

# Town of Lyman, New Hampshire

## ANNUAL REPORT

Year Ending December 31, 2018

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# **WELCOME TO LYMAN**

## **Town Offices**

All meetings and offices are located at the Town Hall Building.  
65 Parker Hill Road, Lyman, NH 03585

## **Office of Selectmen**

Administrative Assistant - Donna Clark

Office Hours: Monday, Wednesday, Thursday 8:30 am - 3:30 pm  
Phone: 838-5900 Fax: 838-6818 Email: [lymanta@myfairpoint.net](mailto:lymanta@myfairpoint.net)

Selectmen meet biweekly on Monday evenings at 6:00 pm.  
Unless advertised otherwise, meetings are open to the public.

## **Board of Selectmen**

Bruce Beane, Chairman (2019) 838-5277  
Stephen Moscicki (2020) 991-7279  
James Trudell (2021) 838-6089

## **Town Clerk/Tax Collector**

Carol Messner

Phone: 838-6113 Fax: 838-6818 E-mail: [lymantc@myfairpoint.net](mailto:lymantc@myfairpoint.net)

Office Hours: Monday and Wednesday 8:00 am - 3:30 pm

Thursday 8:00 am - 1:30 pm

(Monday evening by appointment only)

## **Planning Board**

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900.

## **Zoning Board of Adjustment**

Meets as needed. For information contact the Zoning Board at 838-5900.

## **Road Crew**

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603

Located at 225 Dodge Pond Road, Lyman, NH 03585

## **Animal Control Officer**

Michael Slavtcheff: 838-2415

## **Town Meeting**

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Sandi Moscicki, Checklist Supervisor, at 838-5150. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at [LymanNH.org](http://LymanNH.org) and in the Littleton Courier. You may register to vote the day of an election.

## **Legal Notices**

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at [LymanNH.org](http://LymanNH.org).

### **School Meeting**

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

### **Permits**

Zoning permits (needed for all construction), driveway permits, and pistol permits (now optional) may be obtained through the Selectmen's Office.

### **Fire Permits**

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

### **Cutting Wood and Excavation**

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

### **Dog Licenses (due each April) and Vehicle Registrations**

See Town Clerk

### **\*EMERGENCIES: DIAL "911"**

**Be prepared to give your assigned house number and road name.**

### **Ambulance**

Lisbon Life Squad (non-emergency): 838-6903

### **Fire**

Lisbon Fire Department (non-emergency): 838-2211

### **Police**

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

### **Mail**

Lisbon Post Office: 838-2881

### **School**

Lisbon Regional: 838-6672

Representatives: Stephen Sherry: 838-6306 and Jim Trudell: 838-6089

### **Trash Disposal**

Obtain transfer station permit stickers and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Wednesday 1-7, Thursday 1-7, Saturday 9-3

### **\*Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

# TOWN OFFICIALS AND EMPLOYEES

## Board of Selectmen

James Trudell (2021)  
Stephen Moscicki (2020)  
Bruce Beane, Chairman (2019)

## Planning Board

(5 residents of Lyman RSA 673:2, II (b))  
(3 yr. term RSA 673:5, II)

Michael Belanger (2021)  
Rosemary Colombi (2021)  
Thomas Messner, Chairman (2020)  
Roberta Aldrich (2019)  
Bruce Beane, Ex Officio (2019)  
Donna Clark, Alternate (2021)  
Allen Gombas, Alternate (2021)  
Les Poore, Alternate (2021)

## Board of Adjustment

(5 residents of Lyman RSA 673:3, I)  
(3 yr. term RSA 673:5, II)

Michael O'Brien (2021)  
Larry Schieman (2021)  
Robert Chenevert, Chairman (2020)  
David Simpson (2020)  
Patricia O'Brien (2019)

## Administrative Assistant

Donna Clark

## Moderator

Philip Clark (2020)

## Animal Control Officer

Michael Slavtcheff

## Road Crew

Thomas Smith, Road Agent  
Ed Parker, Road Crewperson

## Bookkeeper

Donna Clark

## Tax Collector

Carol Messner (2019)  
Bethany Carignan, Deputy

## Town Clerk

Carol Messner (2019)  
Bethany Carignan, Deputy

## Treasurer

Celine Presby (2019)  
Pamela Landry, Deputy

## Ballot Clerks

Florence Corey, Allen Gombas, Wanda Hubbard, Nancy Labbay

## Cemetery Committee

Brett Presby  
James Trudell  
Perry Williams

## School Board

James Trudell (2019)  
Stephen Sherry (2020)

**Conservation Commission**

Lisa Linowes (2021)  
James Trudell (2019)  
Stephen Moscicki, Alternate (2019)

**Supervisors of the Checklist  
(3 residents of Lyman RSA 41:46-a)  
(6 yr. term RSA 41:46-a)**

Cynthia Schieman (2024)  
Sandra Moscicki, Chairman (2022)  
Debra Heathe (2020)

**Trustees of the Trust Funds (3 yr. term RSA 31:22)**

Beth Hubbard (2021)  
Nancy Landry (2020)  
Lisa Linowes (2019)

**Drug & Alcohol Testing Supervisor/Safety Coordinator**

Donna Clark

**Welfare Officer**

Donna Clark

**Forest Fire Warden**

Brett Presby  
Richard Hubbard, Deputy

**Handicap Coordinator**

Board of Selectmen

**Health Officer**

Christopher Hodge  
Bruce Beane, Deputy

**Emergency Management Director**

Michael O'Brien

**Regularly Scheduled Meetings**

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.



## DEDICATIONS

The Selectmen would like to dedicate this year's Annual Report to two people that were instrumental in the progress of our Town and will be greatly missed.

# BRIAN SANTY

FOREST FIRE WARDEN, DEPUTY WARDEN AND  
ZONING BOARD OF ADJUSTMENT MEMBER



Brian Santy, who passed away in 2018, was a lifelong resident that loved Lyman and all its people. Brian served as a Forest Fire Warden, Deputy Warden and Member of the Zoning Board of Adjustment. Now, when passing a hayfield with tractors and bales and people gathering winter hay, one can only think fondly of Brian.

*We will all miss him greatly.*



## DEDICATIONS

# SCOTT STUART

## ROAD CREWMAN



Scott Stuart has been Lyman's Road Crewman for 14 years and retired in the fall of 2018. Scott is the type of person that would give you the shirt off his back. He is also kind, caring and considerate. He has taken care of Lyman people's safety quietly for years. We have been fortunate to have had him in our Town and will miss him passing by our houses at any hour, night or day.

*We wish Scott the best in his retirement!*

## RESULTS OF THE 2018 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the THIRTEENTH day of MARCH 2018; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1; the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

**Article 1.** *To choose all necessary Town Officers for the ensuing year.*

Present were Moderator: Phil Clark, Selectmen Chairman: Jim Trudell, Selectman: Steve Moscicki, Selectman: Bruce Beane, Administrative Assistant: Donna Clark, and Town Clerk/Tax Collector: Carol Messner. At 7:00 pm Moderator Clark called the meeting to order, introduced himself, reviewed procedures of order and thanked all for coming. Moderator Clark then read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (1) (three year term):	James Trudell	63 votes
Planning Board (2) (three year term):	Rosemary Colombi	64 votes
	Michael Belanger	56 votes
Board of Adjustment (2) (three year term):	Michael O'Brien	48 votes
	Larry Schieman	42 votes
Board of Adjustment (1) (two year term):	David Simpson	2 votes
Moderator (1) (two year term):	Philip Clark	69 votes
Supervisor of the Checklist (1) (six year term):	Cindy Schieman	69 votes
Supervisor of the Checklist (1) (two year term):	Debra Heathe	70 votes
Trustee of the Trust Funds (1) (three year term):	Beth Hubbard	71 votes

**Article 2.** *To see if the Town will vote to raise and appropriate the sum of Three Hundred Ninety-One Thousand Five Hundred Seventy-Two Dollars (\$391,572) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	55,840
Election, Reg., Vital Statistics	45,060
Financial Administration	42,685
Legal Expenses	5,000
Personnel Administration	61,855
Planning	5,545
Zoning	2,570
General Government Buildings	35,365
Cemeteries	11,500
Insurance otherwise not allocated	12,656
Advertising & Regional Assoc.	2,450



Other General Government	700
Ambulance	7,862
Fire	25,500
Emergency Management	5,245
Solid Waste Disposal	40,850
Health Officer	1,180
Animal Control	2,120
Health Agencies	5,284
Welfare Administration	670
Welfare Vendor Payments	2,900
Parks and Recreation	110
Library	1,500
Patriotic Purposes	150
Other Culture	2,450
Conservation	200
Principal on Long Term Notes	8,275
Interest on Long Term Notes	2,550
Interest on TAN	3,500

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Trudell spoke to the audience of 45 and said the estimated increase in taxes to be raised for 2018 will be \$36,296.00 mostly due to expected lower revenues. The result is an estimated tax rate increase of \$.61 per \$1,000.00 of value. Trudell showed on the overhead projector a summary of the cost of each line item and explained each. Items of note are: a new temporary help person will be sought for Donna Clark's position as Administrative Assistant to the Selectmen to begin training for the eventuality of Donna's retirement and to help with both Planning and Zoning Board tasks. \* There are more elections this year than last so the 2018 budget reflects the added expenses. \* Fairpoint Communications is suing NH towns over telephone pole taxes which is affecting our legal budget. \* There were more fires than normal in 2017 so the 2018 budget was raised accordingly. \* Lyman received \$31,000 for its share of 2017 recycling income and the expense of the Tri-Town Transfer Station was \$37,419.25 so that is a fairly good return on our money. \* The budgeted principal on the Dodge Pond Dam for 2018 is \$8,275.00 and the budgeted interest is \$2,550.00. \* The repair to the Mountain Meadows bridge is complete. It was more difficult than expected but was ultimately finished costing the Town less than half the State's estimate. \* Lyman paid \$7,728.00 towards a skid steer for the Tri-Town Transfer Station. We do not have that cost going forward. Clark called for any discussion. Resident, Terry Simpson asked the equalization ratio and D. Clark said we are at 99.6%. Resident, Bryson Yawger appreciates the completed Mountain Meadows Bridge. Moderator Clark asked if there was any further discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 2 passed.**

**Article 3.** *To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty-Three Thousand Six Hundred Thirty-Five Dollars (\$253,635) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

<b>Highway Administration</b>	<b>\$119,385</b>
<b>Highway Maintenance</b>	<b>\$133,650</b>
<b>Street Lighting</b>	<b>\$ 600</b>

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Trudell said we have a great road crew who continue to do a fantastic job. They are out all hours of the night keeping roads safe for us. The plan is to grind Pettyboro Road and resurface it with ledgepack. It is cost prohibitive to pave it at approximately \$300,000.00. There were discussions about sand, ledgepack, getting the mix right and experimenting since all our roads will now be this material. Moderator Clark asked for more discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 3 passed.**

**Article 4.** *To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Trudell displayed the 2018 Equipment Replacement Plan. The 2007 International 10-wheel truck had a new motor in 2010 and will probably need a new dump body in 2018 due to salt corrosion of the old dump body. Moderator Clark asked for more discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 4 passed.**

**Article 5.** *To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of producing and purchasing Road Material, including blasting and crushing ledge at the town quarry, and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in this fund and to name the Board of Selectmen as Agents to Expend. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Trudell said we normally crush 10,000 yards of material every 2 to 3 years at a cost of \$50,000.00 to \$60,000.00. This reserve fund is to begin putting money aside to soften the blow for when we do the crushing. He said we are trying to keep an even tax rate for taxpayers. We will continue to add \$25,000 to this fund each year. Moderator Clark asked for more discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 5 passed.**

**Article 6.** *To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in Building Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. This fund is putting money aside for maintenance and repairs to the Town Hall. Possible upgrades mentioned were 3 windows, paneling, the big hall floor and ceiling. Eventually the Grange Hall will need attention. Moderator Clark asked for

more discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 6 passed.**

**Article 7.** *To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Each year we put money aside in this fund to prepare for the revaluation costs of \$35,000.00 to \$40,000.00. The next statistical revaluation will be in 2020. Moderator Clark opened the floor to discussion. Resident, Terry Simpson asked if assessors had been shopped for and was told yes, a few years ago. Resident Jeff Simpson asked how often we have maintenance on the maps and was told Cartographics in Littleton does it annually. We have on-line maps now. Moderator Clark asked for more discussion. There was none. Clark re-read the Article and called for a vote. All ayes. **Article 7 passed.**

**Article 8.** *To see if the Town will vote to endorse the appointment by the Board of Selectmen of a committee for the purpose of investigating and evaluating educational alternatives to the current Lisbon Regional School District, including legal issues, financial considerations, availability of alternatives and other related matters, and to instruct the committee to prepare a report of their findings for presentation at a meeting to be announced and posted. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Trudell said school taxes continue to escalate with no end in sight and this committee is an effort to see if there is anything we can do. We last voted to change the school formula in 1989 with the same warrant article wording. The school tax rate jumped from \$8.89 in 2016 to \$10.91 in 2017. It is expected to jump again this year with a proposed new roof on the School Warrant. Many taxpayers are on fixed incomes and the Town needs to avoid taking more land and homes from residents due to their inability to pay taxes. Resident, Tom Smith said we are all on fixed incomes so that is not a factor. He proposed amending the Article to say that 50% of the committee members be parents of current children in the Lisbon school. There was much discussion. Parents were fearful that Lyman would try to withdraw from the school. They were fearful the Lisbon services of fire, ambulance and landfill would ostracize Lyman if we pulled out of the school. They were fearful Lisbon Lions Club activities would be closed to their children. The lack of sufficient Lyman representation on the School Board which is 7 Lisbon members and 2 Lyman members was mentioned. It was asked whether our concerns should be handled through the school or through this town committee. Other residents' thoughts included; cost shouldn't be the only focus, and, at what point do we say enough is enough to the tax. The formula hasn't been looked at since 1989. The committee will decide the direction and bring it to the Selectmen. The main purpose of the committee is not to withdraw from the school but to research options to level and stabilize taxes. Resident, Mary Ruppert proposed wording the Article differently to allay parents' fears and read aloud her wording. Tom Smith wanted the 50% parent requirement added to the wording. Smith made a motion to amend the

Article which was seconded by Terri Simpson. Moderator Clark took a vote on amending the Article. The ayes won. Ruppert then read aloud the Amended Article:

“To see if the Town will vote to endorse the appointment by the Board of Selectmen of a committee for the purpose of investigating and evaluating ways to stabilize school taxes related to the Lisbon Regional School District and to instruct the committee to prepare a report of their findings for presentation at a meeting to be announced and posted. At least 50% of the membership shall be parents of current Lisbon Regional School District students. (Majority vote required) (Recommended by the Selectmen)”

Moderator Clark called for a vote on accepting the new wording used to amend the Article and the ayes won. Moderator Clark re-read the Article as Amended. He then called for a vote on the amended Article and the ayes won. **Article 8 passed.**

**Article 9.** *To transact any other business that may legally come before the Meeting.*

Resident, Nancy Labbay announced that the Lisbon School meeting will be held Wednesday, March 21st at 7pm. Resident, Lori Williams asked that the storage boxes be relocated out of the Town Hall since the hall is available for resident’s personal use. It was suggested by Town Clerk, C. Messner that all residents become familiar and frequent our town website at [lymannh.org](http://lymannh.org) to keep up with current events since many people were surprised by Article 8. The Lyman Community Group mentioned they are still gathering recipes for their upcoming cookbook and that Ice Out tickets are still being sold. Resident, Joy Yawger said thank you to the Selectmen for looking out for us all and for doing such a wonderful job. Then thanks went to the Road Crew, to Donna and Carol and to all who serve Lyman. All applauded. With no further discussion a motion to close the meeting was offered by Resident, Tom Messner and seconded by Resident, Bryson Yawger. The meeting was closed at 8:48 pm.

Given under our hands and seal this 19th day of March, 2018. The Lyman Board of Selectmen

The Lyman Board of Selectmen  
James Trudell, Chairman  
Bruce Beane  
Stephen Moscicki

Respectfully submitted,  
A TRUE COPY, abridged, ATTEST  
Carol Messner, Lyman Town Clerk

The meeting minutes in their entirety are filed at the Town Clerk’s office.

## 2018 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	741
<b>Valuations</b>	
Non-Utility Land Value:	\$36,295,700.00
Current Use Credits:	(19,666,667.00)
Non-Utility Improvements Value:	42,818,900.00
Utility Value:	1,439,300.00
Exempt Property Value:	<u>(1,255,300.00)</u>
Valuation Before Exemptions	59,631,933.00
Exemptions Applied:	<u>(218,100.00)</u>
<b>Net Valuation:</b>	59,413,833.00
Net Non-Utility Valuation:	57,974,533.00
Net Utility Valuation:	1,439,300.00
<b>Taxes</b>	
Property Tax:	1,341,973.00
Veterans Credits Applied:	<u>(16,100.00)</u>
Total Tax Bills:	\$1,325,873.00

**2018 STATEMENT OF APPROPRIATIONS  
TAXES ASSESSED AND TAX RATE**

Town		
Gross Appropriations	\$728,207.00	
Less: Revenues	(302,521.00)	
Less: Fund Balance to Reduce Taxes	(127,000.00)	
Add: Overlay	42,097.00	
War Service Credits	<u>16,100.00</u>	
Net Town Appropriation	\$356,883.00	
Special Adjustment	<u>.00</u>	
Approved Town Tax Effort	356,883.00	
<b>Town Rate</b>		<b>\$ 6.01</b>
School Portion		
Regional School Apportionment	1,020,664.00	
Less: Equitable Education Grant	(152,207.00)	
Less: State Education Taxes	<u>(127,067.00)</u>	
Approved Local Education Tax Effort	741,390.00	
<b>Local School Rate</b>		<b>12.48</b>
State Education Portion		
Approved State Education Tax Effort	127,067.00	
<b>State School Rate</b>		<b>2.19</b>
County Portion		
Approved County Tax Effort	116,637.00	
<b>County Rate</b>		<b>1.96</b>
<b>Total Rate</b>		<b>22.64</b>
Total Property Taxes Assessed	1,341,977.00	
Less: War Service Credits	<u>(16,100.00)</u>	
Total Property Tax Commitment	\$1,325,877.00	

**2018 TAX EDUCATION RATE CALCULATION**  
**Analysis of Values Assigned to Local and Cooperative School District(s)**

	Elementary	1 <sup>st</sup> Coop Lisbon Regional	2 <sup>nd</sup> Coop	Total
Cost of Adequate Education	.00	\$279,274.00	.00	\$279,274.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	152,207.00	.00	152,207.00
District's Share - Retained State Tax*	.00	127,067.00	.00	127,067.00
		"Excess" State Taxes		.00
		Total State Taxes		127,067.00
Local Education Tax*	.00	741,390.00	.00	741,390.00

**\*Pay These Amounts to School = Total \$868,457.**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

## 2018 SCHEDULE OF TOWN PROPERTY

### Inventory of Highway Vehicles & Equipment:

1985 .....	Morbark .....	Chipper
1997 .....	Fiat/Hitachi .....	Wheel Loader
1999 .....	Sterling .....	6-Wheel Truck
1999 .....	Caterpillar .....	Grader
2001 .....	Ingersoll-Rand .....	Vibratory Roller
2004 .....	Trail Boss .....	Equipment Trailer
2007 .....	International.....	10-Wheel Truck
2010 .....	Caterpillar .....	Backhoe
2014 .....	Dodge Ram 5500.....	Dump Truck
2017 .....	International.....	Dump Truck
Pressure Washer, Rock Rakes, Plows, Sanders		

### Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower Husqvarna Push Mower, Utility Trailer
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**Forest Fire Equipment:** 800.00

### Land, Buildings and Contents:

Town Hall/Office Building & Land	\$378,100.00
Furniture & Equipment	75,000.00
Highway Department Buildings & Land	262,700.00
Vehicles, Equipment & Supplies	500,000.00
Grange Hall Community Assoc. Building & Land	174,900.00
Furniture & Equipment	5,000.00
Dodge Pond Road Quarry (Map 206/Lot 003)	41,900.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	12,600.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	15,000.00

### \* Property Acquired by Tax Deed:

Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	5,600.00
Langway Road (Map 217/Lot 013) – 07/16/18	20,900.00

\* The Town of Lyman sold five tax-deeded parcels at auction in 2016.



## **TOWN CLERK**

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2018.

Auto Permits Issued for 2018.....	\$124,322.00
Titles .....	308.00
State Motor Vehicle Registration Fees .....	2,865.00
Dog License Fees for 2018 .....	1,098.50
Dog License Penalties.....	36.00
Vital Statistics .....	45.00
UCC's .....	180.00
Filing, Pole, Checklist, Wetland, Other Fees .....	<u>241.70</u>
 Total Receipts	 \$129,096.20

Respectfully submitted,  
Carol M. Messner  
Town Clerk

# TAX COLLECTOR

Fiscal Year Ended December 31, 2018

## DEBITS

	Levy 2018	Levy 2017	Levy 2016
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$137,225.37	\$0.00
Land Use Change Taxes - #3120	0.00	0.00	0.00
Timber Yield Taxes - #3185	0.00	19.66	0.00
Property Tax Credit Balance	(1903.32)		
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,325,873.00	767.00	0.00
Land Use Change Taxes - #3120	8,769.20	0.00	0.00
Timber Yield Taxes - #3185	10,622.64	0.00	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	0.00	0.00	0.00
Interest - Late Tax - #3190	<u>206.10</u>	<u>6,360.53</u>	<u>0.00</u>
TOTAL DEBITS	\$1,343,567.62	\$144,372.56	\$0.00

## CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,180,245.86	\$103,391.44	\$0.00
Land Use Change Taxes	4,600.00	0.00	0.00
Timber Yield Taxes	5,055.84	0.00	0.00
Interest	171.10	5,253.53	0.00
Penalties	35.00	1,107.00	
Excavation Tax @\$0.02/yd	0.00	00.00	0.00
Converted To Liens (Principal only)	0.00	34,618.87	0.00
Abatements Made:			
Property Taxes	00.00	1.72	0.00
Yield Taxes	00.00	0.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	143,951.84	0.00	0.00
Land Use Change Taxes	4,169.20	0.00	0.00
Timber Yield Taxes	5,566.80	0.00	0.00
Property Tax Credit Balance	<u>(228.02)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,343,567.62	\$144,372.56	\$0.00

## SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2018

### DEBITS

	Levy 2017	Levy 2016	Levy 2015
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$23,970.89	\$ 13,733.33
Liens Executed During Fiscal Year	37,976.69	0.00	0.00
Interest & Costs Collected Liens Supplemented During Fiscal Year	483.37	1,670.89	5,137.30
	<u>623.34</u>	<u>1,371.40</u>	<u>791.03</u>
TOTAL LIEN DEBITS	\$39,083.40	\$27,013.18	\$19,661.66

### CREDITS

Remitted To Treasurer Redemptions	\$11,614.81	\$10,459.85	\$13,481.76
Interest & Costs Collected - #3190	483.37	1,670.89	5,137.30
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	1,129.94	1,046.76	1,042.60
Unredeemed Liens End of Year - #1110	<u>25,855.28</u>	<u>13,835.68</u>	<u>0.00</u>
TOTAL LIEN CREDITS	\$39,083.40	\$27,013.18	\$19,661.66

## **TREASURER**

Fiscal Year Ended December 31, 2018

The Town borrowed one sum of \$600,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of 2.69% per annum. The tax anticipation note, in the form of a line of credit, was issued on June 4, 2018 and was due on December 27, 2018 in the amount of \$609,109.15. This line of credit plus interest was paid in full on December 6, 2018 in the amount of \$605,284.16, saving \$3,824.99 in interest.

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$78.29 in interest and shows a balance of \$137,149.28 as of December 31, 2018.

The NOW account with Woodsville Guaranty Savings Bank is holding a balance of \$50,000.00. Any interest and other deposits over the \$50,000.00 are automatically swept into the Insured Cash Sweep account. The NOW account earned \$57.21 in interest and the Insured Cash Sweep account earned \$164.84 in interest, totaling \$222.05. As of December 31, 2018 the NOW account has \$50,000.00 and the Insured Cash Sweep has a balance of \$250,597.71.

The Lyman Housing Improvement Program account with Woodsville Guaranty Savings Bank earned \$8.90 in interest and shows a balance of \$17,748.08 as of December 31, 2018.

Respectfully submitted,

Celine Presby  
Treasurer

## TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account		
Beginning Balance as of January 1, 2018		\$ 90,433.38
Month	Receipts (+)	Orders (-)
January.....	\$ 169,380.43	\$ 177,323.92
February.....	25,885.08	34,412.69
March.....	217,533.79	109,419.42
April.....	37,785.33	184,942.23
May.....	121,072.80	34,238.41
June.....	103,490.36	148,945.96
July.....	217,651.08	262,367.27
August.....	198,032.29	34,663.95
September.....	18,122.70	121,334.58
October.....	196,475.79	125,603.70
November.....	640,156.93	663,301.83
December.....	<u>342,251.47</u>	<u>344,568.19</u>
January – December Totals	\$2,287,838.05	\$2,241,122.15
Beginning Balance		\$ 90,433.38
+ Total Receipts		<u>+2,287,838.05</u>
Subtotal		2,378,271.43
- Total Orders Paid		<u>-2,241,122.15</u>
Balance as of December 31, 2018		\$ 137,149.28
Woodsville Guaranty Savings Bank – Checking Account		
Woodsville Guaranty Savings Bank – Now Account		\$ 50,000.00
Woodsville Guaranty Savings Bank – Insured Cash Sweep		\$ 250,597.71

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes (lines of credit) and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes into tax liens.

Respectfully submitted,  
Celine Presby  
Treasurer

## 2018 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:

Property Tax Current Year 2018	\$1,180,035.84
Property Tax Interest Current Year 2018	206.10
Property Tax Previous Years	138,929.86
Property Tax Interest Previous Years	10,294.27
Yield Tax 2018	5,055.84
Current Land Use	4,600.00
TXC Overpayments/Prepayments	228.02

Property Tax Lien: Property Taxes	34,618.87
Interest	2,886.82
Costs and Fees	<u>471.00</u>

Subtotal	1,377,326.62
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From Town Clerk:

Motor Vehicles	124,322.00
Motor Vehicle Titles	308.00
State Motor Vehicle Registration Fees	2,865.00
UCCs	180.00
Dog Licenses	1,098.50
Dog License Penalties & Fines	36.00
Vital Statistics	45.00
Other Fees	<u>241.70</u>

Subtotal	129,096.20
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From State of New Hampshire:

Highway Block Grant	82,547.82
Rooms & Meals Tax Distribution	<u>27,874.66</u>

Subtotal	110,422.48
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From Other Sources:

Selectmen's Office	87.00
Planning Board	1,175.00
Zoning Board of Adjustment	155.00
Building Permits	135.00
Pistol Permits	90.00
Trash Bags and Dump Stickers	820.00
Lyman's Share of 2018 Recycling Center Revenue	31,220.23
Forest Fire Reimbursement	104.02
Miscellaneous	286.20
Cemetery Lots and Items	1,303.02
HealthTrust Insurance Reimbursement (Elected Officials)	15,195.27
Sale of Tax Deeded Property	7,441.72

Tax Anticipation Notes/Line of Credit	600,000.00
WGSB NOW Account Interest	78.29
Transfers To/From WGSB Insured Cash Sweep	65,000.00
Transfer To Trust Funds	-83,000.00
Transfer From Trust Funds	30,932.00
Insufficient Check-Bank Charges	<u>-30.00</u>
Subtotal	670,992.75
From Tax Collector	1,377,326.62
From Town Clerk	129,096.20
From State of New Hampshire	110,422.48
From Other Sources	<u>670,992.75</u>
Total Receipts	\$2,287,838.05

Respectfully submitted,

Celine Presby  
Treasurer

## 2017 AUDIT REPORT



### **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

#### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Lyman  
Lyman, New Hampshire

##### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyman, New Hampshire as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

##### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

##### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



## *Summary of Opinions*

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not readily determinable.

### ***Adverse Opinion***

In our opinion, because of the significance of the matter described in the “*Basis for Adverse Opinion on Governmental Activities*” paragraphs, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman as of December 31, 2017, or the changes in the financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Unmodified Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lyman as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

**Management’s Discussion and Analysis** - Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Other Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman’s basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying

accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Plodzic & Sanderson Professional Association – May 30, 2018**

## SELECTMEN'S REPORT 2018

It has been a busy year for the Selectmen's Office.

Scott Stuart retired after 14 years of invaluable service on our Road Crew. Scott always answered the call for help from anyone. He always stepped up when Tom Smith called for help on our roads, day or night. Scott will certainly be missed. We were fortunate to find Ed Parker from Littleton to step into Scott's place. He will be Tom Smith's right hand man from now on. We will also be leaning on Richard Hubbard when additional help is needed. We count our blessings when we think of the people that we have on our Lyman Road Crew.

Carol Messner will retire from the Town Clerk/Tax Collector's Office in March 2019 after 13 years of service. She brought many improvements to her office during that time. Most notable to residents was when she became a Municipal Agent in 2008 which meant people no longer needed to travel to Twin Mountain to complete most transactions and also made it possible to renew registrations by mail. She spent much time making sure she had a well-trained Deputy, Beth Carignan, to cover for her when needed. We appreciate her years of dedication to the Town and wish her well in her retirement. She will be greatly missed!

Steve Moscicki will retire from the Board of Selectmen in March of this year. He has served on this board for 14 years and his valuable input will be missed. We look forward to electing someone to fill this position and are hopeful that they will possess a similar level of dedication and wisdom that Steve has brought to this position through the years.

Tabbatha Shosa has stepped up to help us on both the Planning Board and the Zoning Board of Adjustment, as the Recording Secretary and Coordinator. Tabbatha has helped to lift some of the time consuming paperwork from Donna Clark's already very busy schedule. We look forward to her continued support and help in the coming years.

We were able to grind up the old pavement on Pettyboro Road. A coat of our ledge pack was placed on the surface before frost arrived. The surface will be re-graded and re-rolled in the spring and will provide one more road surfaced in this superior material. We experimented with a new form of fabric used to control mud on the roads in the spring. A sample of this new product was installed on Bobbin Mill Road and we are looking forward to favorable results.

Per an amended warrant article passed at the 2018 Town Meeting, the Board of Selectmen appointed a School Tax Rate Stabilization and Quality Education Committee comprised of seventeen residents and Selectman/School Board member Jim Trudell. The Committee eventually settled down to thirteen active members and met thirteen times in 2018. The Committee presented its findings at a public meeting in October and also to the Lisbon Regional School Board. While the Committee's request for support of a warrant article to change the current apportionment formula was denied, the School Board agreed to place an article on the 2019 Annual School Warrant to increase Lyman's representation on the School Board from two members to three members. The

Committee is continuing its mandate of investigating and evaluating ways to stabilize school taxes. Minutes of these meetings are available on the Town website.

There are so many people that make the Town of Lyman such a special place. These volunteers and elected officials faithfully fill in the voids and do the jobs that are needed here in our Town. These include our Planning Board members, Zoning Board of Adjustment members, School Board members, Conservation Commission members, Cemetery Committee members, Fire Wardens, Town Moderator, Supervisors of the Checklist and Ballot Clerks, Trustees of the Trust Funds, our Animal Control Officer, our Emergency Management Director and our Health Officer. Thank you all for working so hard to make this a great town.

Our employees and elected officials always give their best to ensure that no stone is unturned and no errors are made on their watch. These include the people in our Town Hall - Administrative Assistant Donna Clark, Town Clerk/Tax Collector Carol Messner, Deputy Town Clerk/Tax Collector Beth Carignan, Planning & Zoning Board Coordinator Tabbetha Shosa, and Treasurer Celine Presby. Our outstanding Highway Department includes Road Agent Tom Smith and Road Crewmen Ed Parker and Richard Hubbard.

Don't forget to visit our town web site at [lymannh.org](http://lymannh.org) for information, legal notices, maps, and changes that are constantly being updated for your information and pleasure.

Respectfully submitted,  
Lyman Board of Selectmen

Bruce Beane  
Jim Trudell  
Steve Moscicki

**2018 GENERAL FUND - UNAUDITED**  
**Statement of Appropriations and Expenditures**  
**(Non-GAAP Budgetary Basis)**

	Appropriations 2018	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 55,840.00	\$ 51,802.00
Election and Registration	45,060.00	40,722.00
Financial Administration	42,685.00	37,942.00
Legal	5,000.00	6,545.00
Personnel Administration	61,855.00	60,395.00
Planning and Zoning	8,115.00	5,514.00
General Government Buildings	35,365.00	23,359.00
Cemeteries	11,500.00	10,472.00
Insurance, not otherwise allocated	12,656.00	12,652.00
Advertising and Regional Associations	2,450.00	2,839.00
Other	<u>700.00</u>	<u>.00</u>
Total General Government	281,226.00	252,242.00
Public Safety:		
Ambulance	7,862.00	7,862.00
Fire Department	25,500.00	27,986.00
Emergency Management	<u>5,245.00</u>	<u>2,536.00</u>
Total Public Safety	38,607.00	38,384.00
Highways and Streets:		
Administration	119,385.00	118,711.00
Highways & Streets	133,650.00	117,359.00
Street Lighting	<u>600.00</u>	<u>540.00</u>
Total Highways and Streets	253,635.00	236,610.00
Sanitation:		
Solid Waste Disposal	<u>40,850.00</u>	<u>40,842.00</u>
Total Sanitation	40,850.00	40,842.00
Health:		
Administration	1,180.00	820.00
Animal Control	2,120.00	1,755.00
Health Agencies	<u>5,284.00</u>	<u>5,284.00</u>
Total Health	8,584.00	7,859.00

Welfare:		
Administration	670.00	30.00
Vendor Payments	<u>2,900.00</u>	<u>264.00</u>
Total Welfare	3,570.00	294.00
Culture and Recreation:		
Parks and Recreation	110.00	0.00
Library	1,500.00	1,500.00
Patriotic Purposes	150.00	0.00
Other	<u>2,450.00</u>	<u>2,453.00</u>
Total Culture and Recreation	4,210.00	3,953.00
Conservation:		
Administration	<u>200.00</u>	<u>.00</u>
Total Conservation	200.00	.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	2,550.00	2,548.00
Interest on Tax Anticipation Notes	<u>3,500.00</u>	<u>5,284.00</u>
Total Debt Service	14,325.00	16,103.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>30,932.00</u>	<u>30,932.00</u>
Total Capital Outlay	30,932.00	30,932.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>83,000.00</u>	<u>83,000.00</u>
Total Other Financing Uses	83,000.00	83,000.00
Total Appropriations and Expenditures	<u><u>\$759,139.00</u></u>	<u><u>\$710,219.00</u></u>

**2018 GENERAL FUND - UNAUDITED**  
**Statement of Estimated and Actual Revenues**

(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$298,686.00	\$352,549.00
Land Use Change	7,000.00	10,603.00
Timber/Yield	5,000.00	4,600.00
Interest and Penalties on Taxes	<u>10,000.00</u>	<u>10,501.00</u>
Total Taxes	320,686.00	378,253.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	150.00	180.00
Motor Vehicle Permit Fees	125,800.00	127,495.00
Building Permits	150.00	165.00
Other	<u>1,250.00</u>	<u>1,270.00</u>
Total Licenses, Permits and Fees	127,350.00	129,110.00
Intergovernmental:		
State:		
Meals and Rooms Distribution	27,875.00	27,875.00
Highway Block Grant	<u>82,576.00</u>	<u>82,548.00</u>
Total Intergovernmental	110,451.00	110,423.00
Charges For Services:		
Income from Departments	<u>33,220.00</u>	<u>32,425.00</u>
Total Charges For Services	33,220.00	32,425.00
Miscellaneous:		
Sale of Municipal Property	8,700.00	8,742.00
Interest on Investments	150.00	300.00
Other	<u>650.00</u>	<u>206.00</u>
Total Miscellaneous	9,500.00	9,248.00
Other Financing Sources:		
Transfers In	<u>30,932.00</u>	<u>30,932.00</u>
Total Other Financing Sources	30,932.00	30,932.00
Total Revenues and Other Financing Sources	632,139.00	<u>690,391.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>127,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$759,139.00</u>	

**2018 COMBINED BALANCE SHEET - UNAUDITED**  
**Governmental Funds**

	<b>General Fund</b>	<b>Other Governmental Funds *</b>	<b>Total Governmental Funds</b>
<b>ASSETS</b>			
Cash and Cash Equivalents	\$438,222.00	\$ 20,024.00	\$458,246.00
Taxes Receivable	178,946.00		178,946.00
Intergovernmental Receivable	29,976.00		29,976.00
Restricted Assets: Investments	164,953.00		164,953.00
Total Assets	<u>\$812,097.00</u>	<u>\$ 20,024.00</u>	<u>\$832,121.00</u>
<b>LIABILITIES</b>			
Accounts Payable	\$ 337.00	\$	\$ 337.00
Accrued Salaries and Benefits	618.00		618.00
Intergovernmental Payable	429,693.00		429,693.00
Total Liabilities	<u>\$430,648.00</u>	<u>\$</u>	<u>\$430,648.00</u>
<b>FUND BALANCES</b>			
Nonspendable			
Permanent Fund (principal)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest)		1,176.00	1,176.00
Committed			
Expendable Trust Funds	164,953.00		164,953.00
Housing Improvement		17,748.00	17,748.00
Unassigned	206,725.00		206,725.00
Total Fund Balances	<u>\$381,449.00</u>	<u>\$ 20,024.00</u>	<u>\$401,473.00</u>
Total Liabilities and Fund Balances	<u>\$812,097.00</u>	<u>\$ 20,024.00</u>	<u>\$832,121.00</u>

Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

Statements do not include deferral of property taxes not collected within 60 days of year end.

The notes to the basic financial statements are an integral part of this statement.



## AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2018	Principal	Interest	Total
2019	8,271.00	2,229.00	10,500.00
2020	8,271.00	1,916.00	10,187.00
2021	8,271.00	1,592.00	9,863.00
2022	8,272.00	1,274.00	9,546.00
2023	8,272.00	955.00	9,227.00
2024	8,272.00	639.00	8,911.00
2025	<u>8,272.00</u>	<u>318.00</u>	<u>8,590.00</u>
Totals	\$57,901.00	\$8,923.00	\$66,824.00

## LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2018 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$ 66,172.00</u>	<u>\$ .00</u>	<u>\$ 8,271.00</u>	<u>\$ 57,901.00</u>

## AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2018 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/18
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>\$57,901.00</u>
Total					<u>\$57,901.00</u>

## INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2018 consist of the balance of the 2018-2019 district assessment due to the Lisbon Regional School District in the amount of \$431,693.

## **ROAD AGENT'S REPORT 2018**

The year started off with the usual winter road maintenance tasks of plowing, sanding and salting. Road work began in the spring with grading, rolling and spraying as well as ditching 2.3 miles of Pettyboro Road in preparation for grinding up the old pavement. When that process was complete, we graded and rolled the material back down and let it set for a while, then in July and August we put 3,000 yards of ledge pack down in place the of the pavement. Annual roadside mowing was done in July with a rental tractor.

About 500 feet of geogrid material was put on a wet section of Bobbin Mill Road along with 8 inches of ledge pack. If it solves that drainage issue, it will be installed in other problem areas. Culverts were replaced and repaired on Skinny Ridge Road. We hauled our supply of winter sand in from the Presby pit in Lisbon. A new Tenco body was purchased and installed on the 2008 International 10-wheel truck.

Our road crewmen, Scott Stuart and Richard Hubbard, were instrumental in maintaining and improving roads in the Town of Lyman.

Scott Stuart, with his 14 years of service to the Town of Lyman, retired in October. Working with Scott for 11 years, we were able to get each job done and move on to the next. Thank you Scott, and your wife Sue, for your service and commitment to the Town of Lyman.

Ed Parker was hired in mid-November to fill the road crew position. He is proving to be a great fit for Team Lyman.

In 2019, we are planning to blast and crush more ledge at the quarry. Intentions are to put down approximately 3,000 yards a year until all of the town roads are covered.

With the Board of Selectmen's support, we will continue to maintain the roads, quarry, equipment and buildings in Town.

Respectfully submitted,

Tom Smith, Road Agent

## TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2018

**June-July, 2018 per the 2018 Town Meeting Warrant:\**

1. Article 4 – Added \$50,000 to the Town’s existing Highway Equipment Fund.
2. Article 5 – Established a new account titled Road Material Capital Reserve Fund (CRF) and added \$25,000 to the fund.
3. Article 6 – Added \$5,000 to the Town’s existing Building Repair and Maintenance Capital Reserve Fund.
4. Article 7 – Added \$3,000 to the Town’s existing Property Tax Revaluation Capital Reserve Fund.

**Actions per order of the Lyman Selectboard:** The following actions were completed in accordance with votes by the Lyman Board of Selectmen.

1. November 19, 2018 vote of the Board: Transferred \$30,932 from the Highway Equipment CRF to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represented the amount paid to Tenco Industries, Inc for the replacement body on the 2007 International 10-wheel truck.

**Other activity:** The Trustees met three times. Minutes of our meetings can be viewed at the Town Offices. In general, the Trustee meetings consist of reviewing transactions initiated by March town vote and those by the Selectboard.

In addition to the Town’s CRFs, the Trustees also oversee six cemetery trust funds that were established decades ago. According to our records, the oldest fund dates back to 1900. The newest was created in 1925. Due to WGSB policy, a dormancy fee has been applied from time to time when there is no activity on the accounts for a period of 2-years. WGSB has graciously worked with the Trustees to ensure these fees are waived, but unfortunately, we did not act promptly in 2018 to avoid the charges. The Trustees will be working with WGSB to determine if the fees can still be waived. They total \$85 for all six accounts. In 2019, the Trustees will be investigating options for restructuring these six accounts as a means of avoiding further fees and simplifying our oversight effort.

The Trustees wish to thank our fellow Lyman residents for the opportunity to serve. We also wish to extend a very special thank you to Donna Clark for all her help throughout the years and for her indispensable attention to detail.

Respectfully submitted,

Beth Hubbard  
Nancy Landry  
Lisa Linowes

Trustees of the Trust Funds

# REPORT OF THE TRUSTEES OF THE TRUST FUNDS

## PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
06/21/21	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 54,959.35	\$ 50,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	10,098.03	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	828.53	0.00	0.00
03/30/94	Legal Expense	10,689.40	0.00	0.00
07/03/95	Property Tax Revaluation	20,384.05	3,000.00	0.00
05/04/98	Forest Fire Equipment	2,659.42	0.00	0.00
03/19/01	Landfill Monitoring	3,756.85	0.00	0.00
12/21/06	Future Land Acquisition	306.68	0.00	0.00
05/27/07	Office & Computer Equip.	5,408.84	0.00	0.00
05/20/14	Hwy Bridge Replace & Rep	613.86	0.00	0.00
06/13/17	Transfer Station Equip & Rep	290.80	0.00	0.00
06/26/18	Road Material	0.00	25,000.00	0.00
07/12/18	Building Repair & Maintenance	<u>25.43</u>	<u>5,000.00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$110,021.24	\$83,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$111,121.24	\$83,000.00	\$ 0.00

Notes:

[1] Acct NH-01-0018 incorrectly named when created. Corrected in 2018 by creating Acct NH-01-0427-0022 and transferring all funds from 0018 into the new account.

[2] Cemetery accounts incurred bank dormancy fees. Some of these fees were waved and refunded in Q1 2019.

**December 31, 2018**

**INCOME**

<b>Withdrawals</b>	<b>Balance End of Year</b>	<b>Balance Beginning of Year</b>	<b>Income During Year</b>	<b>Expended During Year</b>	<b>Balance End of Year</b>	<b>Grand Total of Principal &amp; Income at End of Year</b>
\$ 0.00	\$ 250.00	\$ 415.24	\$ .67	-5.00	\$ 410.91	\$ 660.91
0.00	200.00	72.22	.24	-5.00	67.46	267.46
0.00	200.00	318.29	.48	-50.00	268.77	468.77
0.00	100.00	155.29	.24	-5.00	150.53	250.53
0.00	200.00	72.33	.24	-5.00	67.57	267.57
<u>0.00</u>	<u>150.00</u>	<u>225.36</u>	<u>.36</u>	<u>-15.00</u>	<u>210.72</u>	<u>360.72</u>
\$ 0.00	\$ 1,100.00	\$1,258.73	\$ 2.23	\$-85.00	\$1,175.96	\$ 2,275.96
\$-30,932.00	\$ 74,027.35	\$ 0.00	\$ 1,490.73	\$ 0.00	1,490.73	\$ 75,518.08
0.00	10,098.03	0.00	187.10	0.00	187.10	10,285.13
0.00	828.53	0.00	15.35	0.00	15.35	843.88
0.00	10,689.40	0.00	198.07	0.00	198.07	10,887.47
0.00	23,384.05	0.00	409.73	0.00	409.73	23,793.78
0.00	2,659.42	0.00	49.28	0.00	49.28	2,708.70
0.00	3,756.85	0.00	69.60	0.00	69.60	3,826.45
0.00	306.68	0.00	5.66	0.00	5.66	312.34
0.00	5,408.84	0.00	100.21	0.00	100.21	5,509.05
0.00	613.86	0.00	11.38	0.00	11.38	625.24
0.00	290.80	0.00	5.40	0.00	5.40	296.20
0.00	25,000.00	.00	267.11	.00	267.11	25,267.11
<u>0.00</u>	<u>5,025.43</u>	<u>0.00</u>	<u>53.89</u>	<u>0.00</u>	<u>53.89</u>	<u>5,079.32</u>
\$-30,932.00	\$162,089.24	\$ 0.00	\$2,863.51	\$ 0.00	\$2,863.51	\$164,952.75
\$-30,932.00	\$163,189.24	\$1,258.73	\$2,865.74	\$ -85.00	\$4,039.47	\$167,228.71

## FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

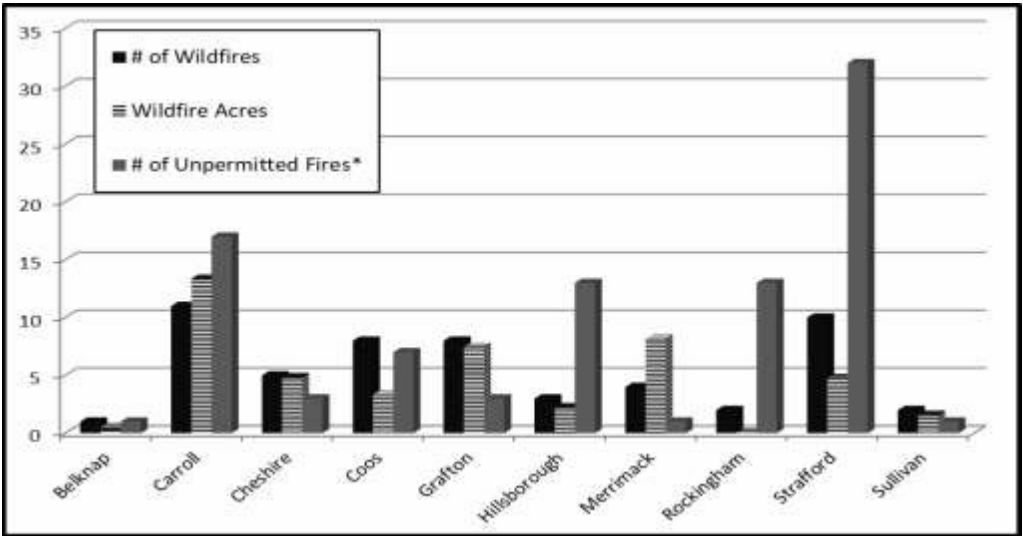


In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local Fire Departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's Always **Be** Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**

As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

# 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

## CAUSES OF FIRES REPORTED

### Acres

Arson	1	Debris	10
Campfire	4	Children	1
Smoking	5	Railroad	0
Equipment	6	Lightning	2
Miscellaneous*			24

(\*Misc.: powerlines, fireworks, electric fences, etc.)

### Total Fires Total

2018	53	46
2017	65	134
2016	351	1090
2015	143	665
2014	112	72

## PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. Much of this information is also available on the Town website at [lymannh.org](http://lymannh.org). You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

Four Lot Line Adjustments were approved in 2018.

The Planning Board worked extensively to prepare the Excavation Regulations that would be added to the current Subdivision Regulations. Members spent quite a bit of time learning about excavation law and speaking with council throughout the drafting process of the excavation regulations. Members also continued to research old records in an attempt to confirm the status of some of the old roads in Lyman.

The Planning Board thanks the Town of Lyman for its continued support.

**Planning Board Members:** Thomas Messner-Chairman, Roberta Aldrich-Vice Chairman, Bruce Beane-Ex-Officio, Michael Belanger-Secretary, Rosemary Colombi  
**Alternate Members:** Donna Clark, Les Poore, Allen Gombas

Respectfully submitted,  
Tabbetha Shosa  
Planning Board Coordinator

## ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 838-5900.

There were no applications for variances received in 2018.

The Zoning Board of Adjustments thanks the Town of Lyman for its continued support.

**Zoning Board of Adjustment Members:** Robert Chenevert-Chairman, David Simpson-Vice Chairman, Patricia O'Brien-Clerk, Brian Santy, Michael O'Brien, Larry Schieman  
**Alternate Members:** None

Respectfully submitted,  
Tabbetha Shosa  
Zoning Board Coordinator



## **CONSERVATION COMMISSION REPORT 2018**

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town.

RSA 36-A:3 requires Conservation Commissions to include a minimum of 3 people to be active. Lyman's Conservation Commission currently includes Lisa Linowes and Selectboard members James Trudell and Steve Moscicki (alternate).

Anyone in Lyman who has an interest in nature, wildlife, and the extraordinary habitat in which we live, please consider volunteering your time. Lyman is truly a rare community in the amount of wildland that we still enjoy. There is much we can do to better understand the environment around us and ways in which we can protect and sustain the abundance of wildlife living among us. If you would like to learn more about what a Conservation Commission does and how you can be an important part of our efforts, please call the town office.

Respectfully submitted,

Lisa Linowes

**LYMAN COMMUNITY GROUP  
2018  
ANNUAL REPORT**

The Lyman Community Group was very active during 2018. The Pot Luck Supper was enjoyed by about sixty Lymanites. Again Dodge Pond Day was held on shore due to the ice being too slippery. The area Cold Water Rescue Team was present and supervised three brave residents who participated in the dip: BRRR!

Ice Out ticket sales were great and the LCG voted to establish a scholarship for a Lyman senior. A Lyman resident approached the Group and said he wanted to match the amount so we were able to make two \$500 scholarships available. During the summer we had our usual two nights of Farm to Fire pizza, both very well attended.

Also, a team worked diligently to produce "A Taste of Lyman" with over 175 recipes from the good cooks of Lyman and the surrounding towns. The cookbook is available at the Town Hall or from any LCG member. Santa and Mrs. Claus were in attendance for the annual Memory Tree Lighting and presented gifts to the children.

Upcoming events and meetings are posted on the bulletin board mounted on the front of the Grange Hall. Lyman residents are encouraged to attend these events, meet new neighbors and help improve the social activity in Lyman. Meetings of the LCG are held the 3rd Tuesday of each month at the Town Hall at 6:00 pm.

And as mentioned, check out that bulletin board when passing the Grange Hall. There is always something on it.

Respectfully submitted,

Jerry Landry, Co-Chair  
Steve Sherry, Co-Chair

**LISBON PUBLIC LIBRARY**  
**Librarian's Report 2018**

**Circulation of Resources**

Adult materials loaned	4,291
Children's materials loaned	802
	<hr/>
Total	5,093

Friends in Council donated money to purchase flowerbox flowers and members provided snacks for the children during our summer reading program.

Little City Thrift Store donated children's books of our choosing from Little Village Toy & Book Shop each month.

The Library hosted its fourth annual plant and bake sale in May. Once again, it was a huge success for both the Library and gardeners. The fifth annual sale will be held on May 17<sup>th</sup>. Donations of plants for the sale will be greatly appreciated.

Over the holidays, the Library helped Santa and the Lisbon Lions Club give books to area children.

Glen Stiles voluntarily keeps the Library steps snow and ice free all winter long.

In September, Jeff Warner brought his program of traditional American and English folk songs to the Library. This program, Music in My Pockets, was paid for in part by a grant from the NH Humanities Council.

Respectfully submitted,

Karla Houston  
Librarian

## **LISBON LIONS CLUB**

The Lisbon Lions Club will celebrate its 81st anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The Club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for some of our meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The new swimming pool constructed on the community field in 2012 continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

In addition to athletic programs, the Club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, and we make a donation from tree sales proceeds to our local food banks including the PALS food drive at Lisbon Regional School. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, and of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,  
Tucker Clark  
President, Lisbon Lions Club

## LISBON LIFE SQUAD

Another year has passed and we would like to thank all the residents in our coverage area for their support. We would also like to thank the area businesses for allowing our members to respond to incidents within our coverage area. Their backing is key in allowing us to serve our community.

The new Fire/EMS/EOC Station has been completed. We are so appreciative to the community for giving us the opportunity to construct the new station. It will prove to be a great asset to the Town. Our EMS personnel and our Fire personnel can now enter the building and have room to safely move around. They do not have to wait for one piece of equipment to leave before being able to get to a second piece of equipment and we do not have to leave any remaining equipment outside on the street. We are now able to come back from a call and wash the equipment and perform any necessary maintenance.

The Norumbega Trail Riders group donated an AED and case to the Departments to be mounted in the new station. We are very thankful to have received these items.

We were fortunate enough to receive numerous donations during the year. Many of the donations were made in memory of friends and family that have passed. We will be using those donations to purchase needed equipment.

The Life Squad responded to 300 calls in 2018. This was an increase in calls from the 234 we had in 2017. In Lisbon alone, this year we had 217 calls, Lyman we had 32 calls, Landaff we had 28 calls, 10 in Haverhill, 4 in Bath, 4 in Littleton, 2 in Franconia, 2 in Wells River and 1 in Monroe.

The members of the Life Squad would like to recognize and extend our condolences to the family of Laurie Guilmette and Joan Guilmette. Laurie dedicated many years to the Life Squad and community and Joan was the sole dispatch center for the community for many years. They will both be missed.

Dave Combs-EMT	Audrey Champagne-AEMT	Jeremy Dodge-Paramedic
Matthew Champagne-EMT	Cindy Taylor-AEMT	Gary Gagnon-Paramedic
Mark Taylor-EMT	Kristyna Sullivan-AEMT	Edward Daniels-Paramedic
Kyle Lyndes-EMT	Tom Hartwell-AEMT	Jeff Dodge-EMR
Kevin VanNorden-EMT	Conner Quinn-AEMT	Scott Champagne-EMR

Respectfully submitted,

Dave Combs  
Director, Lisbon Life Squad

## **LISBON MAIN STREET, INC**

### **2018 Annual Report**

We would like to thank you for your past support of Lisbon Main Street, Inc. (LMSI). Without your donation it would be difficult for us to continue to provide the year round events that we put on and organize for our community. With this being said we at LMSI would like to ask for your continued support. LMSI continues to provide services and offerings to residents of Lyman along with Lisbon and Landaff. Our board members encourage participation by residents of all three towns. To help further support our activities we would like to ask the town of Lyman for a generous donation of \$400.00 for the 2019 year.

Lisbon Main Street Inc.'s philosophy emphasizes economic development, enriching community activities, helping to make our downtown attractive for our town's people and visitors, and helping to promote strong communities. LMSI uses your generous donation for a wide variety of events throughout our community. Below are just a few of the events and activities we have done in 2018:

- Published two issues of the Lisbon BizNews, delivered at no-charge.
- Organized Lisbon's annual Lilac Festival in May.
- Hosted the weekly Farmers' Market from June through October.
- Coordinated the annual September Flea Market.
- Organized the annual Pumpkin Festival and Costume Contest.
- Hosted five summer concerts at the church on Main Street from June to October.
- Organized Shop Lisbon Day, Memorial Tree Lighting and Caroling.
- Hosted the annual Holiday Lights Contest in December.
- Conducted landscaping, decorating, and cleanup in Lisbon's downtown.
- Hosted the fourth annual Volunteer Appreciation Dinner.
- Established an area community calendar for local organizations to post their happenings.
- In the process of creating an online searchable database of local businesses, to give businesses with no online presence a landing page and help those looking for services in the area a place to find a comprehensive list.

In the New Year we hope to continue the activities listed above and hope that you will consider continuing to support your community's Main Street Program with a generous donation. At Lisbon Main Street Inc. we all feel strongly that building an interactive community that includes Lisbon, Lyman, and Landaff can bring everyone together, making us a stronger and more successful community as a whole. Thank you for helping us to make all this happen for our community.

Please, if you have any questions, concerns or comments about Lisbon Main Street Inc, don't hesitate to call us. We are open to hearing any ideas or suggestions.

Respectfully submitted,  
Brett Jock  
President, Lisbon Main Street, Inc.

## **NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY**

### **2018 Annual Report for Town of Lyman**

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2018, for the Town of Lyman, we provided 541 visits with services to 23 clients (4 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lyman to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

## AMERICAN RED CROSS

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

Our work also includes the collection and supply of blood and blood products throughout the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR.

In order to provide these essential services, the American Red Cross of New Hampshire and Vermont is grateful to receive municipal support from our friends in the Town of Lyman. This year, we respectfully request an appropriation of \$275.00. These funds will stay right here in our region, so that we can continue to serve your friends and neighbors during their hours of greatest need.

Last year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- We assisted a local family in the face of disaster, on average, once every 17 hours, helping nearly 1,500 individuals.
- We installed more than 3,400 smoke detectors and carbon monoxide detectors in homes through our Home Fire Campaign.
- We trained 24,500 people in first aid, CPR, and water safety skills.
- We collected 90,447 units of blood at over 3,400 blood drives. All 40 hospitals in NH and VT depend on Red Cross collections.
- In NH/VT, 275 service members were connected with their families through the Emergency Communications efforts of our Service to the Armed Forces department.

As you know, a disaster or emergency can strike at any time without warning, and the American Red Cross is committed to being in the Lyman community to help your residents in times of need. Your support will go a long way to ensure that people in this region receive the support they need, when they need it.

On behalf of the 1,300 volunteers and staff throughout New Hampshire and Vermont, I thank you for your consideration of this request to support the humanitarian work that we do. While we sincerely hope that no disasters effect your area in the coming year, you can rest assured that if they do, the American Red Cross will be there.

Respectfully submitted,

Rachel Zellem  
Regional Development Specialist



## TRI-COUNTY COMMUNITY ACTION PROGRAM, INC

On behalf of Tri-County Community Action Program, Inc (TCCAP), I would like to request funding in the amount of \$1,250 to support the Tri-County Community Action Program, Inc Energy Services Program.

During the time period of July 1, 2017 to May 15, 2018 the TCCAP's Energy Services Program provided the below services to the residents of the Town of Lyman:

Service Provided	Households	Dollar Amount
Fuel Assistance	21	\$19,632.00
Weatherization	3	6,691.02
Electrical Discounts	17	6,003.19

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos and Grafton County. With the Town of Lyman's support for the Energy Services Program it will allow Outreach Offices to reach all residents in need through intake.

Respectfully submitted,

Sarah Wight

Energy Assistance Services Manager

# AMMONOOSUC COMMUNITY HEALTH SERVICES

## 2018 Report

In 2015, ACHS celebrated 40 years of **providing comprehensive primary preventive health care to anyone, regardless of their ability to pay.** Support from the **Town of Lyman** is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. Our sliding fee scale for payment of services provides a vehicle for uninsured and underinsured patients to get the health care they need in a timely manner. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

Access to affordable dental and oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS opened the first community oral health program in northern New Hampshire on the ACHS-Littleton campus in 2015. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this and other ACHS programs, please visit our website: [www.ammonoosuc.org](http://www.ammonoosuc.org).

### Services Provided

- Primary Preventive Medical Care - Family Practice - Prenatal Care through Geriatrics
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling, Substance Misuse Disorder Assistance
- Dental & Oral Healthcare - Affordable Dental care for all ages
- Clinical Pharmacy Services - Medication Management, Low-Cost Drug Program
- Low Cost Vision Plan - Discounted Eye Exam and Glasses for those who qualify
- Financial Services - Sliding Fee Scale for eligible patients

### ACHS Statistics (FY 2017-2018)

- Number of Clients Served: Medical 9,348, dental 1,088, behavioral 488
- Number of Visits: Medical 32,544, dental 3,024, behavioral 3,399
- Client/Payor Mix: 21.0% Medicaid, 26.4% Medicare, 10.6% Uninsured, 42% Insured
- Value of free medications provided to our patients: \$458,483
- Total value of discounted health care services provided to our patients: \$1,060,706

### Town of Lyman Statistics

- Total # of Patients – 165
- Total # of Medicare Patients – 39
- Total # of Sliding Fee Scale Patients – 8
- Total # of Medicaid Patients – 5
- Total # of Self-Paying Patients – 7

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSED  
Chief Executive Officer

**NORTHERN HUMAN SERVICES  
WHITE MOUNTAIN MENTAL HEALTH  
2018 Director's Report**

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is equally true for mental illness like depression, anxiety and other mood and thought disorders. Anyone can suffer from mental illness; over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that at least 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. Suicide rates were up 48.3 percent in New Hampshire from 1999-2016, according to a new report from The Centers for Disease Control and Prevention. Northern New Hampshire suicide rates are among the highest in our State. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the location of Northern Human Services – the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment, hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2018, 2 residents of Lyman received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

As we celebrate 50 years of service provision, first as White Mountain Community Services and later as White Mountain Mental Health, we are thankful to the voters in all our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Respectfully submitted,

Jane C. MacKay, LICSW  
Director of Behavioral Health

## CENTER FOR NEW BEGINNINGS 2018 Annual Report for Town of Lyman

Thirty-three years ago, The Center for New Beginnings was founded in Littleton to provide services mainly to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.* Our service area covers the northern third of New Hampshire. However, we do not exclude clients outside our area who wish to travel to receive services at the Center.

We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent nonprofit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is a significant need for both types of services. We both have substantial wait lists, and are continuously looking to add more qualified providers.

Thankfully, with the Affordable Care Act, more and more of our clients have insurance coverage. However many of these policies carry high deductibles and co-pays, which are climbing higher and higher. A deductible of three, five or even seven thousand dollars is not unusual – and for many this means getting help is out of their reach.

We are asking for your help to meet the needs of your community.

In 2018, The Center for New Beginnings provided services to 462 individuals. We logged 8,700 patient appointments. Five of our clients reside in Lyman. We are requesting \$250 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage.

When people are mentally healthy they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and acquaintances. Everyone benefits from a population that is mentally healthy.

Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors  
The Center for New Beginnings

Nancy Dickowski, Bethlehem  
Ellen Malessa, Easton  
Shelli Roberts, Lancaster  
Ilma Galeote, Littleton  
Carrie Morrill, Bethlehem

## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

### **2018 Report**

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2017-2018, 34 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted 14 Lyman residents:

- Older adults from Lyman enjoyed 499 balanced meals in the company of friends in the center's dining room.
- They received 1,337 hot, nourishing meals delivered to their homes by caring volunteers.
- Older adults and adults with disabilities accessed goods and services through 33 rides on the lift-equipped van.
- Lyman residents were assisted by the Littleton outreach worker on 6 occasions and by ServiceLink on 55 occasions.
- Lyman volunteers contributed 262 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2017-2018 was \$19,198.25.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,

Kathleen Vasconcelos  
Executive Director

## **NORTH COUNTRY COUNCIL, INC. 2018 ANNUAL REPORT**

As the Regional Planning Commission serving 50 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Administrator for the Pemi Baker Solid Waste District.
- Provided technical assistance and staff support to the Town of Littleton Parking Commission for a study and plan for management of parking in downtown Littleton.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create 27 jobs at the Friendship House in Bethlehem and a feasibility study for to identify the need for expanded care in the Cottage Hospital service are through Grafton County.
- Administered and provided technical assistance to communities and organization seeking Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 19 towns in the region.
- Assisted NH Fish & Game, White Mountain Community College, and the Androscoggin Watershed Council with assessments of stream crossings in the Androscoggin River Watershed, as well as outreach to municipalities to help them use them information gathered to prioritize and plan culvert improvement and replacement projects.
- Completed 199 traffic counts (160 for NHDOT and 39 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Facilitated the efforts of the North Country Scenic Byways Council to steward, improve, and promote the North Country’s system of scenic byways.” Make the second sentence a new bullet, change to “Performed pavement condition assessments of local roads for the Towns of Groton and Wentworth to assist with planning and budgeting for roadway maintenance.
- Assisted communities in the region with the development and submittal of proposals for roadway and bicycle and pedestrian safety and improvement projects to be considered for funding through the Statewide Ten Year Transportation Plan, the Transportation Alternatives Program, and the Federal Lands Access Program.
- Assisted the Town of Littleton with development of Bicycle and Pedestrian Infrastructure Improvement Plan.
- Provide technical mapping services to various communities in the region, including assistance to the Bath Conservation Commission for an Aquatic

Resource Mitigation (ARM) Fund grant application and to the Town of Bethlehem for a map of public parking areas.

- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programming. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulation books.
- In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. This year's highlight of our work with EDA include continuous work with the Comprehensive Economic Development Strategy Committee meeting on a bi-monthly basis to complete the five year update by December of 2018. This effort in 2019 will take a deeper dive into the regions communities the Council will host regional roundtables focused on better understanding the needs and unique assets of the regions communities. Through this funding North Country Council Staff is able to provide various types of technical assistance and project development support around the region.

All of us here at North Country Council look forward to serving your community. The Council is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Michelle Moren-Grey  
Co-Executive Director & CEO

Kathleen Frenette  
Co-Executive Director & COO

## **BOYS & GIRLS CLUB OF THE NORTH COUNTRY**

In preparation for the annual Town Meeting, the Boys and Girls Club of the North Country (BGCNC) respectfully requests that the Board include a warrant article for **\$400** on the Town's ballot to help cover our operating budget for the services we provide to your community and the North Country.

Approximately 200 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, Bath, and Sugar Hill, as well as other North Country communities, are members of the Club over the course of a year. We currently serve eight Lyman youth for our afterschool program. BGCNC's afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$320,000 per year required to operate the Club has become increasingly difficult. We are looking to the various communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that the Boys and Girls Club provides. These parents and children need our help now more than ever. Around forty percent of our members receive free/reduced lunch. Almost forty percent of vacation campers receive financial aid and even though our afterschool fees are extremely low (\$150 per school year), almost twenty percent of our members still receive aid.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Lyman and the North Country at large.

Thank you for your consideration. If you would like to discuss this further, please don't hesitate to contact us.

Respectfully submitted,

*Bill Bedor*

William Bedor, CPA  
Chairman of the Board



## **UNH COOPERATIVE EXTENSION 2018 Annual Report**

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Heather Bryant conducted 57 farm visits and is working on two on-farm research/demonstration projects in cooperation with the Grafton County Farm.
- Mary Choate taught 7 ServSafe® classes to 70 restaurant staff, 5 S.A.F.E. classes to 128 school and food pantry/community meals staff, and created and taught 4 home food safety classes.
- Lisa Ford brought nutrition education and food security lessons to more than 350 participants throughout Grafton County.
- Jim Frohn conducted 43 woodlot visits covering 6400 acres, and referred 26 landowners to consulting foresters. He led or assisted with 24 workshops, events, and meetings.
- With help from Lisa Knapton and predecessor Janene Robie, over 25 Grafton County Master Gardeners continued to educate community members with science based gardening guidance.
- Under the guidance of Donna Lee, 88 screened 4-H leaders worked with 235 youth (ages 5 to 18) on projects which enhanced their personal development and increased their life-skills.
- Michal Lunak completed work on a Tillotson Charitable Foundation grant to examine the feasibility for farmers to raise dairy beef using shelled corn as a main feed instead of forages.
- Geoffrey Sewake led a pilot program called Downtowns & Trails, which uses trails as an asset for community and economic development.

Respectfully submitted,

Heather Bryant  
County Office Administrator

## U.S. DEPARTMENT OF VETERANS AFFAIRS



Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form – VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director

## **ANNUAL REPORT OF DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY**

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1,775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm)

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards

Joe

## **2018 NEW HAMPSHIRE HOUSE OF REPRESENTATIVES BRAD BAILEY**

To My Constituents:

By the time you read this letter in your annual report I will no longer be your State Representative in the Grafton 14 District. I chose not to run for a fourth term. As I promised when I ran for office my priorities included a pro-jobs focus, keeping spending in check, protecting our property rights, and making sure we take care of those in need.

During my three terms I voted for, and in the legislature passed, budgets that increased funding for drug abuse services, Meals on Wheels for the elderly, and extended healthcare to low-income families. All this was done without creating a new sales or income tax.

I voted to decrease business taxes which would allow many of our North Country businesses to invest more in their operations and hire additional employees. The result has been a tremendous increase in business tax revenue above projections and an unemployment rate that has continued to drop.

I spearheaded the successful effort to defeat legislation which would have taken away free skiing for the elderly at Cannon Mountain State Park in Franconia, publically supported efforts to stop the proposed Northern Pass while voting to strengthen private property rights, worked with the Selectmen in Lyman and the NH Department of Transportation to get 10 miles of road repaved in Lyman and Lisbon, championed keeping our biomass plant open in Bethlehem, and successfully sponsored legislation renaming the I-93 exit 44 rest area after former Executive Councilor Raymond S. Burton.

Last session I devoted most of my time to bills introduced which could have had a devastating impact on many of our North Country towns. Legislation was proposed which would have changed the formula used to determine how much utilities would pay in local property taxes. The result could have increased taxes by thousands of dollars for many and driven people on fixed incomes out of their homes. Working with members across the aisle we were able to defeat these bills.

Finally, I wish to express my sincerest thanks to you, the voters. You have given me a tremendous honor to serve you over the past six years, and I will be forever grateful. I never lost that sense of awe each time I would walk up the steps of our historic State House to represent you.

Sincerely,

Rep. Brad Bailey  
NH House of Representatives  
Grafton 14  
Bethlehem, Franconia, Lisbon, Littleton, Lyman, Monroe, Sugar Hill

## LYMAN DOG POLICY

### Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30<sup>th</sup> of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1<sup>st</sup>, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1<sup>st</sup> as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a “special election” held on November 4, 1980, adopted RSA 466:30-a, “Dog Control Law.” “Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, ‘accompanied’ means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, ‘at large’ means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.”

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant’s names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Offenses are per pet owner as opposed to individual dogs.

**Nuisance Offenses** - dogs at large, barking\*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 <sup>nd</sup> Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 <sup>rd</sup> Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

\* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

**Menace Offenses** - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 <sup>nd</sup> Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 <sup>rd</sup> Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

**Vicious Offenses** - dogs that bite other dogs or people\*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 <sup>nd</sup> Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

\* If a vicious dog's behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at [www.gencourt.state.nh.us/rsa/html/indexes/default.html](http://www.gencourt.state.nh.us/rsa/html/indexes/default.html).

**BIRTHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2018**

<b>Date Of Birth</b>	<b>Name Of Child</b>	<b>Name Of Father &amp; Mother's Name</b>
April 12, 2018	Lucy Grace Courser	Andrew Courser Jacey Courser
October 14, 2018	Adriel Grace Carignan	Micah Carignan Mary Carignan
November 15, 2018	Charlotte Elizabeth Wilkins	Derek Wilkins Elizabeth Wilkins

**MARRIAGES REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2018**

<b>Date Of Marriage</b>	<b>Name and Surname Of Groom &amp; Bride</b>	<b>Residence of Each At Time Of Marriage</b>
March 03, 2018	Cullen J. Acheson Rebecca S. Daniels	Arundel, ME Lyman, NH
December 28, 2018	Luke Proctor Amanda M. Geil	Lyman, NH Whitefield, NH

**DEATHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2018**

<b>Date Of Death</b>	<b>Name &amp; Surname Of Deceased</b>	<b>Name &amp; Surname Of Father</b>	<b>Maiden Name Of Mother</b>
April 05, 2018	Brian Santy	Bernard Santy	Mary Woolson
July 28, 2018	Neil Adams	Theodore Adams	Rose Murphy
October 11, 2018	Elzey Burkham III	Elzey Burkham Jr.	Nancy Floyd
October 14, 2018	Perry Roy	Cleo Roy	Dorothy Pelot