

Town of Lyman, New Hampshire

ANNUAL REPORT

Year Ending December 31, 2017

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WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant - Donna Clark

Office Hours: Monday, Wednesday, Thursday 8:30 am - 3:30 pm
Phone: 838-5900 Fax: 838-6818 Email: lymanta@myfairpoint.net

Selectmen meet biweekly on Monday evenings at 6:00 pm.
Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

James Trudell, Chairman (2018) 838-6089
Bruce Beane (2019) 838-5277
Stephen Moscicki (2020) 991-7279

Town Clerk/Tax Collector

Carol Messner

Phone: 838-6113 Fax: 838-6818 E-mail: lymantc@myfairpoint.net
Office Hours: Monday and Wednesday 8:00 am - 3:30 pm
Thursday 8:00 am - 1:30 pm
(Monday evening by appointment only)

Planning Board

Meets the first Wednesday of the month at 6:00 pm.
For an appointment or information contact the Planning Board at 838-5900.

Zoning Board of Adjustment

Meets as needed. For information contact the Zoning Board at 838-5900.

Road Crew

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603
Located at 225 Dodge Pond Road, Lyman, NH 03585

Animal Control Officer

Michael Slavtcheff: 838-2415

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Sandi Moscicki, Checklist Supervisor, at 838-5150. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Zoning permits (needed for all construction), driveway permits, and pistol permits (now optional) may be obtained through the Selectmen's Office.

Fire Permits

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

Cutting Wood and Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog Licenses (due each April) and Vehicle Registrations

See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Lisbon Life Squad (non-emergency): 838-6903

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Representatives: Stephen Sherry: 838-6306 and Jim Trudell: 838-6089

Trash Disposal

Obtain transfer station permit stickers and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Saturday 8-3, Sunday 8-12, Wednesday 1-5

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

Stephen Moscicki	(2020)
Bruce Beane	(2019)
James Trudell, Chairman	(2018)

Planning Board

**(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)**

Thomas Messner, Chairman	(2020)
Roberta Aldrich	(2019)
Bruce Beane, Ex Officio	(2019)
Rosemary Colombi	(2018)
Les Poore	(2018)
Michael Belanger, Alternate	(2020)
Donna Clark, Alternate	(2018)
Allen Gombas, Alternate	(2018)

Board of Adjustment

**(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)**

Robert Chenevert, Chairman	(2020)
Patricia O'Brien	(2019)
Michael O'Brien	(2018)
David Simpson	(2018)
Larry Schieman, Alternate	(2018)

Administrative Assistant

Donna Clark

Moderator

Philip Clark (2018)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Scott Stuart, Road Crewperson

Bookkeeper

Donna Clark

Tax Collector

Carol Messner (2019)
Bethany Carignan, Deputy

Town Clerk

Carol Messner (2019)
Bethany Carignan, Deputy

Treasurer

Celine Presby (2019)
Pamela Landry, Deputy

Ballot Clerks

Florence Corey, Allen Gombas, Wanda Hubbard, Nancy Labbay

Cemetery Committee

Brett Presby
James Trudell
Perry Williams

School Board

James Trudell (2019)
Stephen Sherry (2020)

Conservation Commission

James Trudell (2019)
Lisa Linowes (2018)
Stephen Moscicki, Alternate (2019)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Sandra Moscicki, Chairman (2022)
Debra Heathe (2018)
Cynthia Schieman (2018)

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Nancy Landry (2020)
Lisa Linowes (2019)
Beth Hubbard (2018)

Drug & Alcohol Testing Supervisor/Safety Coordinator

Donna Clark

Welfare Officer

Donna Clark

Forest Fire Warden

Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator

Board of Selectmen

Health Officer

Christopher Hodge
Bruce Beane, Deputy

Emergency Management Director

Michael O'Brien

Regularly Scheduled Meetings

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

RESULTS OF THE 2017 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the FOURTEENTH day of MARCH 2017; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Articles 1 - 4; the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

Article 1. *To choose all necessary Town Officers for the ensuing year.*

Present were Moderator: Phil Clark, Selectmen Chairman: Steve Moscicki, Selectman: Bruce Beane, Administrative Assistant: Donna Clark, and Town Clerk/Tax Collector: Carol Messner. At 7:00 pm Moderator Clark called the meeting to order, introduced himself, welcomed all, reviewed procedures of order and thanked all for coming. Moderator Clark then read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (1) (three year term):	Steve Moscicki	49 votes
Planning Board (1) (three year term):	Thomas Messner	52 votes
Board of Adjustment (2) (three year term):	Robert Chenevert	43 votes
	Brian Santy	55 votes
Board of Adjustment (1) (one year term):	David Simpson	2 votes
Supervisor of the Checklist (1) (three year term):	Sandi Moscicki	4 votes
Trustee of the Trust Funds (1) (three year term):	Nancy Landry	56 votes
Trustee of the Trust Funds (1) (one year term):	Beth Hubbard	3 votes

Article 2. *Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Define and permit one Accessory Dwelling Unit of up to two bedrooms within or attached to a single-family dwelling under certain conditions, including but not limited to the requirements that the ADU shall not exceed 750 square feet; either the ADU or the principal dwelling unit shall be occupied by the owner as his or her principal place of residence; adequate parking must be provided; and adequate provisions must be made for water supply and sewage disposal. Should this article fail, one ADU per single family home shall be permitted without any municipal permits or conditions pursuant to RSA 674:72.

This was voted by paper ballot during the hours of 11:00 am to 6:00 pm. The results were 53 yes 6 no. Article 2 **passed**.

Article 3. *Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amendment No. 2 revises the definition of “Variance” as follows: A variance is a relaxation of the terms of this Ordinance where such variance will not be contrary to the public interest and where, due to conditions peculiar to the property and not the result of the applicant or owner, a literal enforcement of the Ordinance will result in unnecessary or undue hardship

This was voted by paper ballot during the hours of 11:00 am to 6:00 pm. The results were 53 yes 5 no. Article 3 **passed.**

Article 4. *Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amendment No. 3 changes all references of “One Family” to “Single Family”.

This was voted by paper ballot during the hours of 11:00 am to 6:00 pm. The results were 52 yes 6 no. Article 4 **passed.**

Article 5. *To see if the Town will vote to raise and appropriate the sum of Four Hundred Twenty-Seven Thousand Three Hundred Seventy-Two Dollars (\$427,372) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	49,665
Election, Reg., Vital Statistics	43,826
Financial Administration	41,910
Legal Expenses	4,500
Personnel Administration	65,680
Planning	4,755
Zoning	1,780
General Government Buildings	32,365
Cemeteries	9,500
Insurance otherwise not allocated	11,795
Advertising & Regional Assoc.	2,655
Other General Government	700
Ambulance	7,862
Fire	22,200
Emergency Management	5,150
Solid Waste Disposal	37,020
Health Officer	1,180
Animal Control	2,070
Health Agencies	5,034
Welfare Administration	670
Welfare Vendor Payments	2,900
Parks and Recreation	110
Library	1,500
Patriotic Purposes	150

Other Culture	2,550
Conservation	200
Principal on Long Term Notes	8,275
Interest on Long Term Notes	2,870
Interest on TAN	3,500
Capital Outlay-Bridge Replacement	55,000

Moderator Clark read the Article which was moved by Selectman Beane and seconded by Selectman Moscicki. Moscicki spoke to the audience of 16 and said the budget was a little lower than last year. He asked and it was decided not to go line by line through the budget as we normally do. The blizzard influenced audience desire to spend time on details. Clark called for any discussion. There was none. The Article was moved by Nancy Labbay and seconded by Cindy Schieman. Clark re-read the Article and called for a vote. All ayes. Article 5 **passed**.

Article 6. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty-Three Thousand Nine Hundred Forty Dollars (\$233,940) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Highway Administration	\$114,790
Highway Maintenance	\$118,550
Street Lighting	\$ 600

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said the budget is stable because the highway employees are good. The health insurance is up 5% but the employees are paying more. There is a bridge on Mountain Meadows Road that needs work. Beane added that bridge is on the red list per State inspection. The original estimate of \$350,000 has been reduced by more than half. Labbay moved the question, seconded by Schieman. Clark re-read the Article and called for a vote. All ayes. Article 6 **passed**.

Article 7. *To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said we put money away each year and have an equipment replacement schedule. Last year we bought a new 10 wheeler and were able to pay cash. With no more discussion Labbay moved the question which was seconded by Schieman. Clark re-read the Article and called for a vote. All ayes. Article 7 **passed**.

Article 8. *To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Transfer Station Equipment & Repair and to raise and appropriate the sum of Eight Thousand Dollars (\$8,000) to be placed in this fund and to name the Board of Selectmen as Agents to Expend. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said Lyman pays 21% of the Transfer Station costs. A new skid steer is needed this year. Putting money aside for future purchases has helped Lyman keep tax rates stable and we could put less into this fund each year. With no more discussion Labbay moved the question which was seconded by Schieman. Clark re-read the Article and called for a vote. All ayes. Article 8 **passed**.

Article 9. *To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said this fund is used to pay the firm that does our revaluations. Richard Hubbard asked how often that happens and Donna Clark answered a statistical update is done every 5 years and a full revaluation every 10. Lyman's next will be an update in 2020. With no more discussion Labbay moved the question which was seconded by Beth Hubbard. Clark re-read the Article and called for a vote. All ayes. Article 9 **passed**.

Article 10. *To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit. If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, and (2) is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$300.00, the same amount as the optional veterans' tax credit voted by the Town under RSA 72:28. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said rather than only allowing a credit to honorably discharged veterans who served during specific times of conflict, this would allow any honorably discharged veteran, also serving not less than 90 days, to also receive the tax credit. Tim Carignan, a combat veteran, stated 180 days is necessary for an honorable discharge and asked about the 90 day term and was told it was State rather than Federal parameters. He said there is a difference and this lumps all veterans into the same group. A person could be discharged in 90 days for something as minor as failure to adjust to military life. Donna Clark explained per State rules nothing will change to those already receiving the credit but this would expand the qualified veterans if we adopt it. It is basically a yes or no Article. With no more discussion Labbay moved the question which was seconded by Schieman. Clark re-read the Article and called for a vote. There were 8 ayes and 7 nos by hand vote. Article 10 **passed**.

Article 11. *To see if the Town will vote to adopt the provisions of RSA 72:61-64 inclusively, which provide for an optional property tax exemption from the property's assessed value, for property tax purposes, for persons owning real property which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying solar energy equipment under these statutes, up to \$25,000. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Moscicki said the property assessor determines the value. Carol Messner asked if the credit remains static or is depreciated and was told it is based on the assessed value. A home is more valuable with the panels and the credit offsets the added value of the solar improvement leaving a zero increase in tax assessment. The Selectmen's goal was to have consistency in taxing solar panels as some are taxed and some are not. Al Gombas said the State formerly allowed each town to decide if panels should be taxed or not. Beane said we use the rules the State requires our outside assessment firm to use. With no more discussion Labbay moved the question which was seconded by Schieman. Clark re-read the Article and called for a vote. There were all ayes and 1 no by voice vote. Article 11 **passed**.

Article 12. *To see if the Town will vote to completely discontinue Old Man's Road, a Class V road, pursuant to RSA 231:43. The road begins at an intersection with Pettyboro Road and Brook Road and travels approximately 1,300 feet between and into two properties currently owned by Sheila Post-Czarnocki and Thaddeus Czarnocki-Post. An affirmative vote will terminate the public's right to use the road, but under New Hampshire law owners of land abutting the road shall continue to have access over the road at their own risk. Notice of this article has been given to all owners of property abutting the road at least 14 days prior to town meeting. (Majority vote required) (Recommended by the Selectmen)*

Clark read the Article which was moved by Beane and seconded by Moscicki. Czarnocki-Post asked when this takes effect since there is a blizzard and the Highway Crew are currently keeping the drive clear. It was answered it takes effect after the vote is taken but realistically after this storm. With no more discussion Labbay moved the question which was seconded by Schieman. Clark re-read the Article and called for a vote. All ayes. Article 12 **passed**.

Article 13. *To transact any other business that may legally come before the Meeting.*

Clark read the Article which was moved by Beane and seconded by Moscicki. Beth Hubbard thanked the Selectmen for the 2016 Lyman Annual Report's dedication to the Lyman Community Group. Clark thanked all for coming and praised their tenacity in attending in such weather. All clapped. He then concluded the annual meeting at 7:50 pm

Given under our hands and seal this 21st day of March, 2016. The Lyman Board of Selectmen

The Lyman Board of Selectmen
James Trudell, Chairman
Bruce Beane
Stephen Moscicki

Respectfully submitted,
A TRUE COPY, abridged, ATTEST
Carol Messner, Lyman Town Clerk

The meeting minutes in their entirety are filed at the Town Clerk's office.

2017 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	744
Valuations	
Non-Utility Land Value:	\$36,258,699.00
Current Use Credits:	(19,705,839.00)
Non-Utility Improvements Value:	42,449,000.00
Utility Value:	1,278,300.00
Exempt Property Value:	<u>(1,270,999.00)</u>
Valuation Before Exemptions	59,009,161.00
Exemptions Applied:	<u>(138,100.00)</u>
Net Valuation:	58,871,061.00
Net Non-Utility Valuation:	57,592,761.00
Net Utility Valuation:	1,278,300.00
Taxes	
Property Tax:	1,231,652.00
Veterans Credits Applied:	<u>(14,700.00)</u>
Total Tax Bills:	\$1,216,952.00

2017 STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

Town

Gross Appropriations	\$722,312.00
Less: Revenues	(307,728.00)
Less: Fund Balance to Reduce Taxes	(112,000.00)
Add: Overlay	36,207.00
War Service Credits	<u>14,700.00</u>

Net Town Appropriation	\$353,491.00
Special Adjustment	<u>.00</u>
Approved Town Tax Effort	353,491.00

Town Rate **\$ 6.00**

School Portion

Regional School Apportionment	940,919.00
Less: Equitable Education Grant	(169,348.00)
Less: State Education Taxes	<u>(129,455.00)</u>

Approved Local Education Tax Effort	642,116.00
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Local School Rate **10.91**

State Education Portion

Approved State Education Tax Effort	129,455.00
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State School Rate **2.25**

County Portion

Approved County Tax Effort	106,588.00
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County Rate **1.81**

Total Rate **20.97**

Total Property Taxes Assessed	1,231,650.00
Less: War Service Credits	<u>(14,700.00)</u>
Total Property Tax Commitment	\$1,216,950.00

2017 TAX EDUCATION RATE CALCULATION

Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 st Coop Lisbon Regional	2 nd Coop	Total
Cost of Adequate Education	.00	\$298,803.00	.00	\$298,803.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	169,348.00	.00	169,348.00
District's Share - Retained State Tax*	.00	129,455.00	.00	129,455.00
		"Excess" State Taxes		.00
		Total State Taxes		129,455.00
Local Education Tax*	.00	642,116.00	.00	642,116.00

***Pay These Amounts to School = Total \$771,571.**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

2017 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment:

1985	Morbark	Chipper
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	6-Wheel Truck
1999	Caterpillar	Grader
2001	Ingersoll-Rand	Vibratory Roller
2004	Trail Boss	Equipment Trailer
2007	International	10-Wheel Truck
2010	Caterpillar	Backhoe
2014	Dodge Ram 5500	Dump Truck
2017	International	Dump Truck
Pressure Washer, Rock Rakes, Plows, Sanders		

Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push
		Mower, Utility Trailer

Forest Fire Equipment: 800.00

Land, Buildings and Contents:

Town Hall/Office Building & Land	\$378,100.00
Furniture & Equipment	75,000.00
Highway Department Buildings & Land	262,700.00
Vehicles, Equipment & Supplies	500,000.00
Grange Hall Community Assoc. Building & Land	174,900.00
Furniture & Equipment	5,000.00
Dodge Pond Road Quarry (Map 206/Lot 003)	41,900.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	12,600.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	15,000.00

* Property Acquired by Tax Deed:

Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	5,600.00
Hurd Hill Road (Map 216/Lot 101) – 07/30/2015	191,700.00
Under the Mountain Road (Map 222/Lot 003) – 07/27/17	36,599.00

* The Town of Lyman sold five tax-deeded parcels at auction in 2016.

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2017.

Auto Permits Issued for 2017.....	\$130,120.00
Titles	320.00
State Motor Vehicle Registration Fees	2,838.00
Dog License Fees for 2017	1,152.50
Dog License Penalties.....	271.00
Vital Statistics	520.00
UCC's	330.00
Filing, Pole, Checklist, Wetland, Other Fees	<u>375.00</u>

Total Receipts	\$135,926.50
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Respectfully submitted,
Carol M. Messner
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2017

DEBITS

	Levy 2017	Levy 2016	Levy 2015
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$128,958.51	\$0.00
Land Use Change Taxes - #3120	0.00	0.00	0.00
Timber Yield Taxes - #3185	0.00	0.00	0.00
Property Tax Credit Balance	(28.56)		
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,216,952.00	0.00	0.00
Land Use Change Taxes - #3120	2,400.00	0.00	0.00
Timber Yield Taxes - #3185	6,807.66	0.00	0.00
Excavation Tax @\$.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	2,489.40	0.00	0.00
Interest - Late Tax - #3190	<u>177.83</u>	<u>6,568.27</u>	<u>0.00</u>
TOTAL DEBITS	\$1,228,798.33	\$135,526.78	\$0.00

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,084,090.79	\$101,649.42	\$0.00
Land Use Change Taxes	2,400.00	0.00	0.00
Timber Yield Taxes	6,742.81	0.00	0.00
Interest	177.83	5,398.07	0.00
Penalties	0.00	1,170.20	
Excavation Tax @\$.02/yd	0.00	00.00	0.00
Converted To Liens (Principal only)	0.00	27,300.16	0.00
Abatements Made:			
Property Taxes	00.00	8.93	0.00
Yield Taxes	45.19	0.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	137,225.37	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Timber Yield Taxes	19.66	0.00	0.00
Property Tax Credit Balance	<u>(1,903.32)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,228,798.33	\$135,526.78	\$0.00

SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2017

DEBITS

	Levy 2016	Levy 2015	Levy 2014
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$28,832.21	\$ 23,325.94
Liens Executed During Fiscal Year	30,130.64	0.00	0.00
Interest & Costs Collected	<u>356.17</u>	<u>2,530.03</u>	<u>8,568.74</u>
TOTAL LIEN DEBITS	\$30,486.81	\$31,362.24	\$31,894.68

CREDITS

Remitted To Treasurer Redemptions	\$5,365.48	\$14,307.85	\$22,405.63
Interest & Costs Collected - #3190	356.17	2,530.03	8,568.74
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	794.27	791.03	920.31
Unredeemed Liens End of Year - #1110	<u>23,970.89</u>	<u>13,733.33</u>	<u>0.00</u>
TOTAL LIEN CREDITS	\$30,486.81	\$31,362.24	\$31,894.68

TREASURER

Fiscal Year Ended December 31, 2017

The Town borrowed one sum of \$600,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of 2% per annum. The tax anticipation note, in the form of a line of credit, was issued on May 15, 2017 and was due on December 28, 2017 in the amount of \$607,463.01. The Town only had to use \$400,000.00. This line of credit plus interest was paid in full on November 24, 2017 in the amount of \$402,805.92, saving \$4,657.09 in interest.

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$79.68 in interest and shows a balance of \$90,433.38 as of December 31, 2017.

The Insured Cash Sweep (ICS) account with Woodsville Guaranty Savings Bank earned \$100.26 in interest and shows a balance of \$365,375.66 as of December 31, 2017.

The Lyman Housing Improvement Program account with Woodsville Guaranty Savings Bank earned \$8.83 in interest and shows a balance of \$17,739.18 as of December 31, 2017.

Respectfully submitted,

Celine Presby
Treasurer

TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account

Beginning Balance as of January 1, 2017 \$ 101,593.14

Month	Receipts (+)	Orders (-)
January.....	\$ 207,686.81	\$ 154,071.36
February.....	27,054.19	60,417.91
March.....	52,851.02	95,484.79
April.....	178,502.51	89,509.78
May.....	207,782.67	150,690.16
June.....	-1,018.65	57,066.62
July.....	213,320.17	220,267.58
August.....	71,063.33	75,597.11
September.....	58,806.91	146,093.27
October.....	241,722.25	205,437.62
November.....	613,114.07	545,086.78
December.....	<u>127,827.57</u>	<u>210,149.63</u>
January – December Totals	\$1,998,712.85	\$2,009,872.61

Beginning Balance \$ 101,593.14

+ Total Receipts +1,998,712.85

Subtotal 2,100,305.99

- Total Orders Paid -2,009,872.61

Balance as of December 31, 2017 \$ 90,433.38

Woodsville Guaranty Savings Bank – Checking Account

Woodsville Guaranty Savings Bank – Insured Cash Sweep \$ 365,375.66

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes (lines of credit) and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes into tax liens.

Respectfully submitted,
Celine Presby
Treasurer

2017 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:

Property Tax Current Year 2017	\$998,998.07
Property Tax Interest Current Year 2017	74.10
Property Tax Previous Years	143,728.38
Property Tax Interest Previous Years	15,192.73
Yield Tax 2017	6,742.81
Yield Tax Interest 2017	103.73
Land Use Change Tax 2017	2,400.00
Prepayments/Overpayments	4,392.72
Property Tax Lien: Property Taxes	27,300.16
Property Tax Lien: Interest	2,367.48
Property Tax Lien: Costs and Fees	463.00
	<hr/>
Subtotal	1,201,763.18

From Town Clerk:

Motor Vehicles	130,120.00
Motor Vehicle Titles	320.00
State Motor Vehicle Registration Fees	2,838.00
UCCs	330.00
Dog Licenses	1,152.50
Dog License Penalties & Fines	271.00
Vital Statistics	520.00
Other Fees	425.00
	<hr/>
Subtotal	135,976.50

From State of New Hampshire:

Highway Block Grant	126,701.17
Rooms & Meals Tax Distribution	27,835.53
Reimburse Emergency Operations Center Equipment Grant	14,528.00
	<hr/>
Subtotal	169,064.70

From Other Sources:

Selectmen's Office	74.75
Planning Board	906.00
Zoning Board of Adjustment	310.00
Building Permits	150.00
Pistol Permits	50.00
Trash Bags and Dump Stickers	922.50
Lyman's Share of 2016 Recycling Center Revenue	28,761.97
Forest Fire Reimbursement	75.59
Miscellaneous	4,795.49
Cemetery Lots and Items	3.04
Timber Tax Bond	49.00
Inspection Reimbursements	137.32

HealthTrust Insurance Reimbursement (Elected Officials)	21,176.28
Sale of Tax Deeded Property	5,591.00
Tax Anticipation Notes/Line of Credit	400,000.00
WGSB NOW Account Interest	79.63
Transfers To/From WGSB Insured Cash Sweep	-55,000.00
Transfers To/From Capital Reserve Funds	2,728.00
Refund of Overpayment	.46
Safety Inspections	<u>397.44</u>
Subtotal	411,208.47
From Tax Collector	1,201,763.18
From Town Clerk	135,976.50
From State of New Hampshire	169,064.70
From Other Sources	<u>411,208.47</u>
Total Receipts	\$1,918,012.85

Respectfully submitted,
Celine Presby
Treasurer

2016 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyman, New Hampshire as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Adverse Opinion

In our opinion, because of the significance of the matter described in the “*Basis for Adverse Opinion on Governmental Activities*” paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Lyman as of December 31, 2016, or the changes in the financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lyman as of December 31, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management’s Discussion and Analysis - Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman’s basic financial statements. The combining and individual nonmajor fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

SELECTMEN'S REPORT 2017

Here we are in 2018. 2017 was the "year of the bridge" in Lyman. We have been putting away funds for several years to help pay to replace the red-listed bridge on Mountain Meadows Road. The work was done this year but high water and the weatherman created unexpected problems for Tom Smith and his crew, Scott Stuart and Richard Hubbard. Winterset Corporation of Lyndonville, VT along with their employee Russ Trudell of Lyman, came to our rescue and the bridge was in place before winter weather closed in on the project. This is one more major project that has been completed in our Town without the use of borrowed funds.

We have road material stored at our pit that will be placed on our untreated roads and our highway crew expects to grind the paved portion of Pettyboro Road this year and resurface it with ledge pack. Our roads are the best they have been in many years, thanks to our dedicated highway crew.

The Selectmen again thank all of the people that make our Town of Lyman a special place to live: Administrative Assistant Donna Clark, Town Clerk/Tax Collector Carol Messner, and Deputy Town Clerk/Tax Collector Beth Carignan. Beth has been working hard, taking courses and attending trainings provided by the State to help become proficient in her new role. With Carol's guidance, Beth is rapidly becoming a skilled member of our team. Our Town Treasurer, Celine Presby, is always looking out for the Town's finances. And the Town wouldn't be the same without Road Agent, Tom Smith, Road Crewman, Scott Stuart, and our VIP part time Road Crewman, Richard Hubbard. We can always count on Richard in a time of need.

We also have many volunteers and elected officials that faithfully fill in the voids and do the jobs that are needed here in our Town. These include our Planning Board members, Zoning Board of Adjustment members, School Board members, Conservation Commission members, Cemetery Committee members, Fire Wardens, Town Moderator, Supervisors of the Checklist and Ballot Clerks, Trustees of the Trust Funds, our Animal Control Officer, our Emergency Management Director and our Health Officer. Thank you all for your dedication to our Town and the many hours you invest in the positions you hold on our behalf.

We have one more special group of people in our Town - The Lyman Community Group. This group of dedicated people provides a closeness among our citizens that is only present in a small town like ours. Thank you for your continuing efforts to maintain this special feeling that we have in our Town.

Finally, we invite you all to visit the new Lyman website at lymannh.org. You will find information about past meetings, future meetings, legal notices, news & events, and work in progress in the town, along with online tax maps, regulations and forms, and information about the town that everyone should see.

Respectfully submitted,
Lyman Board of Selectmen

Jim Trudell
Bruce Beane
Steve Moscicki

2017 GENERAL FUND - UNAUDITED
Statement of Appropriations and Expenditures
(Non-GAAP Budgetary Basis)

	Appropriations 2017	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 49,665.00	\$ 49,762.00
Election and Registration	43,826.00	39,660.00
Financial Administration	41,910.00	42,559.00
Legal	4,500.00	2,890.00
Personnel Administration	65,680.00	65,633.00
Planning and Zoning	6,535.00	2,966.00
General Government Buildings	32,365.00	15,635.00
Cemeteries	9,500.00	5,000.00
Insurance, not otherwise allocated	11,795.00	11,792.00
Advertising and Regional Associations	2,655.00	2,085.00
Other	<u>700.00</u>	<u>.00</u>
Total General Government	269,131.00	237,982.00
Public Safety:		
Ambulance	7,862.00	7,862.00
Fire Department	22,200.00	26,368.00
Emergency Management	<u>5,150.00</u>	<u>3,012.00</u>
Total Public Safety	35,212.00	37,242.00
Highways and Streets:		
Administration	114,790.00	120,536.00
Highways & Streets	160,523.00	84,185.00
Street Lighting	<u>600.00</u>	<u>539.00</u>
Total Highways and Streets	275,913.00	205,260.00
Sanitation:		
Solid Waste Disposal	<u>37,020.00</u>	<u>37,419.00</u>
Total Sanitation	37,020.00	37,419.00
Health:		
Administration	1,180.00	70.00
Animal Control	2,070.00	1,784.00
Health Agencies	<u>5,034.00</u>	<u>5,034.00</u>
Total Health	8,284.00	6,888.00

Welfare:		
Administration	670.00	118.00
Vendor Payments	<u>2,900.00</u>	<u>229.00</u>
Total Welfare	3,570.00	347.00
Culture and Recreation:		
Parks and Recreation	110.00	.00
Library	1,500.00	1,500.00
Patriotic Purposes	150.00	143.00
Other	<u>2,440.00</u>	<u>2,450.00</u>
Total Culture and Recreation	4,310.00	4,183.00
Conservation:		
Administration	<u>200.00</u>	<u>.00</u>
Total Conservation	200.00	.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	2,870.00	2,867.00
Interest on Tax Anticipation Notes	<u>3,500.00</u>	<u>2,806.00</u>
Total Debt Service	14,645.00	13,944.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>118,728.00</u>	<u>192,498.00</u>
Total Capital Outlay	118,728.00	192,498.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>61,000.00</u>	<u>61,000.00</u>
Total Other Financing Uses	61,000.00	61,000.00
Total Appropriations and Expenditures	<u><u>\$828,013.00</u></u>	<u><u>\$796,763.00</u></u>

2017 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues

(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$302,584.00	\$342,735.00
Land Use Change	2,400.00	2,400.00
Timber/Yield	5,500.00	6,743.00
Interest and Penalties on Taxes	<u>14,900.00</u>	<u>15,371.00</u>
Total Taxes	325,384.00	367,249.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	330.00	330.00
Motor Vehicle Permit Fees	127,800.00	133,278.00
Building Permits	150.00	210.00
Other	<u>1,750.00</u>	<u>2,131.00</u>
Total Licenses, Permits and Fees	130,030.00	135,949.00
Intergovernmental:		
State:		
Meals and Rooms Distribution	27,836.00	27,836.00
Highway Block Grant	127,930.00	126,702.00
Federal:		
Other	<u>.00</u>	<u>14,528.00</u>
Total Intergovernmental	155,766.00	169,066.00
Charges For Services:		
Income from Departments	<u>30,865.00</u>	<u>19,895.00</u>
Total Charges For Services	30,865.00	19,895.00
Miscellaneous:		
Sale of Municipal Property	5,590.00	5,593.00
Interest on Investments	150.00	180.00
Other	<u>4,500.00</u>	<u>4,308.00</u>
Total Miscellaneous	10,240.00	10,081.00
Other Financing Sources:		
Transfers In	<u>63,728.00</u>	<u>63,728.00</u>
Total Other Financing Sources	63,728.00	63,728.00
Total Revenues and Other Financing Sources	716,013.00	<u>765,968.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>112,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$828,013.00</u>	

2017 COMBINED BALANCE SHEET - UNAUDITED

Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$456,284.00	\$ 20,098.00	\$476,382.00
Taxes Receivable	174,949.00		174,949.00
Intergovernmental Receivable	31,220.00		31,220.00
Restricted Assets: Investments	110,021.00		110,021.00
Total Assets	<u>\$772,474.00</u>	<u>\$ 20,098.00</u>	<u>\$792,572.00</u>
LIABILITIES			
Accounts Payable	\$ 567.00	\$	\$ 567.00
Accrued Salaries and Benefits	119.00		119.00
Intergovernmental Payable	405,443.00		405,443.00
Total Liabilities	<u>\$406,129.00</u>		<u>\$406,129.00</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable Revenue – Property Taxes	\$ 41,881.00		\$ 41,881.00
Total Deferred	<u>\$ 41,881.00</u>		<u>\$ 41,881.00</u>
FUND BALANCES			
Nonspendable			
Permanent Fund (principal)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest)		1,259.00	1,259.00
Committed			
Expendable Trust Funds	110,021.00		110,021.00
Housing Improvement		17,739.00	17,739.00
Unassigned	214,443.00		214,443.00
Total Fund Balances	<u>324,464.00</u>	<u>20,098.00</u>	<u>344,562.00</u>
Total Liabilities and Fund Balances	<u>\$772,474.00</u>	<u>\$ 20,098.00</u>	<u>\$792,572.00</u>

Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

Statements do not include deferral of property taxes not collected within 60 days of year end.

The notes to the basic financial statements are an integral part of this statement.

AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2017	Principal	Interest	Total
2018	8,271.00	2,547.00	10,818.00
2019	8,271.00	2,229.00	10,500.00
2020	8,271.00	1,916.00	10,187.00
2021	8,271.00	1,592.00	9,863.00
2022	8,272.00	1,274.00	9,546.00
2023-2025	<u>24,816.00</u>	<u>1,912.00</u>	<u>26,728.00</u>
Totals	\$66,172.00	\$11,470.00	\$77,642.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2017 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$ 74,443.00</u>	<u>\$.00</u>	<u>\$ 8,271.00</u>	<u>\$ 66,172.00</u>

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2017 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/17
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>\$66,172.00</u>
Total					<u>\$66,172.00</u>

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2017 consist of the balance of the 2017-2018 district assessment due to the Lisbon Regional School District in the amount of \$407,433.

ROAD AGENT'S REPORT 2017

As winter ended, work began grading, rolling and spraying roads as well as hauling winter sand. Ledge pack was put down on half of Ash Hill road and parts of Under the Mountain Road. As July approached, we started prep work on the Mountain Meadows Road precast concrete bridge replacement project. This project was expected to be a two week event but involved more work than anyone anticipated. As we all worked together to try to solve the issues with excess water, Winterset Corporation was called and they were able to take over the project and help us complete it. We would also like to thank the people impacted by the lengthy closure of Mountain Meadows Road for their patience.

Plans for 2018 include roadside mowing and grinding up the pavement on Pettyboro Road and putting ledge pack down in its place. As usual, grading, rolling and spraying will continue. Winter sand will be hauled and ditching and culvert replacements will be done as needed.

Scott Stuart and Richard Hubbard are both dedicated and hard-working men. Without these great people, the roads in Town would not be in the shape they are.

With the Board of Selectmen's support, we will continue to maintain the roads, equipment and buildings in Town.

Respectfully submitted,
Tom Smith, Road Agent

TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2017

June 5, 2017 per the 2017 Town Meeting Warrant:

1. Article 4 – Added \$50,000 to the Town’s existing Highway Equipment Fund.
2. Article 5 – Created a new account titled Transfer Station Equipment & Repair and added \$8,000.
3. Article 6 – Added \$3,000 to the Town’s existing Property Tax Revaluation Fund.

Actions per order of the Lyman Selectboard: The following actions were completed in accordance with votes by the Lyman Board of Selectmen.

1. August 28, 2017 vote of the Board: Transferred \$7,728 from the Transfer Station Equipment and Repair capital reserve fund (NH-01-0427-20) into the Town of Lyman general fund. This amount represented payment to the Town of Lisbon for Lyman’s share of the Skid Steer purchased in 2017 for the Tri-Town Transfer Station;
2. November 27, 2017 vote of the Board: Transferred \$56,000 from the Highway Bridge Replace Repair Fund (NH-01-0427-0019) into the Town of Lyman general fund. This amount represented a portion of the amount paid to White Mountain Precast, LLC in 2017 for the Mountain Meadows Road Bridge replacement project.

Other activity: The Trustees met three times during 2017. Minutes of our meetings can be viewed at the Town Offices. In general, the Trustee meetings consist of reviewing transactions initiated by March town vote and those by the Selectboard. At each meeting, the Trustees also review the spreadsheet that itemizes our current activity. The spreadsheet is updated at least quarterly throughout the year.

This year, the Trustees also established an annual meeting schedule where we will meet in June, September and in December. Other meetings can also be scheduled as needed.

Finally, the Trustees saw some change in personnel in 2017 with Sandi Moscicki leaving at the start of the year and Beth Hubbard joining us again as a Trustee. We wish the very best to Sandi and a warm welcome to Beth.

Respectfully submitted,

Beth Hubbard
Nancy Landry
Lisa Linowes

Trustees of the Trust Funds

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
06/21/21	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.)	\$ 4,623.70	\$ 50,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	10,005.10	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	820.90	0.00	0.00
03/30/94	Legal Expense	10,591.01	0.00	0.00
07/03/95	Property Tax Revaluation	17,206.64	3,000.00	0.00
05/04/98	Forest Fire Equipment	2,634.91	0.00	0.00
03/19/01	Landfill Monitoring	3,721.31	8,000.00 [2]	0.00
12/21/06	Future Land Acquisition	303.85	0.00	0.00
05/27/07	Office & Computer Equip.	5,359.05	.00	0.00
03/19/10	Building Repair & Maint.	25.21	.00	0.00
05/20/14	Hwy Bridge Replace & Rep	56,150.11	.00	0.00
06/13/17	Transfer Station Equip & Rep	<u>.00</u>	<u>8,000 .00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$111,441.80	\$69,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$112,541.80	\$69,000.00	\$ 0.00

Notes:

[1] Correction for bank error (\$100 returned) from 2016; this account is now whole.

[2] Temporary placement of \$8,000 in Landfill Monitoring account until Transfer Station Equipment & Repair Account was created.

December 31, 2017

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 414.57	\$.67	.00	\$ 415.24	\$ 665.24	
0.00	200.00	71.98	.24	.00	72.22	272.22	
0.00	200.00	317.81	.48	.00	318.29	518.29	
0.00	100.00	155.05	.24	.00	155.29	255.29	
0.00	200.00	72.09	.24	.00	72.33	272.33	
0.00	150.00 [1]	225.00	.35	.00	225.35	375.35	
\$ 0.00	\$ 1,100.00	\$1,256.50	\$ 2.22	\$.00	\$1,258.72	\$ 2,358.72	
\$ 0.00	\$ 54,623.70	\$ 0.00	\$ 335.65	\$ 0.00	\$ 335.65	\$ 54,959.35	
0.00	10,005.10	0.00	92.93	0.00	92.93	10,098.03	
0.00	820.90	0.00	7.63	0.00	7.63	828.53	
0.00	10,591.01	0.00	98.39	0.00	98.39	10,689.40	
0.00	20,206.64	0.00	177.41	0.00	177.41	20,384.05	
0.00	2,634.91	0.00	24.51	0.00	24.51	2,659.42	
-8,000.00 [2]	3,721.32	0.00	35.53	0.00	35.53	3,756.85	
0.00	303.85	0.00	2.83	0.00	2.83	306.68	
0.00	5,359.05	0.00	49.79	0.00	49.79	5,408.84	
0.00	25.21	0.00	.22	0.00	.22	25.43	
-56,000.00	150.11	.00	463.75	.00	463.75	613.86	
-7,728.00	272.00	0.00	18.80	0.00	18.80	290.80	
-\$71,728.00	\$108,713.80	\$ 0.00	\$ 1,307.44	\$ 0.00	\$1,307.44	\$110,021.24	
-\$71,728.00	\$109,813.80	\$1,256.50	\$ 1,309.66	\$ 0.00	\$2,566.16	\$112,379.96	

FOREST FIRE WARDEN AND STATE FOREST RANGER

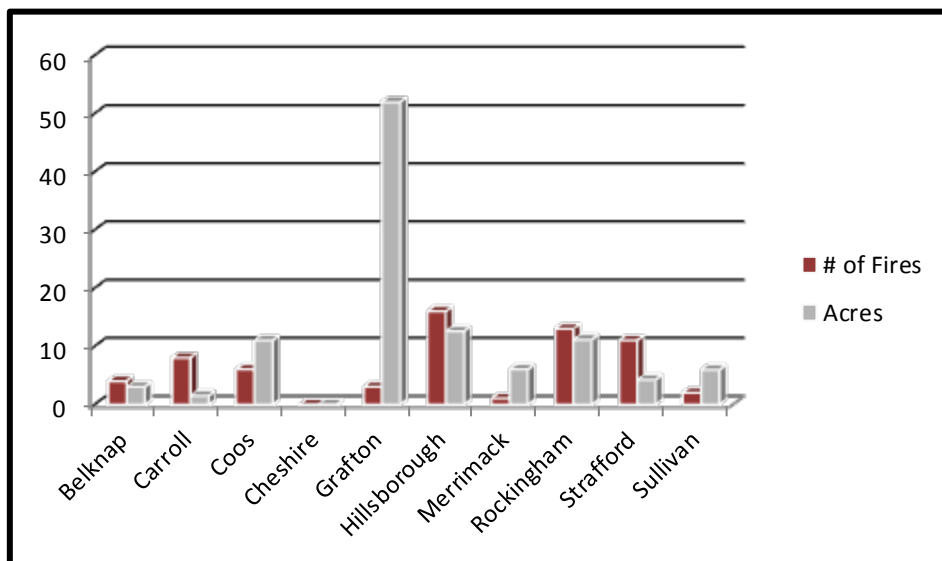
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



CAUSES OF FIRES REPORTED

Acres

					Total Fires	Total
Arson	05	Debris	7	2017	64	107
Campfire	11	Children	1	2016	351	1090
Smoking	4	Railroad	0	2015	124	635
Equipment	4	Lightning	0	2014	112	72
Miscellaneous*			37	2013	182	144
(*Misc.: powerlines, fireworks, electric fences, etc.)				2012	318	206

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. Much of this information is also available on the Town website at lymannh.org. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

One Lot Line Adjustment and two Lot Mergers were approved in 2017.

The Planning Board prepared three amendments to the Lyman Zoning Ordinance which were presented to the voters in March 2017. Members also continued to research old records in an attempt to confirm the status of some of the old roads in Lyman, and spent much time learning about excavation law and drafting local excavation regulations.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Thomas Messner-Chairman, Roberta Aldrich-Vice Chairman, Les Poore-Secretary, Bruce Beane-Ex-Officio, Rosemary Colombi

Alternate Members: Donna Clark, Michael Belanger, Allen Gombas

Respectfully submitted,
Les Poore, Secretary

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 838-5900.

There were two applications for variances in 2017.

Zoning Board of Adjustment Members: Robert Chenevert-Chairman, Brian Santy, Michael O'Brien, Patricia O'Brien, David Simpson

Alternate Member: Larry Schieman

Respectfully submitted,
Rosemary Colombi, Secretary

CONSERVATION COMMISSION REPORT 2017

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town.

RSA 36-A:3 requires Conservation Commissions to include a minimum of 3 people to be active. Lyman's Conservation Commission currently includes Lisa Linowes and Selectboard members James Trudell and Steve Moscicki (alternate).

The Conservation Commission attended a public presentation by Dianne Timmins from NH Fish & Game where Ms. Timmins discussed the findings of a Brook Trout survey conducted at major stream crossings within the Ammonoosuc Watershed including Lyman. Brook trout (*Salvelinus fontinalis*) are the only native stream dwelling trout species located in the eastern United States. They are highly sensitive to environmental changes and as such they serve as important indicator species. Poorly designed stream crossings (culverts), storm runoff from roads, and the removal of streamside vegetation can degrade water quality forcing brook trout and other sensitive species out of their local habitats.¹

Data for thirty-eight crossings in Lyman were recorded as part of the study. More than half of the crossings were fully or mostly compatible with how culverts should be built to encourage unimpeded passage for trout and other species. However, a number of the culverts showed reduced or no presence of trout. This is an area the Town will be mindful of as major road repairs are planned.

According to RSA 36-A:3, a Conservation Commission requires a minimum of 3 people to be active. Anyone in Lyman who has an interest in nature, wildlife, and the extraordinary habitat in which we live, please consider volunteering your time. Lyman is truly a rare community in the amount of wildland that we still enjoy. There is much we can do to better understand the environment around us and ways in which we can protect and sustain the abundance of wildlife living among us. If you would like to learn more about what a Conservation Commission does and how you can be an important part of our efforts, please call the town office.

Respectfully submitted,

Lisa Linowes

¹Source: <http://www.wildlife.state.nh.us/fishing/documents/wild-brook-trout-bath-report.pdf>

LYMAN COMMUNITY GROUP 2017 ANNUAL REPORT

The mission statement of the Lyman Community Group is to promote social and civic activities in Lyman. Inviting Farm to Fire Pizza to Lyman was a social event. They were in Lyman two times in 2017, with comments by the owners being that Lyman is the only place they have visited where the patrons stay around and socialize. The pizza is good and socializing was enjoyed by all. Hopefully future appearances will be as successful.

Mother Nature played a couple of tricks in 2017. Dodge Pond Day was not a great success, with only about 20 people in attendance, but the wind and temperature did not keep the hearty Lymanites away. Ice Out created a problem in that we were on the final sales day when the ice went out, so a lot of calls were made to stop selling tickets. Fortunately there were two winners, both from Lyman. Hopefully 2018 will bring back a normal ice out season.

The January Potluck Supper was attended by many and once again the good cooks of Lyman provided a delicious meal.

Clean-up day was cool and damp. A large group gathered to help clean up the roadsides in Lyman, with lunch being enjoyed by all.

Group meetings are still held the 3rd Tuesday of each month. All are invited to see what we are doing and maybe have a suggestion to improve the focus of the group.

We invite all cooks to send us your favorite recipe. The plan is to have a cookbook ready for the fall of 2018. Recipes may be sent to Deb Fisher at 413 Pettyboro Road, Lyman, NH 03585.

Respectfully submitted,

Jerry Landry, Co-Chair
Beth Hubbard, Co-Chair

LISBON PUBLIC LIBRARY

Librarian's Report 2017

Circulation of Resources

Adult materials loaned	4,721
Children's materials loaned	886
Total	5,607

Friends in Council donated money to the library to have the ceiling painted. They also donated money to purchase flowers for our flower boxes.

Little City Thrift Store donated children's books of our choosing from Little Village Toy & Book Shop each month.

Members of Friends in Council provided snacks for the children during our summer reading program. The Lisbon Public Library was the recipient of a grant which paid in part for a performance by Magic by George.

The library hosted its third annual plant sale in May. Once again, it was a huge success for both the library and gardeners. The fourth annual sale will be held the on May 19th. Donations of plants for the sale will be greatly appreciated.

The library assisted the Lisbon Lions Club with providing over 100 children with books during their holiday gift drive.

Glen Stiles voluntarily kept the library steps snow and ice free all winter long.

Respectfully submitted,

Karla Houston
Librarian

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 80th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The Club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for some of our meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The new swimming pool constructed on the community field in 2012 continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

In addition to athletic programs, the Club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, and we make a donation from tree sales proceeds to our local food banks. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, and of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,
Tucker Clark
President, Lisbon Lions Club

LISBON LIFE SQUAD

Another year has passed and the Life Squad would like to thank all the residents of Lisbon, Lyman and Landaff for their support this past year. We would also like to thank the area businesses for allowing our members to respond to incidents within our coverage area. We would not be able to provide the level of care we do without all of your support.

The Life Squad responded to 234 calls last year. Of the 234 calls, 173 were in Lisbon, 32 in Lyman, 17 in Landaff, 5 in Bath, 5 in Haverhill/Woodsville, 1 in Bethlehem and 1 in Groton, Vermont. Our call numbers were slightly down from last year.

The new ambulance that we purchased in January 2017 has been a huge asset to the Life Squad. We have been able to respond safely and without mechanical failure delays to all calls.

The new training system that we started last year with Mr. Ed Daniels is working well for the Life Squad. He provides monthly training during the Life Squad's monthly meeting which covers required National Registry as well as State required topics. Training in house eliminates/reduces the need for each licensee to seek out ways to complete their continuing education on their own time. Every licensed provider is required to recertify every two years. Each level of licensure requires a different number of continuing educational credits. Emergency Medical Responders need 16 hours, Emergency Medical Technicians need 20 hours, Advanced Emergency Medical Technicians need 50 hours and Paramedics need 60 hours. The State of NH implemented new Patient Care Protocols January 1, 2018. All NH providers are required to be familiar with the contents of the protocols that are pertinent to their level of training.

We are very thankful to have had many contributors who donated to the Life Squad during the year on an individual basis. Many businesses and groups such as the Stump Jumpers snow machine club and the Norumbega Trail Riders group have made monetary donations as well as donated several pieces of equipment to the Life Squad.

Moving forward, we are hoping to receive the Town of Lisbon's support to construct a new Emergency Services building for the Fire Department, Life Squad and Emergency Operating Center.

Dave Combs-EMT

Matt Champagne-EMT

Conner Quinn-EMT

Mark Taylor-EMT

Jeff Dodge-EMR

Audrey Champagne-AEMT

Cindy Taylor-AEMT

Kristyna Sullivan-AEMT

Tom Hartwell-AEMT

Scott Champagne-EMR

Jeremy Dodge-Paramedic

Gary Gagnon-Paramedic

Edward Daniels-Paramedic

Kevin VanNorden-EMT

Kyle Lyndes-EMT

Respectfully submitted,

Dave Combs

Director, Lisbon Life Squad

LISBON MAIN STREET, INC

2017 Annual Report

Thank you for your past support of Lisbon Main Street, Inc. LMSI continues to provide services and offerings to residents of Lyman along with Lisbon and Landaff. Our board membership encourages participation by residents of all three towns. To support our activities we are asking the Town of Lyman for \$400 for the 2018 year.

What does Main Street do with the money Lyman shares with us? Here's some information about what we accomplished in 2017, and what we plan for 2018.

The Main Street philosophy emphasizes economic development, enriching activities, attractive downtowns, and promotion of strong communities. Some of our activities in 2017:

- Published two issues of the Lisbon BizNews, delivered at no-charge to all residents.
- Organized Lisbon's Lilac Festival.
- Ran a weekly Farmers' Market for local growers and producers June through September.
- Coordinated the annual September Flea Market.
- Organized the annual Pumpkin Festival and Costume Contest.
- Provided promotional materials to open businesses for Small Business Saturday.
- Organized annual Shop in Lisbon Day, Christmas decorating contest, tree lighting, and caroling.
- Provided five free Summer Concerts.
- Conducted landscaping, decorating, and cleanup in Lisbon's downtown.
- Hosted the Third Volunteer appreciation dinner for our local non-profit organizations from Lisbon, Lyman, and Landaff.
- Established an area community calendar for local organizations to post their happenings.
- In the process of creating an online searchable database of local businesses, to give businesses with no online presence a landing page and help those looking for services in the area a place to find a comprehensive list.

For 2018, we hope to continue the activities listed above. Additionally, we will be working on Business After Hours for local businesses wanting to reach out local patrons. We are also planning our fourth Volunteer Recognition Dinner and Reception with the Volunteer Collaboration Committee. We feel strongly that building an interactive community that includes Lisbon, Lyman, and Landaff makes life better for residents in all three towns. Thank you for helping make that intention a reality.

Please don't hesitate to call if you have questions about Main Street's activities, ideas for our Committees or Board, or just want to chat about the communities we share and love.

Respectfully submitted,
Brett Jock
President, Lisbon Main Street, Inc.

PEMI-BAKER SOLID WASTE DISTRICT

2017 Annual Report

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 215 households participated in the program – a smaller turnout than last year. It was estimated that over 10,000 pounds of solid and 1,200 gallons of liquid material was collected. Total expenses for this year's program (disposal costs, advertising, & insurance) were \$25,201. The District was awarded a grant from the State of NH for \$5,055 and received a \$5,000 donation from Casella Waste. The net expenditures for the program were \$15,146 (a cost of \$.55 per resident overall).

In 2018, the District will once again hold collections in Littleton (Sunday, August 26th) and in Plymouth (Saturday, September 29th). Individual residents can help to minimize the District's disposal costs and reduce the toxicity of the waste stream by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint may be disposed of in your household trash.

The District also collaborated on fluorescent light bulb and ballast recycling programs. This year we recycled roughly 44,712 linear feet of straight fluorescent bulbs, 4,177 compact fluorescent bulbs, and 706 "U-tube" bulbs, along with 150 pounds of ballasts and 116 smoke detectors. The importance of this effort is the fact that these items contain heavy metals such as mercury, cadmium, lithium, and PBCs – all of which are harmful to human health and the environment. The total cost for this effort in 2017 was \$5,662.68.

Prices for recyclables have been on a roller-coaster ride this year, and are on the downside in general. All interested entities in North America are concerned about pending policy changes coming in 2018 from the historically largest consumer of recyclable materials – China. Policies such as Green Fence, enacted in 2013, and National Sword, enacted this year, have placed heavy restrictions on imports of recyclables – especially plastic – and also imposed tough quality standards for recycled paper and cardboard. The end result of these has been a reduction in the scrap value of recyclable materials, and a backlog of shipments at harbors across the United States.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste /recycling program, please contact the District by email at pemibakerswd@gmail.com.

Respectively Submitted,
Regan Pride, Secretary

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

2017 Annual Report for Town of Lyman

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2017, for the Town of Lyman, we provided 838 visits with services to 15 clients (6 of which were Hospice and the remaining were Home Health and Long-Term Care clients).** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks and foot care clinics, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lyman to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

AMERICAN RED CROSS

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

We also provide several other services which include supplying blood and blood products in the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR. These services, amongst the other services and campaigns outlined below, help thousands of residents each year, and would not be possible without the generosity of donors and hundreds of local volunteers working together 365 days a year, 24 hours a day.

We provide all of our services *free* with **no** support from federal or state governments. So that we may continue to provide these essential services, the American Red Cross reaches out to partners in the community like the **Town of Lyman** for funding. For the upcoming fiscal year, American Red Cross of New Hampshire and Vermont respectfully requests a donation of **\$275.00** from our friends in Lyman.

This past year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- Red Cross disaster volunteers responded to **254** local disasters, supporting **1,139** people in their time of dire need.
- We installed more than **2,200** smoke detectors in homes through our Home Fire Campaign.
- Taught lifesaving skills, including First Aid and CPR, to **29,482** people in our various health and safety courses.
- We held **3,269** blood drives and collected **92,469** units of life-saving blood.
- We currently have over **1,100** volunteers throughout the two states that help to make these services happen.

As you know, a disaster or emergency can strike at any time without warning, and the American Red Cross is committed to being in the Lyman community to help your residents in times of need. Your donation will go a long way in ensuring that your citizens receive the support they need when confronted by a disaster or emergency.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do.

Respectfully submitted,

Rachel Zellem
Regional Development Specialist

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC

Tri-County Community Action Program, Inc (TCCAP) is requesting funding in the amount of \$1,250 from the Town of Lyman at your 2018 Town Meeting to support the Tri-County Community Action, Inc Energy Services Program.

During the time period of July 1, 2016 to May 15, 2017 the TCCAP's Energy Services Program provided the following assistance to households in Lyman.

Service Provided	Households	Dollar Amount
Fuel Assistance	23	\$15,305.00
Weatherization	1	3,419.89
Electrical Discounts	24	9,660.43
Total Assistance		\$28,385.32

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos and Grafton County. With the Town of Lyman's support for the Energy Services Program it will allow Outreach Offices to reach all residents in need through intake.

Respectfully submitted,

Sarah Wight
Energy Assistance Services Manager

AMMONOOSUC COMMUNITY HEALTH SERVICES

2017 Report

ACHS has been providing comprehensive primary preventive health care to anyone, regardless of their ability to pay since 1975. Support from the Town of Lyman is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. Our sliding fee scale for payment of services provides a vehicle for uninsured and underinsured patients to get the health care they need in a timely manner. Keeping just one patient out of the ER could save taxpayers \$1,500 - \$2000 (average cost of an ER visit).

Access to affordable dental and oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS opened the first community oral health program in northern New Hampshire on the ACHS-Littleton campus in January of 2015. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this program, please visit our website: www.ammonoosuc.org/services/dental.

Services Provided

- Primary Preventive Medical Care - Family Practice - Prenatal Care through Geriatrics
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling
- Dental & Oral Healthcare
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients
- Affordable Vision Program

ACHS Statistics (FY 2016-2017)

- Number of Clients Served: Medical 9,450, dental 1,234, behavioral 539, vision 143
- Number of Visits: Medical 32,810, dental 3,904, behavioral 3,559, vision 160
- Value of free medications provided to our patients: \$272,371
- Total value of discounted health care services provided to our patients: \$1,061,670

Town of Lyman Statistics

- Total # of Patients – 165
- Total # of Medicare Patients – 39
- Total # of Sliding Fee Scale Patients – 8
- Total # of Medicaid Patients – 5
- Total # of Self-Paying Patients – 7

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSED
Chief Executive Officer

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2017 Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2016-2017, 32 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted 9 Lyman residents:

- Older adults from Lyman enjoyed 462 balanced meals in the company of friends in the center's dining room.
- They received 1,116 hot, nourishing meals delivered to their homes by caring volunteers.
- Older adults and adults with disabilities accessed goods and services through 230 rides on the lift-equipped van.
- Lyman residents were assisted by the Littleton outreach worker on 6 occasions and by ServiceLink on 20 occasions.
- Lyman volunteers contributed 662 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2016-2017 was \$18,950.38.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,

Roberta Berner
Executive Director

NORTH COUNTRY COUNCIL, INC.

2017 ANNUAL REPORT

As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Completed a pedestrian and bicycle improvement plan for the Town of Littleton.
- Assisted the Town of Plymouth with updating their Master Plan.
- Assisted Mountain Lakes with updating their Master Plan.
- Provided grant writing and technical assistance to assist communities.
- Administered and provided technical assistance to Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Assisted NH Fish & Game, Trout Unlimited, and Plymouth State University with an inventory and assessment of stream crossings in the Ammonoosuc watershed. This was the first culvert assessment that gathered data for us by all three state agencies with an interest in road crossings, Department of Transportation, Environmental Services and Fish & Game.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 200 traffic counts (183 for NHDOT and 26 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Jo Lacaille
Board Chair

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

As we begin our second decade of operation, the Boys & Girls Club of the North Country is looking forward to a very bright future. We continue to serve more children, both in total as we continue to inch further to that 200 mark, and on a daily basis as our numbers consistently average 50+ with seven of these children from Lyman.

We are very excited to be running bus service to both Bethlehem and Franconia now and we look forward to serving more and more children from those communities. As of this date we already have 15 attending regularly.

As most of you know by now, our Executive Director, Eric, has moved on. He was an important part of the Club family for seven years, we thank him for his service and wish him all the best. At the same time, we are excited about the opportunities that having a new person in that position will bring and are thrilled to welcome Sara Shovlin to our team. Sara hails from Philadelphia, Pennsylvania and brings degrees in Public Health and Recreational Therapy along with her. We look forward to seeing our Club blossom under Sara's leadership.

Our staff is rock solid and doing an amazing job on a day-to-day basis. Katie, our Program Director, and Suze, our Office Manager (and chief cook and bottle washer), have done a great job at every level and we have a strong staff taking wonderful care of the children. And while it's not as heartwarming as discussions about the kids, I must take just one sentence to recognize our Board of Directors. We continue to add outstanding individuals to this team and the Board group is very strong, diverse and engaged. What they do in terms of governance, fundraising and oversight is absolutely key to the stability and success of the Club and we're fortunate to have an outstanding and growing group.

From all of us at the Boys and Girls Club of the North Country, thank you for your continued support!

Respectfully submitted,

Boys & Girls Club of the North Country

UNH COOPERATIVE EXTENSION

2017 Annual Report

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Extension service work was impactful again this calendar year. A few highlights are:

- Jim Frohn enhanced land stewardship by conducting 48 woodlot visits, covering more than 7,000 acres.
- Geoffrey Sewake launched the First Impressions Program. The secret shopper model format engages the public, develops volunteers, creates action plans, and encourages collaboration.
- Janene Robie coordinated over 35 Master Gardeners who hosted “ask the expert” tables at educational events, and taught sessions on invasive plants, beekeeping, and more.
- Donna Lee established 7 new 4-H clubs this year with substantial member representation from Rumney, Lyme, Warren, Bath, and Haverhill.
- Lisa Ford reached over 400 youth with a six-week educational series about food groups, food safety, and physical activity. Youth enjoyed taste tests and cooking.
- Heather Bryant collaborated with colleagues in ME, NH, and VT on a multi-year high tunnel tomato nutrient and pest management study funded by the USDA.
- Michal Lunak continued his research project, funded by Tillotson Charitable Foundation. The project examines feasibility of raising dairy beef using shelled corn as a feed instead of forages.
- Jessica Sprague, Food Safety Field Specialist, left to pursue another opportunity. A search is underway for a new Field Specialist.

Respectfully submitted,

Heather Bryant
County Office Administrator

2017 REPORT FROM YOUR NORTH COUNTRY SENATOR JEFF WOODBURN

It is an honor to serve as your State Senator representing District 1, which includes 58 rural, northern communities, encompassing 28 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages, lift people out of poverty and instill hope and opportunity in those caught in the hold of the heroin epidemic.

We've made important, bipartisan investments that greatly benefited our region in previous legislative sessions, and I will fight any effort to repeal them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas. But we need to do more; New Hampshire is the wealthiest state in the country, but the North Country's median income is higher than only two states. The gap between the affluent and everyone else is growing. And the state continues to underfund important programs that will create an economy that works for all people, especially those in rural, often-forgotten places.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work. I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried, when possible and appropriate, to bend state government to meet the needs of rural people and rural communities. Over the course of my time in office, I have assisted thousands of individuals with issues large and small. I consider it a great compliment when someone feels comfortable enough to contact me directly and trusts that I will intercede on their behalf when they are in a time of need.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,
Jeff Woodburn
North Country Senator

30 King Square, Whitefield NH 03598
Jeff.Woodburn@leg.state.nh.us
603.271.3207

ANNUAL REPORT OF DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY

2018 will begin my fifth year serving as your District 1 Executive Councilor. I have had the opportunity to work with many great local, county and state officials, but most importantly with the citizens of District 1. I am once again grateful and honored for the opportunity to serve you.

I continue to work with the Governor, Executive Council and Legislature on the important issues impacting the State. The heroin, fentanyl and opioid crisis continues to hit the state hard and the Executive Council continues to support funding for prevention, treatment and recovery programs. The expansion of Friendship House in Bethlehem, the only residential drug-treatment facility in the North Country, will be dedicated in 2018. This will increase the number of beds from 18 to 32 for a 28-day stay for treatment.

Economic development will continue to be a top priority for my office in District 1 and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the redevelopment of the Balsams project in Dixville Notch and I am working with the new Lakeshore Redevelopment Planning Commission in the development of the old State property in Laconia. I will continue to work with the Town of Enfield on the transfer of State property at the Mascoma Beach area as well as the Town of Conway on its 2.8 mile Pathway Project and the Town of Laconia on its Colonial Theatre Project.

Presently, there are over a thousand volunteers who served on 163 boards and commissions in state government. In 2017, 7 new commissioners were nominated and confirmed. Of the 348 nominations and confirmations to boards and commissions, 68 of them were from District 1. The Council confirmed 5 Circuit Court Judges (2 from District 1), 1 part-time Circuit Court Judge and 1 Supreme Court Associate Judge. In 2017 there were \$1.34 billion in expenditures, \$5.7 billion in working capital and the Council passed 1776 contracts.

I join with the NH Congressional Delegation – Senator Jeanne Sheehan, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with them on critical issues and projects to benefit the State of New Hampshire and the Region.

The Ten Year Transportation Improvement Plan, working with the Department of Transportation and the Regional Planning Commissions, was completed by the Legislature and signed by the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted and funded. Contact William Watson at NH DOT for any additional details at 271-3344.

The 2018 sessions of the NH House and Senate will address legislation that deals with the heroin, fentanyl and opioid crisis, sustainment of Medicaid expansion, business and workforce development, voting and drinking water safety. Again, I will be watchful of the legislation that impacts my district. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

My office has available the following informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically email my weekly schedule and other items of note. If you would like to be included on this list, contact me at joseph.kenney@nh.gov. I also have an internship program for college students and other interested ages so please contact my office to discuss this opportunity anytime. My office number is 271-3632. Please stay in touch!

Serving you,
Joe

2017 NEW HAMPSHIRE HOUSE OF REPRESENTATIVES BRAD BAILEY

To the Constituents of Lyman:

As you determine your town and school budgets for the next year, I appreciate the opportunity to share with you some of the positive recent accomplishments of the New Hampshire legislature.

A 2-year budget was passed that did not increase taxes and fees and meets the needs of our citizens without any downshifting to towns. Health and Human Services saw an increase in their budget of 7%, more than any prior budget. The increase will provide more mental health services including aid to those struggling with drug addiction. The Business Profits Tax and Business Enterprise Tax were reduced making New Hampshire more competitive in attracting and retaining jobs and growing our economy.

Of particular note, this legislature provided \$36 million to towns in the form of road and bridge aid to help towns address infrastructure needs. Lyman received \$41,972.

When I was first elected to the legislature your selectman stated to me one of their top priorities was getting the Lyman Loop repaved by the State. Because of their leadership and working with the NH Department of Transportation we were successful in having it repaved since the last time - three decades ago. I wish to publically thank your selectman for their persistence.

While I do not want to end my letter to you on a down note, it is imperative that all property owners be aware that House Bill 324 is headed to a commission to work out a compromise between towns and utilities. The utilities claim they pay too much in property taxes which substantially increases electric rates for consumers. Many North Country towns stand to lose revenue if a compromise passes the legislature, translating into higher property taxes for local taxpayers. Please attend hearings, write letters and support your selectmen and legislators as we work to halt any legislation which would hurt local taxpayers and put pressure on school and town budgets.

As always, it is an honor to serve you in the New Hampshire House of Representatives.

Sincerely,

Rep. Brad Bailey

New Hampshire House of Representatives

Grafton 14

Bethlehem, Franconia, Lisbon, Littleton, Lyman, Monroe, Sugar Hill

LYMAN DOG POLICY

Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a "special election" held on November 4, 1980, adopted RSA 466:30-a, "Dog Control Law." "Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, 'accompanied' means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, 'at large' means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian."

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant's names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Offenses are per pet owner as opposed to individual dogs.

Nuisance Offenses - dogs at large, barking*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 nd Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

Menace Offenses - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 nd Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

Vicious Offenses - dogs that bite other dogs or people*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 nd Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

* If a vicious dog’s behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at www.gencourt.state.nh.us/rsa/html/indexes/default.html.

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2017**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
April 21, 2017	Addison May Coutermarsh	Nicholas Coutermarsh Danielle Coutermarsh
August 13, 2017	Finley William Aldrich	Todd Aldrich Wendy Aldrich
September 06, 2016	Alex James White	Daniel White Nicole White

**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2017**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
September 02, 2017	Allen J. Corey II Elizabeth J. Cloonen	Lyman, NH Pembroke, NH
September 23, 2017	Roland L. Lacoss Catherine A. Jewell	Lyman, NH Lyman, NH
October 28, 2017	Richard N. Moore Kathleen M. Lourenco	Lyman, NH Lyman, NH
December 22, 2017	Jason G. Hubbard Hannah R. Clockedile	Lyman, NH Lyman, NH

**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2017**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
February 17, 2016	Jerrold King	Unknown	Gertrude King
April 05, 2017	Yolanda Carello	Carmine Martini	Concetta Masi
May 07, 2017	Christine Cornell	Raymond Jussaume	Olga Piluk
June 14, 2017	Paul Achilles	Bernard Achilles	Mildred Campbell
June 22, 2017	Norman Belcher	Charles Belcher	Katherine Borden
June 27, 2017	Laura Mulkigian	Alden Crawford	Phyllis Ingalls
July 22, 2017	Siegfried Schulze	Walter Schulze	Emma Schmied
August 24, 2017	Raymond Cloutier	Eugene Cloutier	Cecile Fillion
August 24, 2017	Stanley Wojis	Jan Wojciechowski	Karolina Krasnicka
October 25, 2017	Edward Perry	Sydney Perry	Grace Pratt
November 06, 2017	Winfield Fenoff, Jr.	Winfield Fenoff, Sr.	Wyllian Chase