

Town of Lyman, New Hampshire
ANNUAL REPORT
Year Ending December 31, 2021
TABLE OF CONTENTS

Town Meeting Warrant	Center Color Section
2022 Proposed Budget and 2022 Estimated Revenue	Center Color Section
Budget Summary	Center Color Section
Welcome to Lyman	2
Town Officials & Employees	4
Results of March 9, 2021 Town Meeting	6
Summary Inventory of Assessed Valuation	10
Statement of Appropriations, Taxes Assessed & Tax Rate	11
Tax Education Rate Calculation	12
Schedule of Town Property	13
Town Clerk's Report	14
Tax Collector's Report	15
Treasurer's Report	17
Treasurer's Balance Sheet	18
Summary of Receipts	19
Auditor's Report 2020	21
Selectmen's Report	24
Statement of Appropriations and Expenditures	26
Statement of Estimated and Actual Revenues	28
Combined Balance Sheet	29
Amortization of All General Obligation	30
Road Agent's Report	31
Trustees of the Trust Funds	32
Forest Fire Warden and State Forest Ranger	36
Planning Board and Zoning Board of Adjustment	38
Conservation Commission	39
Lisbon Public Library	40
Lisbon Lions Club	41
Lisbon Fire Department	42
Lisbon Life Squad	43
Emergency Management	44
Pemi-Baker Solid Waste District	45
Lisbon Main Street, Inc.	46
North Country Home Health and Hospice Agency, American Red Cross, Tri-County Community Action, Ammonoosuc Community Health Services, Northern Human Services WM Mental Health, Center For New Beginnings Grafton County Senior Citizens Council, North Country Council, Boys and Girls Club of the North Country, UNH Cooperative Extension ..	47-57
US Department Of Veterans Affairs	58
Councilor Joe Kenney	59
Lyman Dog Policy, Procedures and Fees	61
Vital Statistics	63

WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant – Tabbetha Shosa

Phone: 838-5900 Fax: 838-6818 Email: lymanta@myfairpoint.net

Office Hours: Monday 8:30am - 3:30pm, Wednesday & Thursday 8:30 am - 2:00 pm

Selectmen meet biweekly on Monday evenings at 6:00 pm.

Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

Bruce Beane, Chairman (2022) 838-5277

Wendy Ho Sing Loy (2023) 305-522-6518

James Trudell (2024) 838-6089

Town Clerk/Tax Collector

Bethany Carignan

Phone: 838-6113 Fax: 838-6818 E-mail: lymantc@myfairpoint.net

Office Hours: Monday 12:00 pm - 6:00 pm

Wednesday and Thursday 8:00 am - 2:00 pm

Planning Board

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900

Zoning Board of Adjustment

Meets as needed. For information contact the Zoning Board at 838-5900.

Road Crew

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603

Located at 225 Dodge Pond Road, Lyman, NH 03585

Animal Control Officer

Michael Slavtcheff: 991-8813

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Cindy Schieman, Checklist Supervisor, at 991-6329. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Zoning permits (needed for all construction), driveway permits, and pistol permits (now optional) may be obtained through the Selectmen's Office.

Fire Permits

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

Cutting Wood and Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog Licenses (due each April) and Vehicle Registrations

See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Lisbon Life Squad (non-emergency): 838-6903

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Representatives: Stephen Sherry: 254-0320

Lori Williams: 991-0554 and Mo Chandler 838-5540

Trash Disposal

Obtain transfer station permit stickers and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Wednesday 1:00 pm - 7:00 pm,

Thursday 1:00 pm - 7:00 pm and Saturday 9:00 am to 3:00 pm

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

Bruce Beane, Chairman	(2022)
James Trudell	(2024)
Wendy Ho-Sing-Loy	(2023)

Planning Board

(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)

Roberta Aldrich	(2022)
Bruce Beane, Ex Officio	(2022)
Thomas S. Smith	(2023)
Todd Landry	(2023)
Alpheus Aldrich	(2023)
Les Poore, Alternate	(2024)
Donna Clark, Alternate	(2022)

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)

Larry Schieman	(2024)
Greg Harville	(2024)
Mark Draper	(2023)
Patricia O'Brien	(2022)
Steve Moscicki, Chairman	(2023)

Administrative Assistant

Tabbetha Shosa

Moderator

Todd Landry (2022)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Ed Parker, Road Crewperson

Bookkeeper

Tabbetha Shosa

Tax Collector

Bethany Carignan (2022)
Diana McGrath, Deputy

Town Clerk

Bethany Carignan (2022)
Diana McGrath, Deputy

Treasurer

Celine Presby (2022)
Pamela Landry, Deputy

Ballot Clerks

Phil Clark, Greg Harville, Wanda Hubbard, Nancy Labbay

Cemetery Committee

Brett Presby
James Trudell

School Board

Lori Williams	(2022)
Stephen Sherry	(2023)
Mo Chandler	(2024)

Conservation Commission

Beverly Bettencourt	(2023)
Roland Bosse	(2022)
Lisa Linowes	(2024)
James Trudell	(2024)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Cynthia Schieman, Chairman	(2024)
Beverly Bettencourt	(2026)
Pamela Landry	(2022)

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Lisa Linowes	(2022)
Kimberly Smith	(2024)
Elizabeth Wilkins	(2023)

Drug & Alcohol Testing Supervisor/Safety Coordinator

Tabbetha Shosa

Welfare Officer

Tabbetha Shosa

Forest Fire Warden

Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator

Board of Selectmen

Health Officer

Vacant
Bruce Beane, Deputy

Emergency Management Director

Todd Landry

Regularly Scheduled Meetings

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

RESULTS OF THE 2021 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Highway Garage in said Town on TUESDAY, the NINTH day of MARCH 2021; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Highway Garage, to act on Article 1; the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

Article 1. *To choose all necessary Town Officers for the ensuing year.*

In attendance were Selectman Chairman: Bruce Beane, Selectman, Jim Trudell, Selectman, Wendy Ho-Sing-Loy, Administrative Assistant, Tabbetha Shosa. Town Clerk/Tax Collector, Bethany Carignan, took the meeting minutes. The meeting was called to order at 7:00 pm by Moderator Todd Landry. Landry welcomed all, reviewed procedures of order. Moderator Landry then read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (1) (three year term):	Jim Trudell	41 votes
Board of Adjustment (2) (3 year term):	Larry Schieman	45 votes
	Gregory Harville	2 votes
Trustee of the Trust Funds (1) (3 year term):	Kim Smith	1 vote

Article 2. *To see if the Town will vote to raise and appropriate the sum of Four Hundred Five Thousand Six Hundred Sixty-Eight Dollars (\$405,668) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	\$58,505.00
Election, Reg., Vital Statistics	38,358.00
Financial Administration	47,974.00
Revaluation of Property	6,250.00
Legal Expenses.....	8,000.00
Personnel Administration	67,120.00
Planning.....	4,745.00
Zoning.....	2,325.00
General Government Buildings.....	20,330.00
Cemeteries.....	11,500.00
Insurance otherwise not allocated.....	12,503.00
Advertising & Regional Associations.....	2,810.00
Other General Government.....	700.00
Ambulance	7,995.00
Fire.....	26,750.00
Emergency Management	4,050.00
Solid Waste Disposal	50,720.00
Health Officer	850.00
Animal Control	2,264.00
Health Agencies	6,054.00

Welfare Administration	670.00
Welfare Vendor Payments.....	2,900.00
Library	1,700.00
Patriotic Purposes.....	150.00
Other Culture	2,550.00
Conservation	200.00
Principal on Long Term Notes	8,275.00
Interest on Long Term Notes.....	1,920.00
Interest on TAN.....	7,500.00

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 2 passed as read.

Article 3. To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Three Thousand Five Hundred Twenty-Six Dollars (\$273,526) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Highway Administration.....	\$143,076.00
Highway Maintenance.....	\$129,850.00
Street Lighting	\$600.00

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 3 passed as read.

Article 4. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 4 passed as read.

Article 5. To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Road Material Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 5 passed as read.

Article 6. To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be placed in the Bridge Replacement & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 6 passed as read.

Article 7. *To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Motion: Bruce Beane

Second: Jim Trudell

Discussion: Article 7 passed as read.

Article 8. *To see if the town will vote to raise and appropriate the sum of \$40,000 for the Ogontz Bridge repair, and to authorize the issuance of not more than \$40,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; (3/5 ballot vote required) (Recommended by the Selectmen).*

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Ballot vote. 36 Yes votes Article 8 passed as read.

Article 9. *To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Transfer Station Equipment & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 9 passed as read.

Article 10. *To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to increase the compensation of the Town Clerk/Tax Collector. This article is proposed to be approved in addition to the amount of Town Clerk/Tax Collector compensation included in the 2021 budget. (Inserted by Petition) (Majority vote required) (Not recommended by the Selectmen)*

Motion to pass over Article 10: Bethany Carignan

Second: Jim Trudell

Motion to pass over Article 10 passed.

Motion to restrict the article and further discussion: Celine Presby

Second: Brett Presby

Motion to restrict was passed.

Article 11. *To see if the Town will vote to discontinue completely and absolutely Echo Ledge Road pursuant to RSA 231:43. Echo Ledge Road is a dead-end road, which begins at an intersection with Ash Hill Road and travels approximately 1,864 feet to its end. An affirmative vote on this Article will terminate the public's right to use Echo Ledge Road, but under New Hampshire law, owners of the property abutting the road may continue to use the road at their own risk. All of the property surrounding Echo Ledge Road is currently owned by the same party. Written notice of this Article was provided by the Selectmen to the owner of the property surrounding Echo Ledge Road more than 14 days prior to Town Meeting. (Inserted by Petition) (Majority vote required) (Recommended by the Selectmen)*

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 11 passed as read.

Article 12. To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Lyman to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the town officials to Lyman's State Legislators, informing them of the demands from their constituents within 30 days of the vote. (Inserted by petition) (3/5 Ballot vote required)

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Ballot vote. 48 yes 6 no Article 12 passed.

Article 13. To see if the Town will vote to authorize the Select Board to participate in a communications district planning committee under RSA Chapter 53-G to study the potential formation of a communications district with one or more other towns in the region for the purpose of facilitating the provision of fiber optic internet service to residents and businesses that will be needed for future growth in the region. The planning committee would consist of at least two people appointed by the Select Board from each participating town. A future town meeting vote would be required to formally create a communications district or to enter into contracts with any supplier. (Majority vote required)

Motion: Jim Trudell

Second: Bruce Beane

Discussion: Article 13 passed as read.

Article 14. To transact any other business that may legally come before the Meeting.

Moderator Landry asked for a vote to adjourn. All were in favor. **Article 14 passed.**

The Lyman Town Meeting was adjourned at 8:47pm.

Given under our hands and seal this 9th day of March, 2021.

The Lyman Board of Selectmen
Bruce Beane, Chairman
James Trudell
Wendy Ho-Sing-Loy

Respectfully submitted,
A TRUE COPY, abridged, ATTEST
Bethany Carignan, Lyman Town Clerk

The meeting minutes in their entirety are filed at the Town Clerk's office.

2021 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	744
Valuations	
Non-Utility Land Value:	\$44,060,560.00
Current Use Credits:	(20,939,371.00)
Non-Utility Improvements Value:	51,659,900.00
Utility Value:	2,689,100.00
Exempt Property Value:	<u>(1,133,260.00)</u>
Valuation Before Exemptions	76,336,929.00
Exemptions Applied:	<u>(479,700.00)</u>
Net Valuation:	75,857,229.00
Net Non-Utility Valuation:	73,168,129.00
Net Utility Valuation:	2,689,100.00
Taxes	
Property Tax:	1,452,995.00
Veterans Credits Applied:	<u>(15,530.00)</u>
Total Tax Bills:	\$1,437,465.00

2021 STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

Town

Gross Appropriations	\$902,194.00
Less: Revenues	(368,643.00)
Less: Fund Balance to Reduce Taxes	(125,000.00)
Add: Overlay	5,126.00
War Service Credits	<u>15,800.00</u>

Net Town Appropriation	\$429,477.00
Special Adjustment	<u>.00</u>
Approved Town Tax Effort	429,477.00

Town Rate **\$ 5.66**

School Portion

Regional School Apportionment	1,105,928.00
Less: Equitable Education Grant	(200,675.00)
Less: State Education Taxes	<u>(135,376.00)</u>

Approved Local Education Tax Effort	769,877.00
-------------------------------------	------------

Local School Rate **10.15**

State Education Portion

Approved State Education Tax Effort	135,376.00
-------------------------------------	------------

State School Rate **1.85**

County Portion

Approved County Tax Effort	1125,304.00
----------------------------	-------------

County Rate **1.56**

Total Rate **19.22**

Total Property Taxes Assessed	1,452,981.00
Less: War Service Credits	<u>(15,800.00)</u>
Total Property Tax Commitment	\$1,437,181.00

2021 TAX EDUCATION RATE CALCULATION

Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 st Coop Lisbon Regional	2 nd Coop	Total
Cost of Adequate Education	.00	\$336,051.00	.00	\$336,051.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	200,675.00	.00	200,675.00
District's Share - Retained State Tax*	.00	135,376.00	.00	135,376.00
		"Excess" State Taxes		.00
		Total State Taxes		135,376.00
Local Education Tax*	.00	769,877.00	.00	769,877.00

***Pay These Amounts to School = Total \$1,048,993.00**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

2021 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment:

1985	Morbark	Chipper
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	6-Wheel Truck
1999	Caterpillar	Grader
2001	Ingersoll-Rand	Vibratory Roller
2004	Trail Boss	Equipment Trailer
2007	International	10-Wheel Truck
2010	Caterpillar	Backhoe
2014	Dodge Ram 5500	Dump Truck
2020	John Deere	Roadside Mower
2021	International	Dump Truck

Pressure Washer, Rock Rakes, Plows, Sanders, DR Field & Brush Mower

Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push Mower
		Utility Trailer

Forest Fire Equipment:

800.00

Land, Buildings and Contents:

Town Hall/Office Building & Land	\$ 390,200.00
Furniture & Equipment	194,800.00
Highway Department Buildings & Land	298,900.00
Vehicles, Equipment & Supplies	1,012,512.00
Grange Hall Community Assoc. Building & Land	178,700.00
Furniture & Equipment	18,800.00
Dodge Pond Road Quarry (Map 206/Lot 003)	58,500.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	14,200.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	19,400.00

* Property Acquired by Tax Deed:

Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	6,200.00
--	----------

* The Town of Lyman sold five tax-deeded parcels at auction in 2016.

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2021.

Auto Permits Issued for 2021.....	\$ 154,951.00
Titles	370.00
State Motor Vehicle Registration Fees	3,302.00
Dog License Fees for 2021	1,226.50
Dog License Penalties.....	108.00
UCC's	300.00
TC other Rev.....	425.00
Recording Fees	34.00
Trash Bags	<u>1,540.00</u>
 Total Receipts	 \$162,256.50

Respectfully submitted,
Bethany Carignan
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2021

DEBITS

	Levy 2021	Levy 2020	Levy 2019
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$201,882.62	\$0.00
Land Use Change Taxes - #3120	0.00	0.00	0.00
Timber Yield Taxes - #3185	0.00	24,718.95	0.00
Property Tax Credit Balance	(10,727.30)	0.00	0.00
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,437,951.00	0.00	0.00
Land Use Change Taxes - #3120	4,620.00	0.00	0.00
Timber Yield Taxes - #3185	13,887.12	0.00	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	0.00	0.00	0.00
Interest - Late Tax - #3190	<u>2,074.93</u>	<u>3,478.34</u>	<u>0.00</u>
TOTAL DEBITS	\$1,447,805.75	\$230,079.91	0.00

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,337,968.26	\$166,006.88	\$0.00
Land Use Change Taxes	3,820.00	0.00	0.00
Timber Yield Taxes	12,605.40	24,718.95	0.00
Interest	2,074.93	2,444.55	0.00
Penalties	0.00	1,033.79	
Excavation Tax @\$0.02/yd	0.00	0.00	0.00
Converted To Liens (Principal only)	0.00	35,064.95	0.00
Abatements Made:			
Property Taxes	1,110.00	810.79	0.00
Yield Taxes	0.00	0.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	92,426.91	0.00	0.00
Land Use Change Taxes	800.00	0.00	0.00
Timber Yield Taxes	1,281.72	0.00	0.00
Property Tax Credit Balance	<u>(4,281.47)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,447,805.75	\$230,079.91	0.00

SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2021

DEBITS

	Levy 2020	Levy 2019	Levy 2018
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$23,289.83	\$ 14,732.69
Liens Executed During Fiscal Year	36,782.68	0.00	0.00
Interest & Costs Collected	2,106.41	3,334.17	4,881.87
Liens Supplemented During Fiscal Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIEN DEBITS	\$38,889.09	\$26,624.00	\$19,614.56

CREDITS

Remitted To Treasurer Redemptions	\$25,073.19	\$22,025.92	\$14,732.69
Interest & Costs Collected - #3190	2,106.41	3,334.17	4,881.87
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Liens End of Year - #1110	<u>11,709.49</u>	<u>1,263.91</u>	<u>0.00</u>
TOTAL LIEN CREDITS	\$38,889.09	\$26,624.00	\$19,614.56

TREASURER

Fiscal Year Ended December 31, 2021

The Town voted for bi-yearly tax bills which resulted in the Town not having to borrow any monies from Woodsville Guaranty Savings Bank to defray any and all Town expenses.

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$59.92 in interest and shows a balance of \$133,534.79 as of December 31, 2021.

The NOW account with Woodsville Guaranty Savings Bank is holding a balance of \$50,000.00. Any interest and other deposits over the \$50,000.00 are automatically swept into the Insured Cash Sweep account. The NOW account earned \$50.00 in interest and the Insured Cash Sweep account earned \$671.44 in interest, totaling \$721.44. As of December 31, 2021 the NOW account has \$50,000.00 and the Insured Cash Sweep has a balance of \$337,863.97.

The Lyman Housing Improvement Program certificate of deposit with Woodsville Guaranty Savings Bank earned \$8.88 in interest bringing the balance to \$17,769.72.

Respectfully submitted,

Celine Presby
Treasurer

TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account

Beginning Balance as of January 1, 2021 \$ 109,751.69

Month	Receipts (+)	Orders (-)
January.....	\$ 101,667.13	\$ 127,759.67
February.....	189,561.80	131,079.88
March.....	162,105.49	149,154.71
April.....	40,724.99	144,925.67
May.....	202,799.72	180,675.25
June.....	246,071.28	161,623.96
July.....	66,527.67	146,812.79
August.....	185,394.18	136,935.37
September.....	153,834.88	136,250.86
October.....	178,426.39	142,656.58
November.....	182,918.66	281,160.14
December.....	<u>476,103.94</u>	<u>423,318.15</u>
January – December Total	\$2,186,136.13	\$ 2,162,353.03
Beginning Balance		\$ 109,751.69
+ Total Receipts		<u>+2,186,136.13</u>
Subtotal		2,295,887.82
- Total Orders Paid		<u>2,162,353.03</u>
Balance as of December 31, 2021		\$ 133,534.79
Woodsville Guaranty Savings Bank – Checking Account		
Woodsville Guaranty Savings Bank – Now Account		\$ 50,000.00
Woodsville Guaranty Savings Bank – Insured Cash Sweep		\$ 337,863.97

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes (lines of credit) and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes into tax liens.

Respectfully submitted,
Celine Presby
Treasurer

2021 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:

Property Tax Current Year 2021	\$1,332,024.66
Property Tax Interest Current Year 2021	2,071.12
Property Tax Previous Years	227,838.68
Property Tax Interest Previous Years	12,083.06
Yield Tax 2021	12,605.40
Yield Tax Interest 2021	2.22
Yield Tax 2020	24,718.95
Current Land Use 2021	3,820.00
Current Land Use Interest 2021	1.59
TXC Overpayments/Prepayments	5,943.60
Property Tax Lien: Property Taxes	35,064.95
Interest	941.93
Costs and Fees	<u>775.80</u>

Subtotal 1,657,891.96

From Town Clerk:

Motor Vehicles	154,951.00
Motor Vehicle Titles	370.00
State Motor Vehicle Registration Fees	3,302.00
UCCs	300.00
Dog Licenses	1,226.50
Dog License Penalties & Fines	108.00
Trash bags/dump stickers	1,540.00
Grafton County Recording fees	34.00
TC Other Revenues	<u>425.00</u>

Subtotal 162,256.50

From State of New Hampshire:

Highway Block Grant	81,361.25
Rooms & Meals Tax Distribution	40,420.15
Covid Grant	<u>27,533.37</u>

Subtotal 149,314.77

From Other Sources:

Selectmen's Office	112.04
Planning Board	92.00
Zoning Board of Adjustment	722.00
Building Permits	362.00
Pistol Permits	20.00
Lyman's Share of 2018 Recycling Center Revenue	34,476.44
Fire Department (False Alarm reimbursements)	2,605.25
Miscellaneous	291.67
Cemetery Lots and Items	1,802.70
Gifts and Donations	36,000.00

HealthTrust Insurance Reimbursement (Elected Officials)	8,970.26
Overpayments/Refunds	651.25
Reimburse Safety Inspections	299.12
Unanticipated Revenue	25.51
WGSB NOW Account Interest	59.92
Transfers To/From WGSB Insured Cash Sweep	97,491.74
Transfer To/From Trust Funds	32,721.00
Insufficient Check-Bank Charges-	<u>30.00</u>
Subtotal	216,672.90
From Tax Collector	1,657,891.96
From Town Clerk	162,256.50
From State of New Hampshire	149,314.77
From Other Sources	<u>216,672.90</u>
Total Receipts	\$2,186,136.13

Respectfully submitted,
Celine Presby
Treasurer

2020 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 •

FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyman as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable

Adverse Opinion

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman, as of December 31, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lyman as of December 31, 2020, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management’s Discussion and Analysis – Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an

appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman’s basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Plodzic & Sanderson Professional Association – June 21, 2021

SELECTMEN'S REPORT 2021

Another year has been put in the rearview mirror. Let's hope for better times for us all ahead. This year we went to two tax bills per year in an effort to eliminate the need to borrow money. This was a success and ultimately saved us tax dollars.

We were able to fill a part time road crew position which will help to provide backup for Tom and Ed during the summer and winter months. The Highway Crew worked to lay ledge pack, grade, spray, and roll all of the roads several times. The Highway Crew also worked with Winterset as they performed necessary repairs to the Ogontz Bridge. The bridge was expanded from a single lane to a two lane bridge and guardrails were added. All of this was completed under budget and at this point all of the bridges in Lyman are in good shape. This is great news and means that besides setting some funds aside in the Capital Reserve Fund for Bridge Repairs the town should have little to no expense for bridge repairs for some time. The Highway Crew continues to take exceptional care of all the Towns equipment which translates to longer life expectancy than projected on our Equipment Replacement Plan.

Due to necessary repairs and delays with part replacements the company that we contract with for the roadside mower rental was unable to supply a working mower for the second year in a row in 2021. After some discussion with Road Agent Smith we were presented with the opportunity to purchase our own roadside mower. This purchase means a decrease in rental expenses and will allow the Highway Crew to mow throughout the summer and during any downtimes. With the rental there was only ever enough time to mow half of the town each year. Owning this new piece of equipment will allow the Highway Crew to mow the entire town and potentially mow more troublesome areas multiple times. The 2020 John Deere tractor and mower attachment are nearly brand new and the best part is that we were able to purchase this piece of equipment entirely from the Equipment Replacement Capital Reserve Fund. We really think you will be impressed when you see it operating beginning this spring. The next piece of equipment we are looking at replacing is the loader that is currently used at the pit and the garage.

This Spring and Summer we are planning to crush another 10,000 yards of ledge pack so that the Road Crew can continue to build and better all of our roads. We will continue to grade, spray, and roll roads, replace culverts and restock the sand pile in preparation for the 2022-2023 winter. As always we are very thankful to our Road Crew and all that they do to keep us safe on our roads year round.

We wish to thank Tabbetha and Beth for all that they do to hold things down at the Town Hall. It takes a village to run our Town and we are very thankful for all of those who continue to contribute to the Town's many successes over the past year.

In May of 2022 Selectman, James Trudell, will retire from New England Wire and after many years of dedicated service to the Town of Lyman he has decided to enjoy retirement to the fullest and resign from his position as Selectman. Surveyor, Thomas S. Smith has graciously agreed to fill his seat for the remainder of 2022. While it was initially Trudell's plan to step away completely from all Town business some concerns were expressed by Administrative Assistant, Tabbetha Shosa, and the other Selectmen.

Trudell has been instrumental in the annual budget preparation and the successes of the Town's money management throughout the years. After much discussion we have decided to add a trial position for a six month period beginning in May 2022. The Selectmen are currently in the process of creating a guideline that will detail the responsibilities and expectations for this position. Should the addition of this position, Advisor to the Selectboard, be agreed upon at the March 8th Town Meeting Trudell would assume the responsibilities of this position from May-November 2022. At that time the Selectboard will determine whether or not this position should be continued in 2023 and if so who should fill this seat in the New Year. We believe it is time for someone to assist the Selectmen as we move forward. The changes are constant and the list of to-dos grows larger, even for our small Town.

Again we would like to thank all of the people that help to make this Town so amazing and offer us the support needed to run this Town.

Stay Safe and Healthy,

Lyman Board of Selectmen

Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy

2021 GENERAL FUND - UNAUDITED
Statement of Appropriations and Expenditures
(Non-GAAP Budgetary Basis)

	Appropriations 2021	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 58,505.00	\$ 53,667.00
Election and Registration	38,358.00	31,310.00
Financial Administration	47,974.00	48,023.00
Revaluation of Property	6,250.00	5,375.00
Legal	8,000.00	53,343.00
Personnel Administration	67,120.00	56,561.00
Planning and Zoning	7,070.00	2,268.00
General Government Buildings	20,330.00	18,502.00
Cemeteries	11,500.00	10,755.00
Insurance, not otherwise allocated	12,503.00	10,565.00
Advertising and Regional Associations	2,810.00	1,422.00
Other	<u>700.00</u>	<u>0.00</u>
Total General Government	281,120.00	291,791.00
Public Safety:		
Ambulance	7,995.00	7,995.00
Fire Department	26,750.00	23,968.00
Emergency Management	<u>4,050.00</u>	<u>5,810.00</u>
Total Public Safety	38,795.00	37,773.00
Highways and Streets:		
Administration	143,076.00	139,299.00
Highways & Streets	129,850.00	139,950.00
Street Lighting	<u>600.00</u>	<u>556.00</u>
Total Highways and Streets	273,526.00	279,805.00
Sanitation:		
Solid Waste Disposal	<u>50,720.00</u>	<u>56,095.00</u>
Total Sanitation	50,720.00	56,095.00
Health:		
Administration	850.00	0.00
Animal Control	2,264.00	2146.00
Health Agencies	<u>6,054.00</u>	<u>5,784.00</u>
Total Health	9,168.00	7,930.00

Welfare:		
Administration	670.00	155.00
Vendor Payments	<u>2,900.00</u>	<u>3,158.00</u>
Total Welfare	3,570.00	3,313.00
Culture and Recreation:		
Parks and Recreation	0.00	0.00
Library	1,700.00	1,700.00
Patriotic Purposes	150.00	0.00
Other	<u>2,550.00</u>	<u>1,900.00</u>
Total Culture and Recreation	4,400.00	3,600.00
Conservation:		
Administration	<u>200.00</u>	<u>.00</u>
Total Conservation	200.00	.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	1,920.00	1,595.00
Interest on Tax Anticipation Notes	<u>7,500.00</u>	<u>0.00</u>
Total Debt Service	17,695.00	9,866.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>40,000.00</u>	<u>0.00</u>
Total Capital Outlay	40,000.00	0.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>183,000.00</u>	<u>183,000.00</u>
Total Other Financing Uses	183,000.00	183,000.00
Total Appropriations and Expenditures	<u><u>\$902,194.00</u></u>	<u><u>\$873,173.00</u></u>

2021 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues

(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$398,551.00	\$426,042.00
Land Use Change	3,000.00	4,620.00
Timber/Yield	12,000.00	13,887.00
Interest and Penalties on Taxes	<u>10,000.00</u>	<u>14,158.00</u>
Total Taxes	423,551.00	446,908.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	300.00	300.00
Motor Vehicle Permit Fees	145,000.00	158,623.00
Building Permits	200.00	362.00
Other	<u>1,200.00</u>	<u>1,654.00</u>
Total Licenses, Permits and Fees	146,700.00	160,939.00
Intergovernmental:		
State:		
Shared Revenue	0.00	0.00
Meals and Rooms Distribution	40,420.00	40,420.00
Highway Block Grant	81,373.00	81,361.00
Other	<u>0.00</u>	<u>27,533.00</u>
Total Intergovernmental	121,793.00	149,314.00
Charges For Services:		
Income from Departments	<u>35,000.00</u>	<u>3,215.00</u>
Total Charges For Services	35,000.00	3,215.00
Miscellaneous:		
Sale of Municipal Property	0.00	1,803.00
Interest on Investments	100.00	53.00
Other	<u>50.00</u>	<u>0.00</u>
Total Miscellaneous	150.00	1,856.00
Other Financing Sources:		
Transfers In	<u>40,000.00</u>	<u>0.00</u>
Total Other Financing Sources	40,000.00	0.00
Total Revenues and Other Financing Sources	727,194.00	<u>808,586.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>175,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$902,194.00</u>	

2021 COMBINED BALANCE SHEET - UNAUDITED
Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$520,935.00	\$ 20,097.00	\$541,032.00
Investments	144,246.00		144,246.00
Taxes Receivable (net of allowance)	87,481.00		87,481.00
Total Assets	<u>\$752,662.00</u>	<u>\$ 20,097.00</u>	<u>\$772,759.00</u>
LIABILITIES			
Accounts Payable	\$ 5,212.00	\$	\$ 5,212.00
Accrued Salaries and Benefits	0.00		0.00
Intergovernmental Payable	380,757.00		380,757.00
Total Liabilities	<u>\$385,969.00</u>	<u>\$</u>	<u>\$385,969.00</u>
FUND BALANCES			
Nonspendable			
Permanent Fund (principal)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest)		1,227.00	1,227.00
Committed	144,246.00	17,770.00	194,688.00
Unassigned	218,166.00		218,166.00
Total Fund Balances	<u>\$362,412.00</u>	<u>\$ 20,097.00</u>	<u>\$382,509.00</u>
Total Liabilities and Fund Balances	<u>\$752,662.00</u>	<u>\$ 20,097.00</u>	<u>\$772,759.00</u>

Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

Statements do not include deferral of property taxes not collected within 60 days of year end.

The notes to the basic financial statements are an integral part of this statement.

2021 AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending	Principal	Interest	Total
December 31, 2021			
2021	8,271.00	1,569.00	9,840.00
2022	8,272.00	1,274.00	9,546.00
2023	8,272.00	955.00	9,227.00
2024	8,272.00	639.00	8,911.00
2025	<u>8,272.00</u>	<u>318.00</u>	<u>8,590.00</u>
Totals	\$41,355.00	\$4,755.00	\$46,114.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2021 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$ 41,355.00</u>	<u>\$.00</u>	<u>\$ 8,271.00</u>	<u>\$ 33,084.00</u>

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2021 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/21
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>\$33,084.00</u>
Total					<u>\$33,084.00</u>

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2021 consist of the balance of the 2021-2022 district assessment due to the Lisbon Regional School District in the amount of \$380,757.00

ROAD AGENT'S REPORT 2021

The year started off with the usual task of winter road maintenance. Allow the winter was milder than the one before plowing, sanding and salting kept the Highway Crew busy as always. The new 10 Wheeler with the automatic transmission proved that it could handle the work load.

Ed and I were able to clean the shop and upgraded LED lighting was added in preparation for the annual Town Meeting which, due to COVID restrictions, needed to be held at the Town Garage.

With part-time Road Crew, Richard Hubbard, back to work this year we were able to haul 1700 yards of winter sand from the Presby pit in Lisbon in preparation for the winter ahead. The town also hired a part time winter snow plow driver, Michael Letellier to help through the winter months.

Throughout spring and summer ditching and culvert replacements were done on Quebec Rd, Hurd Hill Rd, Moulton Hill Rd, and part of Hunt's Mountain Rd. We put down 1700 yards of ledge pack from Under the Mountain Rd to Hunts Mtn. Improvements were also made to the Moulton Hill Cemetery driveway.

Winterset, Inc was hired to complete the new bridge deck needed on Ogontz Rd Bridge #116/125. The bridge work was completed in November and is now a two lane bridge with a new guardrail.

Roadside mowing was not done this year due to equipment issues within the rental company. For many years the Selectboard and I have discussed purchasing our own Roadside Mower and with rental prices increasing and rental restrictions the decision was made to purchase a 2020 6105E John Deere Tractor with a fail head mower that had 1,000 hours.

In 2022, we are planning to continue to maintain and improve the roads in Lyman with grading, rolling, and the use of calcium chloride. Crushing will begin again so that we can maintain the Town's supply of ledge pack and continue with our annual road repairs. This year we hope to work on replacing culverts, ditching, and laying ledge pack on Moulton Hill Road and Hunts Mountain Rd. As always we will continue with the annual mowing, grading, rolling, and spaying that is necessary from year to year.

I would like to thank the Selectboard and the Townspeople for supporting the Highway Crew so that we can continue to maintain road, bridges, equipment, buildings, and the quarry.

Respectfully submitted,
Tom Smith, Road Agent

TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2021. Confirmations of all transactions are on file in the Town Offices.

2021 Town Meeting Transactions:

1. Article 4 – Added \$50,000 to the Town’s existing Highway Equipment Fund
2. Article 5 – Added \$25,000 to the Town’s existing Road Material Fund
3. Article 6 – Added \$100,000 to the Town’s existing Bridge Replacement and Repair Fund
4. Article 7 – Added \$6,000 to the Town’s existing Property Tax Revaluation Fund
5. Article 9 – Added \$2,000 to the Town’s existing Transfer Station Equipment and Repair Fund

Actions per order of the Lyman Selectboard: The following actions were completed in accordance with votes by the Lyman Board of Selectmen on December 6, 2021.

1. Transferred \$35,993 from the Lyman Education Tax Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to the Lisbon Regional School District for the 2020-2021 school tax year.
2. Transferred \$10,728 from the Bridge Replacement and Repair Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to Winterset, Inc. for the Ogontz bridge repair.
3. Transferred \$24,174 from the Highway Equipment Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to HP Fairfield for the 2020 John Deere Tractor with Boom and Flail Mower.
4. Transferred \$100,000 from the Bridge Replacement and Repair Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to Winterset, Inc. for the Ogontz bridge repair.
5. Transferred \$80,826 from the Highway Equipment Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to HP Fairfield for the 2020 John Deere Tractor with Boom and Flail Mower.

TOWN OF LYMAN

2022 Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Lyman Town Hall in said Town on TUESDAY, the EIGHTH day of MARCH 2022; polls to open at ELEVEN O’CLOCK in the morning and will not close before SIX O’CLOCK in the evening in said Town Hall, to act on Articles 1-4; the remaining Articles to be considered at SEVEN O’CLOCK in the evening.

Article 1. To choose all necessary Town Officers for the ensuing year.

Article 2. Are you in favor of Amendment No. 1 to the Lyman Zoning Ordinance as proposed by the Lyman Planning Board as follows: Amend the definition of accessory use from “a use subordinate to and incidental to the principal use of land and building” to ““a use generally subordinate and incidental to the principal use of land”?”

Article 3. Are you in favor of Amendment No. 2 to the Lyman Zoning Ordinance as proposed by the Lyman Planning Board as follows: Amend Article 601(a)(4) regarding permitted uses to clarify that residential accessory uses are permitted on a lot regardless of whether there is an associated principal use?

Article 4. Are you in favor of Amendment No. 3 to the Lyman Zoning Ordinance as proposed by the Lyman Planning Board as follows: Amend Article 601(b)(4) regarding permitted uses to clarify that agricultural accessory uses are permitted on a lot regardless of whether there is an associated principal use?

Article 5. To see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand One Hundred Forty-Five Dollars (\$400,145) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Executive	\$58,355.00
Election, Reg., Vital Statistics	38,153.00
Financial Administration	51,191.00
Revaluation of Property	6,250.00
Legal Expenses	5,000.00
Personnel Administration	59,630.00
Planning	4,545.00
Zoning	2,325.00
General Government Buildings	23,040.00
Cemeteries	13,000.00
Insurance otherwise not allocated	12,683.00
Advertising & Regional Associations	2,500.00
Other General Government	700.00
Ambulance	11,700.00

Fire	27,750.00
Emergency Management	4,255.00
Solid Waste Disposal.....	50,720.00
Health Officer.....	2,100.00
Animal Control.....	2,365.00
Health Agencies	5,314.00
Welfare Administration.....	670.00
Welfare Vendor Payments.....	700.00
Library.....	2,000.00
Patriotic Purposes	150.00
Other Culture.....	2,800.00
Conservation.....	200.00
Principal on Long Term Notes	8,275.00
Interest on Long Term Notes.....	1,274.00
Interest on TAN.....	2,500.00

Article 6. To see if the Town will vote to raise and appropriate the sum of Two Hundred Ninety-One Thousand One Hundred Fifty-Eight Dollars (\$291,158) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Highway Administration	\$148,208.00
Highway Maintenance.....	\$142,350.00
Street Lighting.....	\$600.00

Article 7. To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 8. To see if the Town will vote to raise and appropriate the sum of Seventy-Five Thousand Dollars (\$75,000) to be placed in the Road Material Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 9. To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 10. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Bridge Replacement & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 11. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Legal Expense Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 12. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Welfare and General Assistance Trust Fund. (Majority vote required) (Recommended by the Selectmen)

Article 13. To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Transfer Station Equipment & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 14. To transact any other business that may legally come before the Meeting.

Given under our hands and seal this 8th day of February, 2022.

The Lyman Board of Selectmen

Bruce Beane, Chairman

Wendy Ho-Sing-Loy

James Trudell

2022 PROPOSED BUDGET OF THE TOWN OF LYMAN

PURPOSE OF APPROPRIATION	Warrant Article	Recommended
GENERAL GOVERNMENT:		
4130-4139 Executive	5	58,355.00
4140-4149 Election, Reg. & Vital Stats.	5	38,153.00
4150-4151 Financial Administration	5	51,191.00
4152 Revaluation of Property	5	6,250.00
4153 Legal Expense	5	5,000.00
4155 Personnel Administration	5	59,630.00
4191-4193 Planning & Zoning	5	6,870.00
4194 General Government Buildings	5	23,040.00
4195 Cemeteries	5	13,000.00
4196 Insurance	5	12,683.00
4197 Advertising & Regional Assoc.	5	2,500.00
4199 Other General Government	5	700.00
PUBLIC SAFETY:		
4215-4219 Ambulance	5	11,700.00
4220-4229 Fire	5	27,750.00
4290-4298 Emergency Management	5	4,255.00
HIGHWAYS & STREETS:		
4311-4312 Administration, Highways & Streets	See Warrant Article 6	
SANITATION:		
4324 Solid Waste Disposal	5	50,720.00
HEALTH:		
4411 Health Officer	5	2,100.00
4414 Animal Control	5	2,365.00
4415-4419 Health Agencies, Hospital & Other	5	5,314.00
WELFARE:		
4441-4442 Administration & Direct Assist.	5	670.00
4445-4449 Vendor Payments & Other	5	700.00
CULTURE & RECREATION:		
4550-4559 Library	5	2,000.00
4583 Patriotic Purposes	5	150.00
4589 Other Culture & Recreation	5	2,800.00
CONSERVATION:		
4619 Other Conservation		200.00
DEBT SERVICE:		
4711 Principal-Long Term Bonds & Notes	5	8,275.00
4721 Interest-Long Term Bonds & Notes	5	1,274.00
4723 Interest on Tax Anticipation Notes	5	<u>2,500.00</u>
SUB-TOTAL 1		\$400,145.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$400,145.00
Subtotal 2 Special Warrant Articles Recommended	178,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>291,158.00</u>
Total Appropriations Recommended	\$869,303.00

SPECIAL WARRANT ARTICLES:

4915 Capital Reserve Fund – Highway Equipment	7	80,000.00
4915 Capital Reserve Fund – Road Material	8	75,000.00
4915 Capital Reserve Fund – Property Revaluation	9	6,000.00
4915 Capital Reserve Fund – Bridge Replacement	10	5,000.00
4915 Capital Reserve Fund – Legal Expense	11	5,000.00
Trust Fund - Welfare & General Assist	12	5,000.00
4915 Capital Reserve Fund – Transfer Station	13	<u>2,000.00</u>

SUB-TOTAL “2” RECOMMENDED	\$ 178,000.00
---------------------------	---------------

INDIVIDUAL WARRANT ARTICLES:

4311 Highway Administration	6	\$148,208.00
4312 Highway Operation	6	142,350.00
4316 Street Lighting – Lyman Rd/Route 302	6	<u>600.00</u>

SUB-TOTAL “3” RECOMMENDED	<u><u>\$291,158.00</u></u>
---------------------------	----------------------------

TOTAL SPECIAL & INDIVIDUAL WARRANT ARTICLES:	\$496,158.00
---	---------------------

2022 ESTIMATED REVENUE OF THE TOWN OF LYMAN

SOURCES OF REVENUE	Estimated
TAXES:	
3120 Land Use Change Taxes	\$ 820.00
3185 Timber Taxes	10,000.00
3190 Interest & Penalties on Delinquent Taxes	9,800.00
LICENSES, PERMITS & FEES:	
3210 Business Licenses & Permits	300.00
3220 Motor Vehicle Permit Fees	138,300.00
3230 Building Permits	150.00
3290 Other Licenses, Permits & Fees	1,450.00
3311-3319 From Federal Government	.00
FROM STATE:	
3352 Meals & Rooms Tax Distribution	30,000.00
3353 Highway Block Grant	80,000.00
CHARGES FOR SERVICES:	
3404 Garbage-Refuse Charges	34,900.00
MISCELLANEOUS REVENUES:	
3501 Sale of Municipal Property	600.00
3502 Interest on Investments	50.00
3503-3509 Other	400.00
Amounts Voted From Fund Balance	0.00
Fund Balance Used to Reduce Taxes	<u>100,000.00</u>
TOTAL ESTIMATED REVENUES & CREDITS	\$406,770.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$ 400,145.00
Subtotal 2 Special Warrant Articles Recommended	178,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>291,158.00</u>
Total Appropriations Recommended	\$869,303.00
Less: Amount of Estimated Revenues & Credits	(306,770.00)
Less: Amount Estimated from Fund Balance	(100,000.00)
Add: Overlay and Veterans Credits	<u>21,800.00</u>
Estimated Amount of Taxes to be Raised	\$ 484,333.00

On June 24, 2021, the Trustees initiated the creation of the Lyman Educational Tax Fund in order to receive an anonymous donation in the amount of \$36,000 to be used toward the town's 2020-2021 educational tax bill. The funds were transferred into the new trust account effective July 8, 2021.

In addition to the Town's CRFs, the Trustees also oversee six cemetery trust funds that were established decades ago. The oldest fund appears to date back to 1900. The newest was created in 1925. Due to WGSB policy, a dormancy fee has been applied from time to time when there is no activity on the accounts for a period of 2-years. WGSB has graciously worked with the Trustees to ensure these fees are waived. The Trustees hope to restructure these accounts in order to simplify oversight and to avoid further dormancy fees. Doing so requires locating Town records dating back to when the accounts were first established and the specifics governing the accounts at the time of their creation. While some records were found, more work is needed to locate the originating documents.

The Trustees wish to thank our fellow Lyman residents for the opportunity to serve. We also wish to thank Beth Hubbard for her many years of service and to welcome our new trustee, Kim Smith.

Respectfully submitted,

Elizabeth Wilkins
Lisa Linowes
Kim Smith
Trustees of the Trust Funds

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
05/28/00	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	150.00	0.00	0.00
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 80,820.86	\$50,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	10,574.29	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	867.60	0.00	0.00
03/30/94	Legal Expense	11,193.54	0.00	0.00
07/03/95	Property Tax Revaluation	6,315.84	6,000.00	0.00
05/04/98	Forest Fire Equipment	2,002.73	0.00	0.00
03/19/01	Landfill Monitoring	3,934.01	0.00	0.00
12/21/06	Future Land Acquisition	321.14	0.00	0.00
05/27/07	Office & Computer Equip.	5,663.92	0.00	0.00
05/20/14	Hwy Bridge Replace & Rep	10,736.68	100,000.00	0.00
06/13/17	Transfer Station Equip & Rep	3,082.89	2,000.00	0.00
06/26/18	Road Material	26097.66	25,000.00	0.00
07/12/18	Building Repair & Maintenance	15,315.97	0.00	0.00
06/25/21	Lyman Education Tax Fund	0.00	36,000.00	0.00
	EXPENDABLE TOTALS	\$176,927.13	\$219,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$178,027.13	\$219,000.00	\$ 0.00

Notes:

[1] Acct NH-01-0018 incorrectly named when created. Corrected in 2018 by creating Acct NH-01-0427-0022 and transferring all funds from 0018 into the new account.

[2] Cemetery accounts incurred bank dormancy fees. Some of these fees were waived and refunded in Q1 2019.

December 31, 2021

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 412.25	\$.39	0.00	\$ 412.64	\$ 662.64	
0.00	200.00	113.15	.16	0.00	113.31	313.31	
0.00	200.00	269.73	.26	0.00	269.99	469.99	
0.00	100.00	151.01	.13	0.00	151.14	251.14	
0.00	200.00	68.05	.13	0.00	68.18	268.18	
0.00	150.00	211.44	.20	0.00	211.64	361.64	
\$ 0.00	\$ 1,100.00	\$1,225.63	\$ 1.27	\$0.00	\$1,226.90	\$ 2,326.90	
-105,000.00	\$ 25,820.86	\$ 0.00	\$15.97	\$ 0.00	\$15.97	\$ 25,836.83	
0.00	10,574.29	0.00	2.19	0.00	2.19	10,576.48	
0.00	867.60	0.00	.19	.00	.19	867.79	
0.00	11,193.54	0.00	2.31	0.00	2.31	11,195.85	
0.00	12,315.84	0.00	1.37	0.00	1.37	12,317.21	
0.00	2,002.73	0.00	.42	0.00	.42	2,003.15	
0.00	3,934.01	0.00	0.82	0.00	0.82	3,934.83	
0.00	321.14	0.00	.11	0.00	.11	321.25	
0.00	5,663.92	0.00	1.18	0.00	1.18	5,665.10	
-110,728.00	8.68	0.00	2.21	0.00	2.21	10.89	
0.00	5082.89	0.00	.66	0.00	.66	5,083.55	
0.00	51,097.66	.00	5.71	.00	5.71	51,103.37	
0.00	15,315.97	0.00	3.18	0.00	3.18	15,319.15	
-35,993.00	7.00	0.00	3.14	0.00	3.14	10.14	
-251,721.00	\$144,206.13	\$ 0.00	\$39.46	\$ 0.00	\$39.46	\$144,245.59	
-251,721.00	\$145,306.13	\$1,225.63	\$40.73	\$ 0.00	\$1,266.36	\$146,572.49	

FOREST FIRE WARDEN AND STATE FOREST RANGER

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

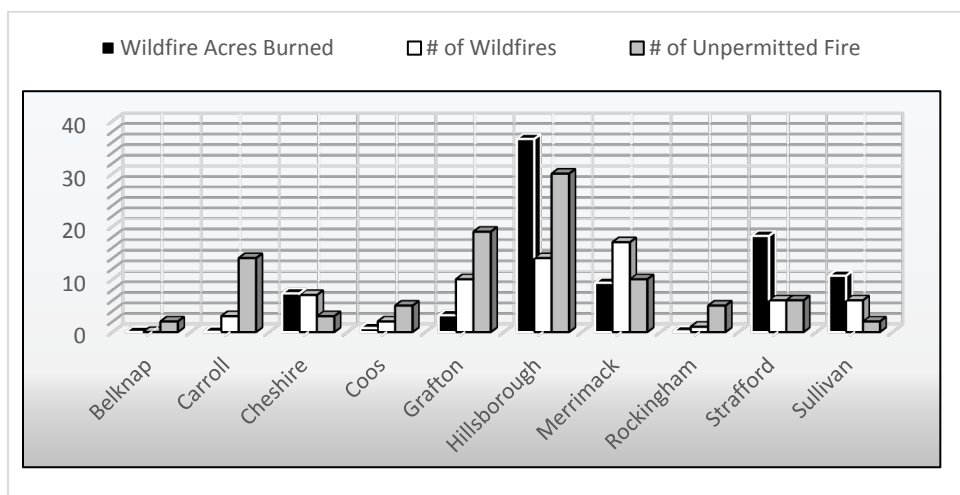
The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up to date information, follow us on Twitter and Instagram: [@NHForestRangers](https://www.instagram.com/NHForestRangers)



2021 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2021)



*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100



CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

*Miscellaneous includes power lines, fireworks, electric fences, etc...

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. Much of this information is also available on the Town website at lymannh.org. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

One application for a Lot Merger was approved in 2021.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Todd Landry - Chairman, Roberta Aldrich - Vice Chairman, Bruce Beane - Ex-Officio, Alpheus Aldrich - Secretary, Thomas S Smith
Alternate Members: Donna Clark, Les Poore

Respectfully submitted,
Diana McGrath
Planning Board Coordinator

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 838-5900.

Two applications for Variance were approved in 2021.

The Zoning Board of Adjustment thanks the Town of Lyman for its continued support.

Zoning Board of Adjustment Members: Stephen Moscicki - Chairman, Patricia O'Brien - Vice Chairman, Mark Draper- Clerk, Larry Schieman, W. Gregory Harville
Alternate Members: Michael O'Brien

Respectfully submitted,
Diana McGrath
Zoning Board Coordinator

CONSERVATION COMMISSION REPORT 2021

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town.

Lyman is a special place filled with wildlife and extraordinary habitat. There is much we can do to better understand the environment around us and ways in which we can protect and sustain the abundance of wildlife living among us.

Unfortunately, the Commission has not very active these past few years. We are looking forward to 2022 and the opportunity to act on our primary mission, to begin an inventory of Lyman's natural resources.

Respectfully submitted,

Lisa Linowes

On behalf of the Commission

LISBON PUBLIC LIBRARY

Librarian's Report 2021

Circulation of Resources

Adult materials loaned	4,309
Children's materials loaned	225
Total	4,534

Donors of Non-memorial Cash Gifts

Donation to the Handicapped Accessible Entrance Fund Presented by:
Sara Crowell, Douglas Gray & Jennifer Cartwright, Dan Cavicchio & Betsy Babcock,
Tom & Karen White, New England Wire Technologies, Genevieve Wetherbee

Donation
Presented by Lloyd & Joanne Donnellan

Donation
Presented by Beth Twombly

**To Fetch a Thief
Thereby Hangs a Tail**
Donated by Joanne Meachen

Memorial Gifts

In Memory of Bob Hill
The Complete Book of Woodworking
The Guide to Woodworking with Kids
Presented by the Lisbon Lions Club

In Memory of Dave Clement
Total Tractor!
The Magic of Old Tractors
New England Nature
Presented by the Lisbon Lions Club

Respectfully submitted,

Karla Houston
Librarian

LISBON LIONS CLUB

The Lisbon Lions Club is now 84 years old. We have members from Lisbon, Lyman, Landaff and Bath, NH. Volunteer clubs' memberships have been struggling the past two years due to COVID. Club meetings, in person, have had to change their ways for meetings. Virtually meetings are becoming the new norm. The Lisbon Lions Club members are trying their best to still provide under the latest governing best practices during these trying times. The Club would like to Thank all the supporters of the Club as they have helped us endure both good and these bad times. For the second straight year fundraisers were limited due to the pandemic. We were able to still maintain our biddy programs in house. As 2022 starts hopefully our basketball, baseball and softball games with area towns will resume. For the second year of this pandemic, we were able to continue summer swim lessons and had some open swim times. We hope this will continue for the summer of 2022. Our Senior meals were still conducted for spring and fall with record home deliveries. We were also able to conduct our record number Santa visits in 2021.

In 2021, we completed the new club cook shack and storage facility. We still have an idea of doing an open house when this pandemic slows down. It has been reported before, but I would like to say it again that this building would not have been possible without the generous donation by Durwood and Lillian Finley. A plaque dedicated to them has been placed above the main door to this facility.

We would like to again thank the Towns of Lisbon, Lyman and Landaff for their continued support.

Respectfully submitted,
Scott Champagne
President, Lisbon Lions Club

LISBON FIRE DEPARTMENT

2021 was another trying year for our Department. Covid is still an ongoing issue making it imperative that all of our members are properly attired when responding to calls.

Although our call numbers are lower than last year's at 101 for 2021 versus 124 for 2020, we have remained quite busy. Our calls are made up of quite a variety of responses that include medical assists, forestry calls, illegal burns, motor vehicle accidents, elevator entrapments, CO detectors, smoke detectors, fire alarms, odor investigations, water problems, building fires, power lines down, and search for missing persons.

Included in these calls were 16 responses involving Lyman. We also responded to 24 mutual aid calls to neighbors.

As we continue to update our equipment over the years we have found that it may be time to start replacing some of our fleet. Our Engine and Ladder trucks are both 1997 and we have 2 tankers trucks that are 1989 and 1991. Our forestry truck is a 2020 Dodge Ram pickup that should last for quite some time.

As we replace our fleet we will be downsizing from two Engines/Ladder trucks to one and two Tanker/Pumper trucks to one. We will continue to use the Ladder truck until it is no longer useable, at which time we probably would not replace unless the Town decides that they would like to.

I want to say thank you to all of our family members who allow us to respond to calls despite missing family gatherings or other events that may be happening. Without their dedication and support, we would not have a successful Department.

Lisbon Fire Department Members:

Chief Greg Hartwell
Asst. Chief Geep Houston
Captain Jeff Dodge
Lt. Dave Combs
Lt. Matt Champagne
Lt. Tom Hartwell
Lt. Jeremy Dodge

FF Kevin Defosse
FF Matt Hubbard
FF Coty Hubbard
FF Mike Woods
FF Claude Lapete
FF Matt Shannon
FF Scott Aldrich
FF Kyle Lyndes

Respectfully submitted,
Chief Greg Hartwell

LISBON LIFE SQUAD

I would like to start by saying thank you to the EMS crew that we have in town. They have responded at all hours of the day or night. They have responded in all sorts of weather conditions. They have left family gatherings, holiday parties, and have delayed planned dinners out. They have responded and dealt with the knowledge that Covid-19 is still out there.

This is done by a group of dedicated people that hope they can make a difference in someone's life. For this again I say thank you too them again.

I would also thank our Town's people that we serve. Their support is greatly appreciated. We would also give a special thank you to all of those that have given us donations throughout the year for various reasons. This will go towards buying equipment for our team. I would like to thank Audrey Champagne and Ed Daniels for their work behind the scenes. They worked together to secure a grant for a new Zoll monitor. This unit is used on any call that we transport and some that we don't. Our present unit is about 7 years old and would need to be updated or replaced in a couple of years. With the grant for around \$56,000.00 dollars. This will be a huge savings for the Town. Thank You.

Our calls were down a little this year from last 285. Ranging from Motor vehicle accidents, structure fire standbys, a variety of medical calls along with mutual aid to other towns around us. A breakdown of calls are as follow; 218 calls for Lisbon, 28 calls for Lyman, 15 calls for Landaff, 5 calls to Littleton, 2 calls to Bath, 10 calls to Haverhill, 1 call to Newbury VT and 1 to Wells River VT. We also assisted with a standby at the Snow machine races in Lisbon.

As a team we continue with our education. And for some exciting news. We are helping to sponsor an EMR (Emergency Medical Responder) class at our station. With the hopes that we will acquire some new members.

Dave Combs EMT

Tom Hartwell AEMT

Kyle Lyndes EMT

Audrey Champagne AEMT

Kristyna Sullivan AEMT

Kevin VanNorden EMT

Matthew Champagne EMT

Jeremy Dodge MEDIC

Calsea Bryer EMT

Jeff Dodge EMT

Ed Daniels MEDIC

Cindy Taylor AEMT

Gary Gagnon MEDIC

Respectfully submitted,

Dave Combs

Director, Lisbon Life Squad

EMERGENCY MANAGEMENT REPORT 2021

The Emergency Management Department is responsible for facilitating the delivery of all types of emergency response and to help deal with the consequences of significant disasters. This includes the planning, policies, concept of operations, organizational structures and specific assignments of responsibility to the Town departments and agencies involved in coordinating the local regional, state and federal response activities. Each year the plans are reviewed and updated as necessary.

During a significant disaster the Emergency Operations Center (located at the Town Hall) is activated and serves as the contact point for residents to obtain information about the disaster and how to obtain assistance in housing, meals, medical aid, and other essential needs.

As we complete our second full year of Covid-19, I encourage everyone to continue to be aware of the exposure risks and transmission of all viruses. With a proactive approach we can help overcome Covid-19 in 2022.

Just as the town is prepared for a disaster, it's important that families also develop preparedness plans. Take some time to think about what supplies your family would need in an emergency and how you would contact each other.

Respectfully submitted,

Todd Landry

Director, Emergency Management

Home Phone # 838-2335

Cell Phone # 616-5632

PEMI-BAKER SOLID WASTE DISTRICT

2021 Annual Report

In 2021, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton on Sunday, August 8th and the other in Plymouth on Saturday, September 25th. A total of 252 participants (single vehicles) were counted in the program and 3,520 gallons of material were collected. The total expenses for 2021 HHW programming, which includes advertising, setup & disposal totaled \$25,220. The District received a \$5,000 donation from Casella Waste Management. NHDES granted \$5,507 and NCC contributed 4,726. The net expenditures for the program were \$9,987. The district also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast.

This year, fluorescent light bulb collections resulted in over 45,113 linear feet of fluorescent tubes being properly disposed of; as well as 2,451 other bulbs. The total cost for this effort was \$5,967 covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc.) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regard to their solid waste/recycling program, please contact the District by email.

Respectively Submitted,
Jessie Jennings, Chairman
Pemi-Baker Solid Waste District

LISBON MAIN STREET, INC

2021 Annual Report

We would like to thank you for your past support of Lisbon Main Street, Inc. (LMSI). Without your donation it would be difficult for us to continue to provide the year round events that we put on and organize for our community. With this being said we at LMSI would like to ask for you continued support. LMSI continues to provide service and offerings to residents of Lyman along with Lisbon and Landaff. Our board members encourage participation by residents of all three towns. To help further support our activities we would like to ask the Town of Lyman for a generous donation of \$400 for the 2022 year.

Lisbon Main Street Inc.'s philosophy emphasizes economic development, enriching community activities; helps make our downtown more attractive for our town's people and visitors, and to help promote strong communities. LMSI uses your generous donation for a wide variety of events and beautifications throughout our community. Below are some of the many things we have done and plan to continue for the upcoming year.

- In May we host the Lisbon Lilac Festival; along with placing flower barrels around town with flowers and cleaning up and maintaining the small gardens along the Young property.
- June through October we facilitate a local Farmer's Market that local farmers, gardeners and crafters participate in, and is held on Main St.
- In October we host a Trunk or Treat with pumpkin and costume contest for our area children for Halloween.
- In November we promoted a Shop Small event for Small Business Saturday, by holding a craft fair and promoting the small businesses in our area. Also, a Tree Lighting and caroling at Chevron Park.
- LMSI maintains & manages the message board that is located in Chevron Park.

In the New Year we will continue these activities and hope you will continue to support your community's Main Street Program with a generous donation. At LMSI, we all feel strongly about building an interactive community that includes Lisbon, Landaff & Lyman. Thank you for helping us make this happen for our community.

Please, if you have any questions, concerns or comments about Lisbon Main Street, Inc. don't hesitate to call us. We are open to hear any ideas or suggestions you and/or others in our community may have.

Respectfully submitted,

Marlene Higgins
President, Lisbon Main Street, Inc

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

2021 Annual Report for Town of Lyman

North Country Home Health & Hospice Agency provides quality services that include Hospice, Home Health, Palliative, and Long-term care. Within these services we also provide nursing, rehabilitation, social services, and homemaking in 51 towns, covering all of Coos County and northern Grafton County and we've just expanded our territory south to Plymouth, NH. **In 2021, for the Town of Lyman, we provided care for 19 patients on Hospice.**

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurse practitioners, nurses, social workers, home health aides, spiritual counselors, and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/ caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care. Our focus is to get patients back to their baseline utilizing our nursing team and therapists. Over the past year the demand on the hospitals has been so great that we have functioned at a higher capacity in order to provide decompression for the hospitals to free up much needed beds. This has led to an increased acuity of Home Health patients that we have never experienced before.

Long-Term Care provides home health aide, homemaking and companion services to those who are unable to perform essential activities of daily living such as bathing, dressing, meal preparation and household tasks independently. The primary reason for these services is to support individuals who have physical, medical, or mental limitations and cannot perform these basic needs any longer on their own. These services play a critical role in assisting the elderly and disabled to remain in their own homes and to avoid re-admissions to the hospital and to prevent long-term institutionalization.

Our Palliative Care Program is a new program that started as a pilot in 2019. The program started with 5 patients and has grown to now include 65 active patients. Our Palliative Care program is primarily home based; meaning, that our APRN and Social Workers visit patients in their homes to discuss their serious illness, advanced care planning, code status, goals and wishes and most of all-what is important to them. The target patient is anyone with a serious illness, it does not have to be terminal like Hospice requires. The scope of patients is broad and we have found that Palliative Care services are much needed, especially in our service territories. NCHHA provides Home Health services to patients that are recovering from an illness and are expected to get better and we provide Hospice services to patients with a terminal illness; but there is a gap in between these two programs and Palliative Care provides a bridge for the patients that have a serious illness, but are not ready for Hospice services yet.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its continued support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lyman to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

AMERICAN RED CROSS

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week, and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes – offering a hot cup of coffee, a warm blanket, and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters as well as instruction in health, safety, and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

Last year, our volunteer workforce provided an array of services throughout the region:

- We assisted a local family in the face of disaster, on average, **once every 18 hours**, helping nearly **2,000 individuals**.
- We installed more than **500** smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained **26,957** people in first aid, CPR, and water safety skills.
- We collected **153,000** units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over **850** service members and veterans received supportive services through our Service to the Armed Forces department.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

While we know the world may feel uncertain at present, rest assured that the American Red Cross will always be there to help and support local communities. If you have any questions, please call us at 1-800-464-6692 or supportnne@redcross.org.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Respectfully submitted,
Rachel Zellem
Regional Development Specialist

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC

On behalf of Tri-County Community Action Program, Inc (TCCAP), I would like to respectfully request funding in the amount of \$1,050 to support the Tri-County Community Action Program, Inc Energy Services Program.

During the time period of July 1, 2020 to June 30, 2021 the TCCAP's Energy Services Program provided the below services to the residents of the Town of Lyman:

Service Provided	Households	Dollar Amount
Fuel Assistance	18	\$21,287.00
Electrical Discounts	16	5,541.00
Transportation	1	922.00

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos and Grafton County. With the Town of Lyman's support for the Energy Services Program it will allow Outreach Offices to reach all residents in need through intake.

Respectfully submitted,

Sarah Wight
Energy Assistance Services Manager

AMMONOOSUC COMMUNITY HEALTH SERVICES 2021 Report

Last year, ACHS stood up COVID19 vaccine clinics at our sites that served thousands of area residents. Our healthcare team worked weekends and evenings, inside and outside, as well as traveling to area businesses – all in the name of stopping the spread of this disease and helping to keep as many residents as we could healthy. As we continue to navigate the pandemic, we'll need your continued support. Ever-changing protocols and procedures, staffing needs and supply issues, complicate our day-to-day business, putting additional stress on our employees and patients. These are stressors all businesses and organizations are facing, yet in healthcare it feels particularly daunting. Despite these challenges, ACHS continues to assist your residents with their everyday primary, behavioral, and dental health care needs. Your investment in ACHS helps us provide **comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

Support from the **Town of Lyman** is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. ACHS's sliding fee scale for payment of services insures patients in need will still get affordable health care in a timely manner - especially important in today's unsettled health care climate.

Services Provided

- COVID19 Vaccines and Testing
- Primary Preventive Medical Care - Family Practice - Prenatal Care through Geriatrics
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling, Substance Misuse Disorder Assistance – In school K-12 services
- Dental & Oral Healthcare - Affordable Dental care for all ages
- 340B Low-Cost Prescription Drug Program
- Low Cost Vision Plan - Discounted Eye Exam and Glasses for those who qualify
- Financial Services - Sliding Fee Scale for eligible patients

Town of Lyman Statistics

- | | |
|---|---------------------------------------|
| • Total # of Patients - 178 | • Total # of Medicaid Patients - 16 |
| • Total # of Medicare Patients - 53 | • Total # of Self-Paying Patients - 9 |
| • Total # of Sliding Fee Scale Patients - 4 | |

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSed
Chief Executive Officer

NORTHERN HUMAN SERVICES WHITE MOUNTAIN MENTAL HEALTH 2021 Director's Report

White Mountain Mental Health is a non-profit community mental health center that provides an array of services to meet the mental health needs of all persons residing in Northern Grafton County and lower Coos County. As the safety net provider of mental health services for these geographic areas, White Mountain Mental Health strives to ensure that everyone in the community, regardless of income or insurance status, has access to high quality mental health services. These services include 24/7 emergency services, outpatient therapy for adults and children, psychiatric services for established clients, case management and functional support outreach services, Assertive Community Treatment (ACT) services and a 6 bed adult residential group home. For those that are uninsured or underinsured, Northern Human Services offers a sliding fee scale so necessary services are still provided regardless of a person's ability to pay.

The demand for mental health services remains at an all-time high due in large part to the on-going COVID -19 pandemic. People from all walks of life are trying to learn how to navigate life this "new normal", including the very young, which has placed a greater demand on our emergency services team as well as on our outpatient and case management services. Access to behavioral health emergency services is a critical component of a community mental health service agency's mission and is vital to overall well-being of the residents that live in our service area. Each year we ask the towns we serve to contribute a small amount toward offsetting the cost of services that some clients are unable to pay. The provision of 24/7 emergency services is undoubtedly our most important service and also the costliest as it is provided by a clinician with support from a consulting psychiatrist or psychiatric nurse practitioner. Emergency services is provided via video and allows for a rapid response to every corner of our coverage area. This quick response to a person in crisis can and does prevent loss of life. The funding received from the towns enables residents of our service area to access mental health treatment without worrying about cost.

In 2021, 20 uninsured or underinsured residents of Lyman received services from White Mountain Mental Health. Our cost for these services was **\$5,523.00** of which **\$2,268.00** were fees from Emergency Services. Despite the rising cost of care, we are requesting level funding from the town of Lyman. All funds received from Lyman go directly to your residents that are uninsured or underinsured and help us to provide needed services to the residents of Lyman

We appreciate the support that we have received from the town of Lyman over the years and are thankful to the voters for recognizing the importance of timely access to mental health services for all residents.

Warm Regards,

Amy Finkle
Director of Behavioral Health

CENTER FOR NEW BEGINNINGS

2021 Annual Report for Town of Lyman

Thirty-five years ago, The Center for New Beginnings was founded in Littleton to provide services to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.* Our service area covers the White Mountains, Great North Woods, and Northeast Kingdom regions. However, we do not exclude clients outside our area who wish to travel to receive services at the Center.

We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent nonprofit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is a significant need for both types of services.

Although most of our clients have insurance coverage many of these policies carry high deductibles and co-pays, which are climbing higher and higher. A deductible of three, five or even seven thousand dollars is not unusual – and for many this means getting help is out of their reach. Many businesses and non-profits have been adversely impacted by Covid 19, and many of our clients have felt this impact directly with loss or change of insurance coverage, or worse, through loss of employment. This is why we are asking for your help to meet the needs of your community.

In 2021, The Center for New Beginnings provided services to 550 individuals. We logged 7,100 patient appointments. Six of our clients reside in Lyman. We are requesting \$250 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage. When people are mentally healthy they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and communities. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work related issues. Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors
The Center for New Beginnings

Nancy Dickowski, Bethlehem
Ellen Malessa, Easton
Christine Polito, Bethlehem
Ilma Galeote, Littleton
Joy Davis, Bethlehem
Annette Carbonneau, Franconia
Kay Kerr, Bethlehem

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2021 Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

From October 1, 2020 through September 30, 2021 31 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center and two were served through ServiceLink.

- Older adults from Lyman enjoyed 1,571 meals prepared by GCSCC.
- Staff completed 374 wellness calls with homebound Lyman residents.
- They received assistance with problems, crises or issues of long-term care through five visits with a trained outreach worker and three contacts with ServiceLink.
- Lyman residents participated in 29 health, education or social activities.

The cost to provide Council services for Lyman residents in 2020-21 was \$29,439.69.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Lyman's population over age 60 has increased by 57.6% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council would very much appreciate Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging, while in the security and comfort of their own communities and homes.

Respectfully submitted,

Kathleen Vasconcelos
Executive Director

NORTH COUNTRY COUNCIL, INC.

2021 ANNUAL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management. For additional information, please contact the staff or visit us at www.nccouncil.org.

In 2021 North Country Council undertook the following activities in the region:

- Coordinated the Transportation Advisory Committee (TAC) and held six (6) meetings to discuss regional transportation issues and identify priority projects for funding opportunities.
- Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.
- Continued the effort to develop and update the Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region to support projects.
- Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.
- Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developing a website to provide information on scenic touring along the byways. <https://www.northcountrybyways.org/about>
- The Council participated in statewide efforts such as Statewide Bicycle and Pedestrian Plan, Alternative Transportation Planning, and the Mobility Management working group and provided input about our communities and needs to be incorporated in plans and considered.
- Conducted over 150 state and local traffic counts throughout the region as part of the regional Transportation Data Collection Program.
- Completed over 150 stream crossing assessments on a multi-year project in the Saco River watershed aimed at better understanding flood vulnerability and aquatic habitat barriers.
- Developed Community Data Profile and several guidance documents.
- Coordinated six (6) North Country Comprehensive Economic Development Strategy Committee meetings (CEDS) for the Economic Development District. The meetings focused on connecting pandemic resources into the region, learning about innovative

strategies for recovery, and sharing regional information. The CEDS committee hosted six (6) presentations on housing, outdoor recreation, resiliency & recovery, environmentally friendly lighting, funders roundtable, and rural innovation redefined. The Committee reviewed and placed 3 projects on the CEDS Project Priority List.

- The Council in collaboration with NH Housing Authority, and Stepwise Data completed the North Country Housing Needs Analysis. Which identified seven (7) key issues and nine (9) recommended strategies to meet our region's housing challenges based on recent data and the experiences of residents, businesses, and housing professionals in the region.
- Launched a group effort with all nine (9) NH Regional Planning Commissions and the Office of Planning and Development to create a shared methodology and begin a coordinated update to each region's Housing Needs Assessment. The Assessments aid municipalities in complying with RSA 674:2, III(l), and will include an assessment of the need for housing for persons and families of all levels of income.
- Represented the community and economic development needs of the region in discussions with state agencies and federal representatives to advocate for increased resources and programming to better meet needs and opportunities.
- Continued to support North Country Rising, an initiative through the Council aimed at building up our region's community capitals focused on a collaborative approach to recovery and resiliency during the time of COVID.
- Continued to implement the Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment.
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.
- Responded to multiple requests for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.
- Continued to assist Northern Border Regional Commission (NBRC) & State of NH Bureau of Economic Affairs (BEA) in providing development assistance to potential and awarded grantees. In 2021 the Council provided pre-project development coaching to over 20 potential NBRC grantees.
- Provided technical support to communities relating to municipal land use regulations, best practices, and planning opportunities.
- Continued to assist Coos County with the Coos County Broadband Committee as well as providing technical support to the Carroll County Broadband Committee
- Collaborated with other Regional Planning Commissions through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.
- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$75.00 per book).

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

Thankfully, in this second year of the pandemic, BGCNC has been able to return to somewhat “normal” operations. This year we continued to need to implement programming, facility, and operational changes. With social distancing, capacity restrictions, and staffing challenges we are serving fewer children than normal with more expenses. Our community’s support has never been more crucial in continuing to provide a positive place for the children of the North Country.

Over the past year, our team has continued to thrive and adapt to the ever changing challenges COVID-19 brought us. We continue to provide critical support to our members and families, who need us most, knowing that there are many families that rely on us for academic support, mentoring, snacks, and a safe place for kids.

Because of capacity restrictions and staffing challenges, our numbers look a bit different again this year. Once COVID is behind us, we look forward to returning to and regrowing our membership. In typical years, we serve over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, Sugar Hill, and Bath, as well as several other North Country communities. BGCNC’s afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 42 members in the afterschool program, 2 are from Lyman. Summer camp 2021 saw 53 children, with no attendees from Lyman. We continue to only charge \$175 per year for the After School Program and \$175 for Transportation (not applicable for Lyman members). Camps are \$125 per week and include field trips and summer swimming lessons. Financial aid is provided to all members that need assistance.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$500,000 per year required to operate the Club has become increasingly difficult, with COVID putting an additional strain on this already enormous task. We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that BGCNC provides. These parents and children need our help now more than ever. Over 24% of our families fall below the national poverty level and over 35% qualify for free/reduced lunch. We are looking to our neighboring communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Lyman and the North Country at large.

Sincerely,
Sandy Brackett
Executive Director

UNH COOPERATIVE EXTENSION

2021 Annual Report

Since 1915, the University of New Hampshire Cooperative Extension (UNH Extension) has improved people's lives by providing research-based information and non-formal education programs on topics important to people across the state. UNH Extension works in four broad topic areas: Youth and Family Development, Community and Economic Development, Natural Resources and Food and Agriculture. Below are some program highlights for 2021 from the staff at the Grafton County Extension.

- 4-H youth were excited to return to the North Haverhill Fair this year to showcase some of their many projects and animals. The Carved Pumpkin Display at the Grafton County Complex featuring pumpkins carved by nursing home residents and 4-H families was another highlight to the year.
- Chronic Disease and Chronic Pain Self-Management programs continued to be offered online.
- Nutrition Connections, Master Gardener interns and the Pemi Youth Center (PYC) partnered to create a garden space behind the PYC in Plymouth. The youth learned about gardening and cooking the vegetables they grew.
- Work continued with local communities as part of a Building Community Resilience grant, addressing current needs and preparing for new opportunities and challenges.
- Chainsaw safety training and several wildlife workshops were held throughout Grafton County.
- Woodlot visits on over 8500 acres were done to assist landowners with forest management goals.
- The final session of a collaborative 4-part cover crop workshop series was a well-attended farmer meeting in the field behind the farm stand at the Grafton County complex, where cover crops had been planted.
- Contacts with farmers, food processors and restaurants were made at farmers markets where Extension provided resources and information on food safety. Our popular S.A.F.E. online trainings continued to be offered.
- The Spirit of New Hampshire Volunteer Service Award was presented to the Mount Sacred Heart Garden Volunteers, which include several Grafton County Master Gardeners, for their work sustaining a 10,000 square foot garden at their facility in Littleton. The garden provides produce for the North Country's food pantries year-round.

Visit our website, **[Extension.unh.edu](https://extension.unh.edu)** for more information on programs and upcoming events.

Respectfully submitted,

Donna Lee
County Office Administrator

U.S. DEPARTMENT OF VETERANS AFFAIRS



Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form – VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,

Becky Rhodes, Au.D.
Associate Medical Center Director

2021 YEAR END REPORT FROM COUNCILOR JOE KENNEY

As we wrap up the 2021 year and move onto 2022, we again find ourselves in a COVID-19 environment and the appearance of a new virus strain called Omicron. Our Governor, Commissioners and Executive Council have continued to support the necessary resources to assist public health in combatting the pandemic: vaccines, vaccine sites, testing kits, health care workforce and stipends. We have lost loved ones, key members of our communities, but we continue to press forward with our best efforts and thank the people who are on the front lines. While much of our attention has been on the pandemic, we know the opioid threat is still real, and that there is a need for further funding for drug prevention, treatment, and recovery programs. NH has lost a lot of its healthcare and small business workforce. As a state, we need more employment recruitment, housing and childcare opportunities. Our mental health system needs our continued support. State travel and tourism has been strong as people continue to recreate outdoors and enjoy NH.

Between January to December 2021, the Executive Council has conducted 25 separate public hearings to include the following: 1 Supreme Court (Chief Justice); 4 Superior Court; 13 Circuit Court; Attorney General; 3 Public Utility Commissioner; Department of Energy Commissioner, Department of Banking Commissioner. The total contract items approved were approximately 2000 to include late items during 24 meetings of which one was canceled. Of the 271 confirmations of board and commissions, 58 were from District 1.

The Governor's Advisory Commission on Intermodal Transportation (GACIT) completed its work on The Ten-Year Transportation Improvement Draft Plan (The Ten Year Plan), working with the NHDOT and the Regional Planning Commissions while conducting 22 statewide public hearings. The Ten Year Plan now goes before the Governor for his review and then it will be presented to the Legislature for hearings and comments prior to the Governor's signature in June of 2022. GACIT took into consideration the passage of the Infrastructure Investment and Jobs Act (IIJA) by Congress to modify The Ten Year Plan. GACIT directed \$242 million in additional new federal funds for bridges (\$22 million total/\$45 million per year) and electric vehicles charging (\$17 million) as part of the IIJA. Fifteen percent (\$6.75 million annually) of the bridge funds will be allocated to the municipal bridge program, and the remainder to existing bridge projects to free up funds that have greater spending flexibility. Contact William Watson at NHDOT for any additional details at 271-3344.

Economic Development is always a top priority for my District 1 office, and I shall continue to work with community and business leaders to assist in the creation of jobs and economic opportunity. Some of District 1 action this year has included: the sale of the Shelburne Rest Stop, the demolition of Westboro Yard in Lebanon, the brokerage contract to sell the Laconia State Property, the start of the Pathway Project in North Conway, securing the area liquor licenses in Pittsburg and Errol, funding for New Durham Fish Hatchery Study, and funding to improve the Ray Burton Fire and EMS Academy in Bethlehem. Additionally, we in state government have an additional \$22.5 million going to our state park system to restore and improve capital infrastructure to include Mount Washington work.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Jonathan Melanson, Director of Appointments/Liaison or call at (603) 271-2121. A complete list of all state boards and commissions are available at the NH Secretary of State website: www.sos.nh.gov/redbook/index.htm

My office is open to receive state constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and Wrap Up Newsletter. If you would like to be included on this list, contact me at joseph.d.kenney@nh.gov. I also have an internship program for college students. My office number is 271-3632.

Sincerely,

Joe Kenney
Executive Councilor, District One

LYMAN DOG POLICY

Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a “special election” held on November 4, 1980, adopted RSA 466:30-a, “Dog Control Law.” “Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, ‘accompanied’ means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, ‘at large’ means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.”

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant’s names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Offenses are per pet owner as opposed to individual dogs.

Nuisance Offenses - dogs at large, barking*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 nd Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

Menace Offenses - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 nd Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

Vicious Offenses - dogs that bite other dogs or people*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 nd Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

* If a vicious dog’s behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at www.gencourt.state.nh.us/rsa/html/indexes/default.html.

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2021**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
04/07/2021	Vivian Claire Lacoss	Roland Lacoss Catherine Lacoss

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2021**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
-------------------------	--	--

**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2021**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
03/31/2021	Emerson, Raymond L	Emerson, Louis	Sweet, Gertrude
07/18/2021	Portner, Terry L	Erickson, Albert	Topel, Hildegard
10/17/2021	Hill, Robert H	Hill, Fred	Earl, Ina
11/16/2021	Foss, Roy A	Foss, Alfred	Thorsen, Alice

NOTES