued support. Thank you so very much.

Respectfully submitted,

Dee McKown, Board member and Lyman resident
Bill Bedor, Board Chair
Eric Frydman, Executive Director
Boys & Girls Club of the North Country

SUPPORT CENTER AT BURCH HOUSE

The Support Center at Burch House is a private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. We respectfully request that you place \$270 in funding, the equivalent of .50 per resident, either in your 2016 budget or on the 2016 town warrant to support the essential services that we provide in your community.

In fiscal year 2015, the Support Center at Burch House provided services to 413 victims of violence in our catchment area, including 35 units of service to three residents of Lyman. All of our services are provided free of charge.

Support Center at Burch House Services FY 2015

Victims Served by Crime Type:

Domestic Violence: 291
Sexual Assault: 84
Stalking: 31
Other Domestic Violence Related Crimes: 7
Total Victims: 413

Hours of Direct Assistance: 2,267

Hours of Service to the Community: 9,368

Total Hours: 11,635

Number Served by Shelter and Direct Services: 2,659

Units of Service Provided: 14,433

Total Services Provided: \$445,137

With the support of Lyman and other municipalities in our service area, we can continue to provide high quality services to people in need. We sincerely appreciate your support and thank the citizens of Lyman in advance for their consideration. Your past support has been immensely helpful to victims and survivors in our community.

Respectfully submitted,

Nicolle Slattery
Client Services Director

UNH COOPERATIVE EXTENSION 2015 Annual Report

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Here are some of our noteworthy impacts during the past calendar year:

- Dave Falkenham collaborated with the County to begin a timber sale on the County forest lands. After Dave's departure in July, Jim Frohn was hired in December as our new County Forester.
- Michal Lunak began a research project looking at the economic feasibility of producing dairy beef in the North Country.
- Donna Lee partnered with two local schools to develop a 4-H presence in their community.
- Lisa Ford continued to promote healthy living practices, educate youth, parents, adults, and seniors about smart food choices and being physically active.
- Geoffrey Sewake was a successful co-applicant on two Northeast Regional Center for Rural Development grants totaling \$20,000.
- Jessica Sprague taught ServSafe® courses along with other food safety and food preservation programs. She is working with the food safety team to develop farm food safety programming.
- Along with colleagues in four states, Heather Bryant continued work on a five year, multi-state research project looking at fertilizer requirements for high tunnel tomatoes.
- Volunteer Master Gardeners began work on planning the first Master Gardener training program held in the North Country in ten years; it was conducted in the Fall of 2015.

Be sure to look for us on Facebook and Twitter and on-line at www.extension.unh.edu

Respectfully submitted,

Heather Bryant
County Office Administrator

REPORT FROM YOUR NORTH COUNTRY SENATOR JEFF WOODBURN

Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages. I'm proud to have been the prime sponsor of the law that extends the same economic development opportunities available to all communities to our unincorporated towns. The so-called Balsams bill is an essential part of the redevelopment of the former grand resort in Dixville.

We've made important bipartisan investments that disproportionately benefited our region in the previous sessions and I will fight efforts to repeal them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities. Over the course of my time in office, I have assisted thousands of individuals with issues large and small. I consider it a great compliment when someone feels comfortable enough to contact me and trust that I will intercede on their behalf when they are in a time of need.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,
Jeff Woodburn
North Country Senator

30 King Square, Whitefield NH 03598
Jeff.Woodburn@leg.state.nh.us 603.271.3207

REPORT FROM EXECUTIVE COUNCILOR JOSEPH KENNEY

As I start my 3rd year of service to you and the State of New Hampshire in Council District 1, I am grateful and honored to serve you. I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Governor and Council called for a Special Legislative Session on November 18th to address the statewide heroin and opioid crisis. A Joint Legislative Task Force on Heroin and Opioid Epidemic was formed and will make recommendations to the Governor and Legislature in the upcoming session.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I will continue to work with the various public and private partners to move this project forward. Additionally, I continue to work with the county and regional economic development councils and executive directors on present and future economic opportunities to grow businesses in the District.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Kelly Ayotte, Congresswoman Annie Kuster and Congressman Frank Guinta in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions has been completed. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or bwatson@dot.state.nh.us.

The 2016 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, Medicaid expansion, and maintaining a good business climate. Again, be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Maggie Hassan, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603) 271-2121. A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address if you'd like to be added to the list at Joseph.Kenney@nh.gov.

Contact my office any time I can be of assistance to you.

Serving you,

Joe

REPORT FROM REPRESENTATIVE BRAD BAILEY

January 2016

To the Towns of Grafton District 14:

As one of your elected officials I am submitting a report based on the current 2014/2015 session. The information provided is based on the date of this letter.

Last year was spent on crafting a biennium budget to begin in July of 2015. While disagreements between the Governor and Legislature culminated in a veto by the Governor, ultimately both sides came together to settle on a two-year budget that will provide more funding for our roads and bridges, continue to fund services like Meals on Wheels, and dramatically increase funding to combat the Opioid crises that has reached the North Country. This will be the largest budget in New Hampshire's history, but does not raise any taxes or fees on our citizens.

While the State of New Hampshire agreed to participate in the expansion of Medicaid through the Affordable Care Act, the 100% federal funding is set to expire, along with the program, unless we can pick up the State's share. We all want to take care of our most vulnerable, but there is no funding source for us to continue the program unless we raise taxes and fees, or another avenue is found. The Legislature is working on this issue.

Close to home we were successful in securing funds to reopen the Exit 44 Welcome Center off I-93 in Littleton during the winter months. Over 140,000 people stop at this location annually; making it an important part of our North Country travel and tourism industry. On a related note I have put forward a bill to name the Welcome Center after the late Executive Councilor Raymond S. Burton. If approved, I hope you will join me in celebrating the life of Ray and how he impacted the lives of so many in our towns.

Finally, but equally as important, the proposed Northern Pass remains a concern of many within the North Country delegation and we remain firm in our opposition to towers in our pristine region which would negatively impact real estate values and tourism.

With over 800 bills that will come before us this year, the above is a brief summary of the work that has been done and the work we have left to do this session. I would like to extend my thanks to so many of you who have reached out and expressed your concerns or asked for help pertaining to many issues important to you.

As always, it is a tremendous honor to serve you and I appreciate the confidence and trust you have placed in me over these last four years.

Respectfully,

Rep. Brad Bailey

NH House of Representatives

Grafton 14

Bethlehem, Franconia, Lisbon, Littleton, Lyman, Monroe and Sugar Hill

LYMAN DOG POLICY

Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a “special election” held on November 4, 1980, adopted RSA 466:30-a, “Dog Control Law.” “Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, ‘accompanied’ means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, ‘at large’ means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.”

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant’s names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Offenses are per pet owner as opposed to individual dogs.

Nuisance Offenses - dogs at large, barking*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 nd Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

Menace Offenses - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 nd Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

Vicious Offenses - dogs that bite other dogs or people*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 nd Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

* If a vicious dog's behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at www.gencourt.state.nh.us/rsa/html/indexes/default.html.

NOTICE

Restoration of Involuntarily Merged Lots

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#).

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2015**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
February 16, 2015	James Todd Carty	John Carty, Jr. Jennifer Carty
February 25, 2015	Alma Constance Simpson	Daniel Simpson Stacey Simpson
April 11, 2015	Chase James Aldrich	Jeremy Aldrich Beverly Aldrich

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2015**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
September 05, 2015	Christopher A. Williams Sarah M. Veninsky	Newtown Sq, PA Lyman, NH
October 24, 2015	Derek R. Wilkins Elizabeth L. Storella	Lyman, NH Lyman, NH

**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2015**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
January 15, 2015	Carol Holloway	Raymond Daniels	Flossie Harrington
March 04, 2015	Bertha Wojis	Stanley Bauer	Veronica Ortyl
March 07, 2015	Frederic Holt	Edmund Holt	Mary Dempsey
June 27, 2015	Bruce Rosebrook	Vernon Rosebrook	Maryann Doolan
July 28, 2015	Carolyn Newton	Not Stated	Lottie Gleason
December 22, 2015	Philip Poore, Sr.	Robert Poore	Louise Sylvester

NOTES