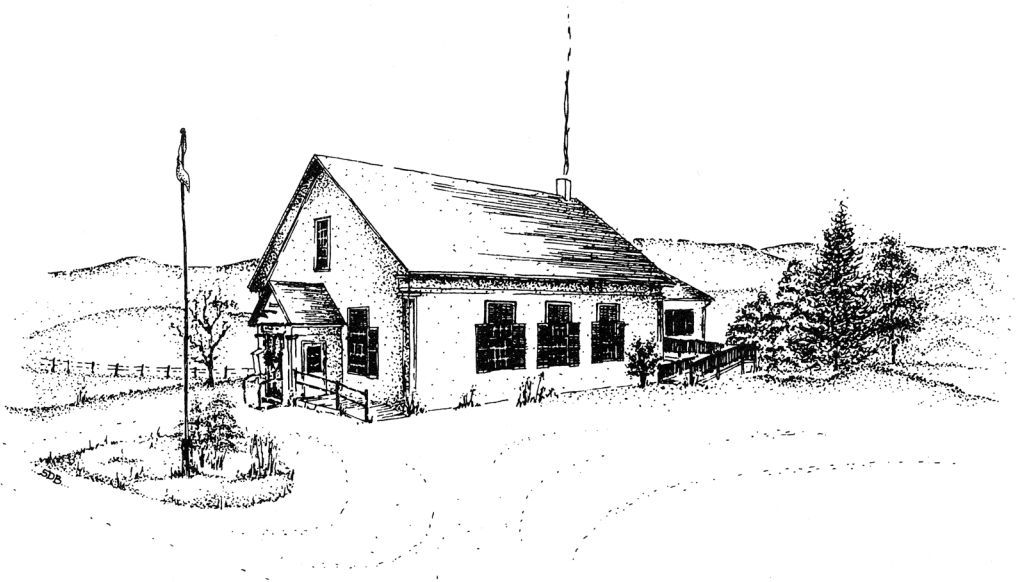


ANNUAL REPORT

for the Town of

LYMAN, N.H.



Year Ending December 31, 2020

Town of Lyman, New Hampshire

ANNUAL REPORT

Year Ending December 31, 2020

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WELCOME TO LYMAN

Town Offices

All meetings and offices are located at the Town Hall Building.
65 Parker Hill Road, Lyman, NH 03585

Office of Selectmen

Administrative Assistant - Tabbetha Shosa

Phone: 838-5900 Fax: 838-6818 Email: lymanta@myfairpoint.net

Office Hours: Monday 8:30 am - 3:30pm, Wednesday & Thursday 8:30 am - 2:00 pm

Selectmen meet biweekly on Monday evenings at 6:00 pm.

Unless advertised otherwise, meetings are open to the public.

Board of Selectmen

James Trudell, Chairman (2021) 838-6089

Bruce Beane (2022) 838-5277

Wendy Ho Sing Loy (2023) 305-522-6518

Town Clerk/Tax Collector

Bethany Carignan

Phone: 838-6113 Fax: 838-6818 E-mail: lymantc@myfairpoint.net

Office Hours: Monday 12:00 pm - 6:00 pm

Wednesday and Thursday 8:00 am - 2:00 pm

Planning Board

Meets the first Wednesday of the month at 6:00 pm.

For an appointment or information contact the Planning Board at 838-5900.

Zoning Board of Adjustment

Meets as needed. For information contact the Zoning Board at 838-5900.

Road Crew

Road Agent Tom Smith Town Garage: 838-5246 Pager: 549-4603

Located at 225 Dodge Pond Road, Lyman, NH 03585

Animal Control Officer

Michael Slavtcheff: 838-2415

Town Meeting

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Cindy Schieman, Checklist Supervisor, at 838-5292. Notices regarding when the Supervisors meet are posted at the Town Offices, on our website at LymanNH.org and in the Littleton Courier. You may register to vote the day of an election.

Legal Notices

Legal notices are published in the Littleton Courier and are posted at the Town Hall and on our website at LymanNH.org.

School Meeting

The Annual School Meeting is held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

Permits

Zoning permits (needed for all construction), driveway permits, and pistol permits (now optional) may be obtained through the Selectmen's Office.

Fire Permits

Contact Fire Warden Brett Presby: 838-6689 or Deputy Richard Hubbard: 838-6110

Cutting Wood and Excavation

Intent to Cut and Intent to Excavate forms may be obtained at the Selectmen's Office.

Dog Licenses (due each April) and Vehicle Registrations

See Town Clerk

***EMERGENCIES: DIAL "911"**

Be prepared to give your assigned house number and road name.

Ambulance

Lisbon Life Squad (non-emergency): 838-6903

Fire

Lisbon Fire Department (non-emergency): 838-2211

Police

New Hampshire State Police: 846-3333

Grafton County Sheriff: 787-6911

Mail

Lisbon Post Office: 838-2881

School

Lisbon Regional: 838-6672

Representatives: Stephen Sherry: 838-6306 and Lori Williams: 991-1457

Trash Disposal

Obtain transfer station permit stickers and trash bags at the Town Office.

Lisbon Recycling/Transfer Station Hours: Wednesday 1:00 pm - 7:00 pm,
Thursday 1:00 pm - 7:00 pm and Saturday 9:00 am to 3:00 pm

***Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form (0,1,2,3, etc.). For further information or for an assigned number, please contact the Selectmen's Office at 838-5900.

TOWN OFFICIALS AND EMPLOYEES

Board of Selectmen

Bruce Beane, Chairman	(2022)
James Trudell	(2021)
Wendy Ho-Sing-Loy	(2023)

Planning Board

(5 residents of Lyman RSA 673:2, II (b))
(3 yr. term RSA 673:5, II)

Roberta Aldrich	(2022)
Bruce Beane, Ex Officio	(2022)
Thomas S. Smith	(2023)
Todd Landry	(2023)
Alpheus Aldrich	(2023)
Les Poore, Alternate	(2021)
Michael Belanger, Alternate	(2021)
Donna Clark, Alternate	(2022)

Board of Adjustment

(5 residents of Lyman RSA 673:3, I)
(3 yr. term RSA 673:5, II)

Larry Schieman	(2021)
Michael O'Brien	(2021)
Mark Draper	(2023)
Patricia O'Brien	(2022)
Steve Moscicki, Chairman	(2023)

Administrative Assistant

Tabbetha Shosa

Moderator

Todd Landry (2022)

Animal Control Officer

Michael Slavtcheff

Road Crew

Thomas Smith, Road Agent
Ed Parker, Road Crewperson

Bookkeeper

Tabbetha Shosa

Tax Collector

Bethany Carignan (2022)
Diana McGrath, Deputy

Town Clerk

Bethany Carignan (2022)
Diana McGrath, Deputy

Treasurer

Celine Presby (2022)
Pamela Landry, Deputy

Ballot Clerks

Phil Clark, Greg Harville, Wanda Hubbard, Nancy Labbay

Cemetery Committee

Brett Presby
James Trudell

School Board

Lori Williams	(2022)
Stephen Sherry	(2023)
Mo Chandler	(2021)

**Supervisors of the Checklist
(3 residents of Lyman RSA 41:46-a)
(6 yr. term RSA 41:46-a)**

Conservation Commission

Beverly Bettencourt	(2023)	Cynthia Schieman, Chairman	(2024)
Roland Bosse	(2022)	Beverly Bettencourt	(2026)
Lisa Linowes	(2021)	Pamela Landry	(2022)
James Trudell	(2021)		

Trustees of the Trust Funds (3 yr. term RSA 31:22)

Lisa Linowes	(2022)
Beth Hubbard	(2021)
Elizabeth Wilkins	(2023)

Drug & Alcohol Testing Supervisor/Safety Coordinator
Tabbetha Shosa

Welfare Officer
Tabbetha Shosa

Forest Fire Warden
Brett Presby
Richard Hubbard, Deputy

Handicap Coordinator
Board of Selectmen

Health Officer
Christopher Hodge
Bruce Beane, Deputy

Emergency Management Director
Todd Landry

Regularly Scheduled Meetings

The Selectmen meet biweekly on Monday evenings at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Planning Board meets the first Wednesday of the month at 6:00 pm at the Lyman Town Hall. Meetings are open to the public unless advertised otherwise.

The Zoning Board of Adjustment, Conservation Commission, Trustees of the Trust Funds, Cemetery Committee and Supervisors of the Checklist meet as needed.

All meetings or changes in date/time are posted at the Town Hall and on our website at LymanNH.org. Public notices are also published in the Littleton Courier, when required.

RESULTS OF THE 2020 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the TENTH day of MARCH 2020; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1; the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

Article 1. *To choose all necessary Town Officers for the ensuing year.*

In attendance were Selectman Chairman: Bruce Beane, Selectman, Jim Trudell, Selectman, Wendy Ho-Sing-Loy, Administrative Assistant, Donna Clark. Office Assistant, Tabbetha Shosa, Town Clerk/Tax Collector, Bethany Carignan, took the meeting minutes. The meeting was called to order at 7:00 pm by Moderator Phil Clark. Clark welcomed all, reviewed procedures of order. Moderator Clark then read the results of Article 1.

The following were chosen as Town Officers for the ensuing year:

Selectman (1) (three year term):	Wendy Ho-Sing-Loy	44 votes
Planning Board (2) (three year term):	Todd Landry	56 votes
	Thomas S. Smith	52 votes
Planning Board (1) (1 year term):	Alpheus Aldrich	56 votes
Board of Adjustment (2) (3 year term):	Steve Moscicki	11 votes
	Mark Draper	1 vote
Moderator (1) (2 year term):	Todd Landry	34 votes
Supervisor of Checklist (1) (6 year term):	Berverly Bettencourt	59 votes
Supervisor of Checklist (1) (2 year term):	Pamela Landry	24 votes
Trustee of the Trust Funds (1) (3 year term):	Elizabeth Wilkins	1 vote

Article 2. *To see if the Town will vote to raise and appropriate the sum of Four Hundred Fourteen Thousand Eight Hundred Seven Dollars (\$414,807) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Executive	63,895
Election, Reg., Vital Statistics	40,745
Financial Administration	46,405
Legal Expenses	18,000
Personnel Administration	63,550
Planning	5,245
Zoning	3,325
General Government Buildings	22,530
Cemeteries	11,500
Insurance otherwise not allocated	12,503
Advertising & Regional Assoc.	2,810
Other General Government	700

Ambulance	7,995
Fire	26,750
Emergency Management	4,000
Solid Waste Disposal	50,140
Health Officer	850
Animal Control	2,215
Health Agencies	5,784
Welfare Administration	670
Welfare Vendor Payments	2,900
Library	1,700
Patriotic Purposes	150
Other Culture	2,550
Conservation	200
Principal on Long Term Notes	8,275
Interest on Long Term Notes	1,920
Interest on TAN	7,500

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Chairman Beane thanked everyone for coming and introduced Tabbetha Shosa and Diana McGrath and the entire board. Beane then thanked Moderator Clark for 16 years of service to the town.

Those in attendance were given an overview of the past year's expenses and future year's goals. Trudell began by saying that the taxes are estimated to be increased by \$48,427.00 this year. The total tax appropriation is 771,277. We have an estimated fund balance of \$100,000 and estimated revenues of \$304,225.00 to apply toward it. This will translate to an approximate tax increase of \$.81 per \$1,000 of value.

Trudell showed on the projector screen a summary of the cost of each warrant article and then went line by line through each item in Article 2. Items of interest are as follows. *The town is putting more money into legal expenses to look into a contract lawyer. *Zoning Board of Adjustment budget is up due to more zoning variances than we have had in the past. *General government buildings is down \$10,000. *Cemeteries monies will stay the same this year as money is being set aside to fix stones every year. There are a number of stones that cannot be fixed. *Sanitation is up \$3,200. *Trudell went through all the Health agencies that the town supports. This line item is up \$570. *There is a \$41,356 principal balance left to pay on the Dodge Pond Dam loan after the 2020 payment. This is our only loan and it will mature in 2025. *Interest on borrowing money to pay the school tax and town obligations is up \$2,500. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 2 passed.**

Article 3. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-One Thousand Two Hundred Dollars (\$271,200) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)*

Highway Administration	\$140,750
Highway Maintenance	\$129,850
Street Lighting	\$ 600

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. The town is looking to expand the part time position to include help during the winter months so Tom and Ed can take some time off and for coverage in case of illness or an emergency. The cost of repairs and maintenance is up \$3,000. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 3 passed.**

Article 4. *To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. This article is so the town does not have to borrow money to replace equipment. Tom and Ed take good care of the equipment and everything is in good running condition. They are looking into replacing the loader in 2021 because of its age. The 2017 10-wheeler was damaged this year while plowing. The town is working with insurance to repair or replace it. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 4 passed.**

Article 5. *To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Road Material Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Ho-Sing-Loy. The road material and crushing has been going great. They have a good mix of gravel and rock now. They will continue to use the ledge pack and upgrade the roads. The towns crew will continue to use the geo mesh where needed and this product helps greatly with pot holes. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 5 passed.**

Article 6. *To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Bridge Replacement & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. There are currently no bridges on the red list. Bridges are looking great and this money is to deflect the cost of tax payers if a bridge is in need of repair. Clark called for any discussion. A question was asked about bridges that were previously on the red list which were Pettyboro and Hurd Hill bridges. Those bridges were only on a list because of lack of paperwork. Moderator re-read the Article and called for a vote. **Article 6 passed.**

Article 7. *To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Building Repair & Maintenance Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Ho-Sing-Loy. This is to help build capital reserve for our town buildings.

Possibly one day fixing the Grange Hall. Clark called for any discussion. There were a few residents that were willing to help out and possibly start a committee to make a decision on what to do with the Grange Hall. There were a few residents willing to volunteer their time in fixing the hall up a bit so it could be used. Selectman Beane suggested paying off the Dam first then making a decision on the Grange Hall. Moderator re-read the Article and called for a vote. **Article 7 passed.**

Article 8. *To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. This year brings a statistical revaluation update. The normal cost is \$27,000 to \$30,000. There is money in the account to cover the cost this year. This article will go towards rebuilding the account. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 8 passed.**

Article 9. *To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Transfer Station Equipment & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. We share the cost with Lisbon and Landaff of the transfer station. The transfer station needed to buy equipment in the past and there was no account to draw from. This money will be put aside to help with future costs. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 9 passed.**

Article 10. *To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Dollars (\$270) to support Tri-County CAP's Homeless Intervention and Prevention Programs, a community service program provided by Tri-County Community Action Program, Inc. (Inserted by Petition) (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. The selectman are supporting this petition of \$270. Clark called for any discussion. There was none. Moderator re-read the Article and called for a vote. **Article 10 passed.**

Article 11. *To see if the Town will vote to adopt RSA 76:15-a, which provides for the semi-annual collection of taxes. If adopted, partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment. This change will take effect as of April 1, 2021. (Majority vote required) (Recommended by the Selectmen)*

Moderator Clark read the Article which was moved by Selectman Trudell and seconded by Selectman Beane. Lyman is one of the few towns left that only sends out taxes once a year. This is to help offset the cost of borrowing money to pay the school tax bill and town obligations from May until Nov. The first billing cycle would take effect in June of 2021. Clark called for any discussion. Tim Carignan asked if the town would still need to borrow money if the town voted this in. Trudell answered by saying yes, but we wouldn't need to borrow as much. Robert Chenevert brought up a concern about the interest rate now starting in July instead of December. Some voiced concern about the date on which the tax bills are mailed. Tax bills will be due in July and December of each year. Trudell mentioned that the town is having to borrow money earlier and earlier each year. Moderator re-read the Article and called for a vote. **Article 11 passed.**

Article 12. *To transact any other business that may legally come before the Meeting.*

Selectman Trudell asked voters to come to the school meeting on March 18th. Jim thanked Donna for all her hard work and she will be greatly missed. Bryce Yawger added that he was blessed to live in such a great town and with great leadership. Phil Clark thanked the town staff and the selectman for making his job easier. Nancy Labbay made a motion to adjourn the meeting. Seconded by Robert Chenevert. The meeting was closed at 8:25 pm.

Given under our hands and seal this 10th day of March, 2020.

The Lyman Board of Selectmen
James Trudell, Chairman
Bruce Beane
Wendy Ho-Sing-Loy

Respectfully submitted,
A TRUE COPY, abridged, ATTEST
Bethany Carignan, Lyman Town Clerk

The meeting minutes in their entirety are filed at the Town Clerk's office.

2020 SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels: 739

Valuations

Non-Utility Land Value:	\$43,833,260.00
Current Use Credits:	(20,791,085.00)
Non-Utility Improvements Value:	50,815,200.00
Utility Value:	2,562,400.00
Exempt Property Value:	<u>(1,374,860.00)</u>
Valuation Before Exemptions	75,044,915.00
Exemptions Applied:	<u>(238,100.00)</u>
Net Valuation:	74,806,815.00
Net Non-Utility Valuation:	72,244,415.00
Net Utility Valuation:	2,562,400.00

Taxes

Property Tax:	1,597,915.00
Veterans Credits Applied:	<u>(15,800.00)</u>
Total Tax Bills:	\$1,582,115.00

2020 STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

Town

Gross Appropriations	\$771,277.00
Less: Revenues	(305,835.00)
Less: Fund Balance to Reduce Taxes	(100,000.00)
Add: Overlay	42,390.00
War Service Credits	<u>15,800.00</u>

Net Town Appropriation	\$423,632.00
Special Adjustment	<u>.00</u>
Approved Town Tax Effort	423,632.00

Town Rate **\$ 5.66**

School Portion

Regional School Apportionment	1,252,312.00
Less: Equitable Education Grant	(203319.00)
Less: State Education Taxes	<u>(124861.00)</u>

Approved Local Education Tax Effort	924,132.00
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Local School Rate **12.35**

State Education Portion

Approved State Education Tax Effort	124,861.00
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State School Rate **1.73**

County Portion

Approved County Tax Effort	1125,304.00
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County Rate **1.68**

Total Rate **21.42**

Total Property Taxes Assessed	1,597,929.00
Less: War Service Credits	<u>(15,800.00)</u>
Total Property Tax Commitment	\$1,582,129.00

2020 TAX EDUCATION RATE CALCULATION

Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 st Coop Lisbon Regional	2 nd Coop	Total
Cost of Adequate Education	.00	\$328,180.00	.00	\$328,180.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	100%
Adequate Education Grant	.00	203,319.00	.00	203,319.00
District's Share - Retained State Tax*	.00	124,861.00	.00	124,861.00
		"Excess" State Taxes		.00
		Total State Taxes		124,861.00
Local Education Tax*	.00	924,132.00	.00	924,132.00

***Pay These Amounts to School = Total \$1,048,993.00**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

2020 SCHEDULE OF TOWN PROPERTY

Inventory of Highway Vehicles & Equipment:

1985	Morbark	Chipper
1997	Fiat/Hitachi	Wheel Loader
1999	Sterling	6-Wheel Truck
1999	Caterpillar	Grader
2001	Ingersoll-Rand	Vibratory Roller
2004	Trail Boss	Equipment Trailer
2007	International	10-Wheel Truck
2010	Caterpillar	Backhoe
2014	Dodge Ram 5500	Dump Truck
2021	International	Dump Truck
Pressure Washer, Rock Rakes, Plows, Sanders, DR Field & Brush Mower		

Cemetery/Ground Maintenance:

Equipment	1998	Husqvarna Riding Lawn Mower
		Husqvarna Push Mower
		Utility Trailer

Forest Fire Equipment: 800.00

Land, Buildings and Contents:

Town Hall/Office Building & Land	\$ 390,200.00
Furniture & Equipment	194,800.00
Highway Department Buildings & Land	298,900.00
Vehicles, Equipment & Supplies	1,012,512.00
Grange Hall Community Assoc. Building & Land	178,700.00
Furniture & Equipment	18,800.00
Dodge Pond Road Quarry (Map 206/Lot 003)	58,500.00
Mitchell Park on Skinny Ridge Road (Map 215/Lot 001)	14,200.00
Dodge Pond Beach and Road Front (Map 216/Lot 038)	19,400.00

* Property Acquired by Tax Deed:

Dodge Pond Road (Map 216/Lot 035) – 10/03/2000	6,200.00
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* The Town of Lyman sold five tax-deeded parcels at auction in 2016.

TOWN CLERK

To the Voters of the Town of Lyman:

I hereby submit the annual report of the financial doings of the office for the year 2020.

Auto Permits Issued for 2020.....	\$ 141,469.00
Titles	298.00
State Motor Vehicle Registration Fees	3,062.00
Dog License Fees for 2020	1,210.00
Dog License Penalties.....	188.00
Vital Statistics	0.00
UCC's	285.00
TC other Rev.....	967.55
Recording Fees	34.00
Trash Bags	<u>1375.00</u>
 Total Receipts	 \$148,888.55

Respectfully submitted,

Bethany Carignan
Town Clerk

TAX COLLECTOR

Fiscal Year Ended December 31, 2020

DEBITS

	Levy 2020	Levy 2019	Levy 2018
Uncollected Taxes - Beginning of Fiscal Year:			
Property Taxes - #3110	\$ 0.00	\$150,132.02	\$0.00
Land Use Change Taxes - #3120	0.00	0.00	0.00
Timber Yield Taxes - #3185	0.00	254.77	0.00
Property Tax Credit Balance	(422.63)	0.00	0.00
Taxes Committed This Fiscal Year:			
Property Taxes - #3110	1,582,115.00	0.00	0.00
Land Use Change Taxes - #3120	450.00	0.00	0.00
Timber Yield Taxes - #3185	35,205.38	0.00	0.00
Excavation Tax @\$0.02/yd - #3187	0.00	0.00	0.00
Overpayment Refunds:			
Credits Refunded	5,100.00	0.00	0.00
Interest - Late Tax - #3190	<u>124.82</u>	<u>5,344.72</u>	<u>0.00</u>
TOTAL DEBITS	\$1,622,572.57	\$155,731.51	0.00

CREDITS

Remitted To Treasurer During Fiscal Year:			
Property Taxes	\$1,395,637.05	\$117,229.43	\$0.00
Land Use Change Taxes	450.00	0.00	0.00
Timber Yield Taxes	10,486.43	254.77	0.00
Interest	124.82	4,235.22	0.00
Penalties	0.00	1,109.50	
Excavation Tax @\$0.02/yd	0.00	0.00	0.00
Converted To Liens (Principal only)	0.00	32,902.59	0.00
Abatements Made:			
Property Taxes	00.00	0.00	0.00
Yield Taxes	00.00	0.00	0.00
Uncollected Taxes --End of Year #1080:			
Property Taxes	201,882.62	0.00	0.00
Land Use Change Taxes	0.00	0.00	0.00
Timber Yield Taxes	24,718.95	0.00	0.00
Property Tax Credit Balance	<u>(10,727.30)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$1,622,572.57	\$155,731.51	0.00

SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2020

DEBITS

	Levy 2019	Levy 2018	Levy 2017
Unredeemed Liens Beginning Of Fiscal Year	\$ 0.00	\$40,806.85	\$ 16,177.37
Liens Executed During Fiscal Year	35,215.42	0.00	0.00
Interest & Costs Collected	1235.34	4,975.51	5,642.65
Liens Supplemented During Fiscal Year	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LIEN DEBITS	\$36,450.76	\$45,782.36	\$21,820.02

CREDITS

Remitted To Treasurer			
Redemptions	\$11,925.59	\$26,074.16	\$16,177.37
Interest & Costs Collected - #3190	1,235.34	4,975.51	5,642.65
Abatements of Unredeemed Liens	0.00	0.00	0.00
Liens Deeded to Municipality	0.00	0.00	0.00
Unredeemed Liens End of Year - #1110	<u>23,289.83</u>	<u>14,732.69</u>	<u>0.00</u>
TOTAL LIEN CREDITS	\$36,450.76	\$45,782.36	\$21,820.02

TREASURER

Fiscal Year Ended December 31, 2020

The Town borrowed one sum of \$600,000.00 from Woodsville Guaranty Savings Bank at the interest rate of 1.50% per annum. The tax anticipation note, in the form of a line of credit, was issued on April 27, 2020 and was due to be paid in full on December 28, 2020 in the amount of \$606,041.10. This line of credit was paid in full on December 23, 2020 in the amount of \$603,322.22, saving \$2718.88 in interest. (With a line of credit, the Town only borrows as we need the funds to pay the Town's monthly bill. Since we aren't taking the full amount of \$ 600,000.00 all at once we are saving on the interest that we have to repay.)

The Town's General Fund checking account with Woodsville Guaranty Savings Bank earned \$99.12 in interest and shows a balance of \$109,751.69 as of December 31, 2020.

The NOW account with Woodsville Guaranty Savings Bank is holding a balance of \$50,000.00. Any interest and other deposits over the \$50,000.00 are automatically swept into the Insured Cash Sweep account. The NOW account earned \$46.03 in interest and the Insured Cash Sweep account earned \$124.10 in interest, totaling \$170.13 As of December 31, 2020 the NOW account has \$50,000.00 and the Insured Cash Sweep has a balance of \$161,661.63

The Lyman Housing Improvement Program certificate of deposit with Woodsville Guaranty Savings Bank earned \$8.89 in interest bringing the balance to \$17,760.84

Respectfully submitted,

Celine Presby

Treasurer

TREASURER'S BALANCE SHEET

Woodsville Guaranty Savings Bank – Checking Account

Beginning Balance as of January 1, 2020 \$ 161,274.56

Month	Receipts (+)	Orders (-)
January.....	\$ 48,915.91	\$ 133,092.87
February.....	192,979.20	131,399.94
March.....	129,571.27	126,593.97
April.....	261,681.29	258,038.22
May.....	47,377.21	113,950.27
June.....	341,147.36	277,144.16
July.....	115,224.25	93,809.19
August.....	42,543.88	214,698.51
September.....	228,761.62	136,014.10
October.....	20,503.65	61,584.65
November.....	266,018.77	188,630.49
December.....	<u>801,993.09</u>	<u>813,284.00</u>
January – December Totals	\$2,496,717.50	\$2,548,240.37

Beginning Balance \$ 161,274.56

+ Total Receipts +2,496,717.50

Subtotal 2,657,992.06

- Total Orders Paid -2,548,240.37

Balance as of December 31, 2020 \$ 109,751.69

Woodsville Guaranty Savings Bank – Checking Account

Woodsville Guaranty Savings Bank – Now Account \$ 50,000.00

Woodsville Guaranty Savings Bank – Insured Cash Sweep \$ 161,661.65

Always bear in mind that the “Receipts” and “Orders” columns include:

- 1) Money transferred periodically between the Town’s General Fund Checking Account and the Insured Cash Sweep.
- 2) Proceeds from Tax Anticipation Notes (lines of credit) and their repayments.
- 3) Income from the Tax Lien Process (July): Paid by the Town to the Town’s Tax Collector for the purpose of converting outstanding property taxes into tax liens.

Respectfully submitted,

Celine Presby
Treasurer

2020 SUMMARY OF RECEIPTS (Pre-Audit)

From Tax Collector:

Property Tax Current Year 2020	\$1,380,225.38
Property Tax Interest Current Year 2020	66.28
Property Tax Previous Years	171,406.55
Property Tax Interest Previous Years	14,859.13
Yield Tax 2020	3,317.53
Yield Tax Interest 2020	58.54
Yield Tax 2019	7,423.67
Yield Tax interest 2019	26.26
Current Land Use 2020	450.00
TXC Overpayments/Prepayments	15,411.67

Property Tax Lien: Property Taxes	32,902.59
Interest	1,396.33
Costs and Fees	450.00

Subtotal	1,628,460.43
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From Town Clerk:

Motor Vehicles	141,567.00
Motor Vehicle Titles	300.00
State Motor Vehicle Registration Fees	3,065.00
UCCs	285.00
Dog Licenses	1,210.00
Dog License Penalties & Fines	188.00
Trash bags/dump stickers	1,375.00
Grafton County Recording fees	34.00
TC Other Revenues	967.55

Subtotal	148,991.55
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From State of New Hampshire:

Highway Block Grant	81,291.03
Rooms & Meals Tax Distribution	27,730.28
Municipal Aid	6082.77

Subtotal	115,104.08
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From Other Sources:

Election Covid Response Grant	5,000.00
Planning Board	1,175.00
Zoning Board of Adjustment	150.00
Building Permits	285.00
Pistol Permits	90.00
Lyman's Share of 2018 Recycling Center Revenue	32,651.81
Miscellaneous	146.34
Cemetery Lots and Items	753.19
HealthTrust Insurance Reimbursement (Elected Officials)	4,821.87

Overpayments/Refunds	2,493.68
Safety Inspections	125.00
Reimburse Safety Inspections	270.00
Primex Truck Settlement	136,555.43
Tax Anticipation Notes/Line of Credit	600,000.00
WGSB NOW Account Interest	99.12
Transfers To/From WGSB Insured Cash Sweep	-158,639.00
Transfer To Trust Funds	-85,000.00
Transfer From Trust Funds	63,569.00
Insufficient Check-Bank Charges-	-20.00
Stop payment Bank charges	<u>-365.00</u>
Subtotal	604,161.44
From Tax Collector	1,628,460.43
From Town Clerk	148,991.55
From State of New Hampshire	115,104.08
From Other Sources	<u>604,161.44</u>
Total Receipts	\$2,496,717.50

Respectfully submitted,

Celine Presby
Treasurer

2019 AUDIT REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 •

FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Lyman
Lyman, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Lyman as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not readily determinable

Adverse Opinion

In our opinion, because of the significance of the matter described in the “Basis for Adverse Opinion on Governmental Activities” paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lyman, as of December 31, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of Lyman as of December 31, 2019, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2019 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lyman's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Plodzick & Sanderson Professional Association – June 3, 2020

SELECTMEN'S REPORT 2020

It feels like 2020 was around for 10 years and many of us are celebrating its goodbye and glad to kick it to the curb. We have collectively suffered and lost something this past year, even if it was not a person. Some had to stop their travels, perhaps not seeing family members or friends. We had to make decisions on whether we should set aside certain freedoms to reduce infecting our communities or continue so we can keep jobs open. We as humans are resilient and adapted well. We all want to return to a normal state, but before we can do so we have to live and work through the issues in front of us.

Last March the Lyman Select Board made the decision to reduce spending as much as possible out of concern for reduced revenues. Tom, the Town of Lyman road agent, did an amazing job making decisions on what we can do and what we can do without. That being said we will resume or normal road and grounds maintenance for 2021. We will rebuild roads with ledge pack. We will grade and roll roads, replace culverts as needed and do roadside mowing. This year we will also begin repairing the Ogontz Bridge as required by the State of NH.

The Selectmen of Lyman believe that we are in great fiscal shape. One area that is helping our budget is the care our road crew has given to our equipment. This makes our equipment last longer than projected, saving each one of us tax dollars. Our thanks go out to them.

We would like to take this opportunity to thank our new Administrative Assistant to the Board of Selectmen, Tabbetha Shosa. It was a tough year to begin this new position. She has done an outstanding job keeping town operations running as smoothly as possible, given the circumstances. We would also like to thank Todd Landry, our Emergency Management Director. He has given untold hours and above and beyond effort to see that we not only adhere to CDC recommend Covid19 safety standards, but has updated and maintained the town emergency operations plan.

Lastly and very importantly, we would like to ask that you attend the School Budget Vote on March 17th. School operating costs have a giant impact on our tax rate and it is important that Lyman town residents attend.

We are forever proud of being part of the Lyman community and are grateful to all that give their valuable time to ensure our success as a town and close knit community.

Respectfully submitted,

Lyman Board of Selectmen

Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy

2020 GENERAL FUND - UNAUDITED
Statement of Appropriations and Expenditures
(Non-GAAP Budgetary Basis)

	Appropriations 2020	Expenditures Net of Refunds
Current:		
General Government:		
Executive	\$ 63,895.00	\$ 64,563.00
Election and Registration	40,745.00	32,557.00
Financial Administration	46,405.00	53,018.00
Legal	18,000.00	16,201.00
Personnel Administration	63,550.00	59,463.00
Planning and Zoning	8,570.00	3,213.00
General Government Buildings	22,530.00	15,862.00
Cemeteries	11,500.00	5,000.00
Insurance, not otherwise allocated	12,503.00	12,502.00
Advertising and Regional Associations	2,810.00	3,333.00
Other	<u>700.00</u>	<u>325.00</u>
Total General Government	291,208.00	266,037.00
Public Safety:		
Ambulance	7,995.00	7,995.00
Fire Department	26,000.00	27,715.00
Emergency Management	<u>4,000.00</u>	<u>1,316.00</u>
Total Public Safety	37,995.00	37,026.00
Highways and Streets:		
Administration	140,750.00	115,993.00
Highways & Streets	129,850.00	101,645.00
Street Lighting	<u>600.00</u>	<u>502.00</u>
Total Highways and Streets	271,200.00	218,140.00
Sanitation:		
Solid Waste Disposal	<u>50,140.00</u>	<u>50,138.00</u>
Total Sanitation	50,140.00	50,138.00
Health:		
Administration	850.00	840.00
Animal Control	2,215.00	1,707.00
Health Agencies	<u>6,054.00</u>	<u>6,054.00</u>
Total Health	9,119.00	8,601.00

Welfare:		
Administration	670.00	0.00
Vendor Payments	<u>2,700.00</u>	<u>1,062.00</u>
Total Welfare	3,370.00	1,062.00
Culture and Recreation:		
Parks and Recreation	0.00	0.00
Library	1,700.00	1,700.00
Patriotic Purposes	150.00	0.00
Other	<u>2,550.00</u>	<u>1,900.00</u>
Total Culture and Recreation	4,400.00	3,600.00
Conservation:		
Administration	<u>200.00</u>	<u>.00</u>
Total Conservation	200.00	.00
Debt Service:		
Principal of Long-Term Debt	8,275.00	8,271.00
Interest on Long-Term Debt	1,920.00	1,934.00
Interest on Tax Anticipation Notes	<u>7,500.00</u>	<u>3,322.00</u>
Total Debt Service	17,695.00	13,527.00
Capital Outlay:		
Machinery, vehicles and equipment	<u>174,026.00</u>	<u>174,026.00</u>
Total Capital Outlay	174,026.00	174,026.00
Other Financing Uses:		
Transfers out:		
Capital Reserve Funds	<u>85,000.00</u>	<u>85,000.00</u>
Total Other Financing Uses	85,000.00	85,000.00
Total Appropriations and Expenditures	<u><u>\$944,353.00</u></u>	<u><u>\$857,157.00</u></u>

2019 GENERAL FUND - UNAUDITED
Statement of Estimated and Actual Revenues

(Non-GAAP Budgetary Basis)

	Estimated	Actual
Taxes:		
Property	\$365,442.00	\$413,139.00
Land Use Change	3,000.00	450.00
Timber/Yield	10,000.00	35,205.00
Interest and Penalties on Taxes	<u>10,200.00</u>	<u>15,011.00</u>
Total Taxes	388,642.00	463,805.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	300.00	285.00
Motor Vehicle Permit Fees	128,200.00	144,932.00
Building Permits	150.00	285.00
Other	<u>1,400.00</u>	<u>1,488.00</u>
Total Licenses, Permits and Fees	130,050.00	146,990.00
Intergovernmental:		
State:		
Shared Revenue	6,083.00	6,083.00
Meals and Rooms Distribution	27,730.00	27,730.00
Highway Block Grant	81,297.00	81,291.00
Other	<u>0.00</u>	<u>5,000.00</u>
Total Intergovernmental	115,110.00	120,104.00
Charges For Services:		
Income from Departments	<u>34,850.00</u>	<u>38,178.00</u>
Total Charges For Services	34,850.00	38,178.00
Miscellaneous:		
Sale of Municipal Property	2,000.00	750.00
Interest on Investments	275.00	99.00
Other	<u>135,010.00</u>	<u>143,567.00</u>
Total Miscellaneous	137,285.00	144,416.00
Other Financing Sources:		
Transfers In	<u>63,569.00</u>	<u>63,569.00</u>
Total Other Financing Sources	63,569.00	63,569.00
Total Revenues and Other Financing Sources	869,506.00	<u>977,062.00</u>
Unassigned Fund Balance Used To Reduce Tax Rate	<u>100,000.00</u>	
Total Revenues, Other Financing Sources and Use of Fund Balance	<u>\$969,506.00</u>	

2020 COMBINED BALANCE SHEET - UNAUDITED

Governmental Funds

	General Fund	Other Governmental Funds *	Total Governmental Funds
ASSETS			
Cash and Cash Equivalents	\$594,651.00	\$ 20,087.00	\$614,738.00
Taxes Receivable	176,927.00		176,927.00
Intergovernmental Receivable	34,476.00		34,476.00
Restricted Assets: Investments	250,454.00		250,454.00
Accounts Receivable	168.00		168.00
Total Assets	<u>\$1,056,676.00</u>	<u>\$ 20,087.00</u>	<u>\$1,076,763.00</u>
LIABILITIES			
Accounts Payable	\$ 0.00	\$	\$ 0.00
Accrued Salaries and Benefits	0.00		0.00
Intergovernmental Payable	580,440.00		580,440.00
Total Liabilities	<u>\$580,440.00</u>	<u>\$</u>	<u>\$580,440.00</u>
FUND BALANCES			
Nonspendable			
Permanent Fund (principal)	\$	\$ 1,100.00	\$ 1,100.00
Restricted			
Permanent Fund (interest)		1,226.00	1,226.00
Committed			
Expendable Trust Funds	176,927.00	17,761.00	194,688.00
Housing Improvement		17,752.00	
Unassigned	288,582.00		288,582.00
Total Fund Balances	<u>\$465,509.00</u>	<u>\$ 20,087.00</u>	<u>\$485,596.00</u>
Total Liabilities and Fund Balances	<u>\$1,056,676.00</u>	<u>\$ 20,087.00</u>	<u>\$1,076,763.00</u>

Other Governmental Funds includes Housing Improvement Program and Permanent Funds.

Statements do not include deferral of property taxes not collected within 60 days of year end.

The notes to the basic financial statements are an integral part of this statement.

2020 AMORTIZATION OF ALL GENERAL OBLIGATION

Fiscal Year Ending December 31, 2020	Principal	Interest	Total
2020	8,271.00	1,916.00	10,187.00
2021	8,271.00	1,569.00	9,840.00
2022	8,272.00	1,274.00	9,546.00
2023	8,272.00	955.00	9,227.00
2024	8,272.00	639.00	8,911.00
2025	<u>8,272.00</u>	<u>318.00</u>	<u>8,590.00</u>
Totals	\$49,626.00	\$6,671.00	\$56,301.00

LONG-TERM DEBT

Changes in the Town's long-term obligations during the year ended December 31, 2020 consisted of the following:

	Balance Beginning	Additions	Reductions	Balance Ending
General Obligation Notes	<u>\$ 49,627.00</u>	<u>\$.00</u>	<u>\$ 8,271.00</u>	<u>\$ 41,356.00</u>

AMORTIZATION OF LONG-TERM DEBT

Long-term debt payable at December 31, 2020 is comprised of the following:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/20
General Obligation Notes Payable					
Dodge Pond Dam	165,425.00	2005	2025	3.85	<u>\$41,356.00</u>
Total					<u>\$41,356.00</u>

INTERGOVERNMENTAL PAYABLE

Amounts due to other governments at December 31, 2020 consist of the balance of the 2020-2021 district assessment due to the Lisbon Regional School District in the amount of \$502,878.

TOWN OF LYMAN

2021 Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Highway Garage in said Town on TUESDAY, the NINTH day of MARCH 2021; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Highway Garage, to act on Article 1; the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

Article 1. To choose all necessary Town Officers for the ensuing year.

Article 2. To see if the Town will vote to raise and appropriate the sum of Four Hundred Five Thousand Six Hundred Sixty-Eight Dollars (\$405,668) to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Executive.....	\$58,505.00
Election, Reg., Vital Statistics.....	38,358.00
Financial Administration.....	46,405.00
Revaluation of Property	6,250.00
Legal Expenses.....	8,000.00
Personnel Administration.....	67,120.00
Planning.....	4,745.00
Zoning	2,325.00
General Government Buildings.....	20,330.00
Cemeteries.....	11,500.00
Insurance otherwise not allocated.....	12,503.00
Advertising & Regional Associations	2,810.00
Other General Government	700.00
Ambulance.....	7,995.00
Fire	26,750.00
Emergency Management.....	4,050.00
Solid Waste Disposal.....	50,720.00
Health Officer.....	850.00
Animal Control.....	2,264.00
Health Agencies	6,054.00
Welfare Administration.....	670.00
Welfare Vendor Payments.....	2,900.00
Library.....	1,700.00
Patriotic Purposes	150.00
Other Culture.....	2,550.00
Conservation.....	200.00
Principal on Long Term Notes	8,275.00
Interest on Long Term Notes.....	1,920.00
Interest on TAN.....	7,500.00

Article 3. To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Three Thousand Five Hundred Twenty Six Dollars (\$273,526) for maintenance, expenses, salaries, supplies, equipment and street lighting for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Highway Administration	\$143,076.00
Highway Maintenance.....	\$129,850.00
Street Lighting	\$600.00

Article 4. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the Highway Equipment Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 5. To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the Road Material Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 6. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$50,000) to be placed in the Bridge Replacement & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 7. To see if the Town will vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) to be placed in the Property Revaluation Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 8. To see if the town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the Ogontz Bridge repair, and to authorize the issuance of not more than \$40,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 ballot vote required) (Recommended by the Selectmen)

Article 9. To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be placed in the Transfer Station Equipment & Repair Capital Reserve Fund. (Majority vote required) (Recommended by the Selectmen)

Article 10. To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to increase the compensation of the Town Clerk/Tax Collector. This article is proposed to be approved in addition to the amount of Town Clerk/Tax Collector compensation included in the 2021 budget. (Inserted by Petition) (Majority vote required) (Not Recommended by the Selectmen)

Article 11. To see if the Town will vote to discontinue completely and absolutely Echo Ledge Road pursuant to RSA 231:43. Echo Ledge Road is a dead-end road, which begins at an intersection with Ash Hill Road and travels approximately 1,864 feet to its end. An affirmative vote on this Article will terminate the public’s right to use Echo Ledge Road, but under New Hampshire law, owners of the property abutting the road may continue to use the road at their own risk. All of the property surrounding Echo Ledge Road is

currently owned by the same party. Written notice of this Article was provided by the Selectmen to the owner of the property surrounding Echo Ledge Road more than 14 days prior to Town Meeting. (Inserted by Petition) (Majority vote required) (Recommended by the Selectmen)

Article 12. To see if the Town will vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following federal census, will ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, these voters ask the town of Lyman to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. The record of the vote approving this article shall be transmitted by written notice from the town officials to Lyman's State Legislators, informing them of the demands from their constituents within 30 days of the vote. (Inserted by petition) (Majority vote required)

Article 13. To see if the Town will vote to have the Selectmen or other Lyman resident participate in a regional, communications district planning committee. This planning committee would explore working with a supplier to provide fiber optic internet service to residents and businesses within participating communities. Such high-speed service is seen as important to the Town's growth. The committee would include at least two members from each participating town. The planning committee would not have the authority to enter into any agreement with a supplier. (Majority vote required)

Article 14. To transact any other business that may legally come before the Meeting.

Given under our hands and seal this 9th day of February, 2021.

The Lyman Board of Selectmen

James Trudell, Chairman

Bruce Beane

Wendy Ho-Sing-Loy

2021 PROPOSED BUDGET OF THE TOWN OF LYMAN

PURPOSE OF APPROPRIATION	Warrant Article	Recommended
GENERAL GOVERNMENT:		
4130-4139 Executive	2	58,505.00
4140-4149 Election, Reg. & Vital Stats.	2	38,358.00
4150-4151 Financial Administration	2	47,974.00
4152 Revaluation of Property	2	6,250.00
4153 Legal Expense	2	8,000.00
4155 Personnel Administration	2	67,120.00
4191-4193 Planning & Zoning	2	7,070.00
4194 General Government Buildings	2	20,330.00
4195 Cemeteries	2	11,500.00
4196 Insurance	2	12,503.00
4197 Advertising & Regional Assoc.	2	2,810.00
4199 Other General Government	2	700.00
PUBLIC SAFETY:		
4215-4219 Ambulance	2	7,995.00
4220-4229 Fire	2	26,750.00
4290-4298 Emergency Management	2	4,050.00
HIGHWAYS & STREETS:		
4311-4312 Administration, Highways & Streets	See Warrant Article 3	
SANITATION:		
4324 Solid Waste Disposal	2	50,720.00
HEALTH:		
4411 Health Officer	2	850.00
4414 Animal Control	2	2,264.00
4415-4419 Health Agencies, Hospital & Other	2	6,054.00
WELFARE:		
4441-4442 Administration & Direct Assist.	2	670.00
4445-4449 Vendor Payments & Other	2	2,900.00
CULTURE & RECREATION:		
4550-4559 Library	2	1,700.00
4583 Patriotic Purposes	2	150.00
4589 Other Culture & Recreation	2	2,550.00
CONSERVATION:		
4619 Other Conservation		200.00
DEBT SERVICE:		
4711 Principal-Long Term Bonds & Notes	2	8,275.00
4721 Interest-Long Term Bonds & Notes	2	1,920.00
4723 Interest on Tax Anticipation Notes	2	<u>7,500.00</u>
SUB-TOTAL 1		\$405,668.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$404,668.00
Subtotal 2 Special Warrant Articles Recommended	223,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>273,526.00</u>
Total Appropriations Recommended	\$902,194.00

SPECIAL WARRANT ARTICLES:

4915 Capital Reserve Fund – Highway Equipment	4	50,000.00
4915 Capital Reserve Fund – Road Material	5	25,000.00
4915 Capital Reserve Fund – Bridge Replacement	6	100,000.00
4915 Capital Reserve Fund – Property Revaluation	7	6,000.00
4915 Capital Reserve Fund – Ogontz Bridge Repair	8	40,000.00
4915 Capital Reserve Fund – Transfer Station	9	<u>2,000.00</u>

SUB-TOTAL “2” RECOMMENDED	\$ 223,000.00
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INDIVIDUAL WARRANT ARTICLES:

4311 Highway Administration	3	\$143,076.00
4312 Highway Operation	3	129,850.00
4316 Street Lighting – Lyman Rd/Route 302	3	<u>600.00</u>

SUB-TOTAL “3” RECOMMENDED	<u><u>\$273,526.00</u></u>
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TOTAL SPECIAL & INDIVIDUAL WARRANT ARTICLES:	\$496,526.00
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2021 ESTIMATED REVENUE OF THE TOWN OF LYMAN

SOURCES OF REVENUE	Estimated
TAXES:	
3120 Land Use Change Taxes	\$ 500.00
3185 Timber Taxes	25,000.00
3190 Interest & Penalties on Delinquent Taxes	19,000.00
LICENSES, PERMITS & FEES:	
3210 Business Licenses & Permits	300.00
3220 Motor Vehicle Permit Fees	140,000.00
3230 Building Permits	150.00
3290 Other Licenses, Permits & Fees	1,400.00
3311-3319 From Federal Government	.00
FROM STATE:	
3352 Meals & Rooms Tax Distribution	13,900.00
3353 Highway Block Grant	80,000.00
CHARGES FOR SERVICES:	
3404 Garbage-Refuse Charges	35,050.00
MISCELLANEOUS REVENUES:	
3501 Sale of Municipal Property	0.00
3502 Interest on Investments	100.00
3503-3509 Other	350.00
Amounts Voted From Fund Balance	0.00
Fund Balance Used to Reduce Taxes	<u>175,000.00</u>
TOTAL ESTIMATED REVENUES & CREDITS	\$530,750.00

BUDGET SUMMARY

Subtotal 1 Appropriations Recommended	\$ 405,668.00
Subtotal 2 Special Warrant Articles Recommended	223,000.00
Subtotal 3 Individual Warrant Articles Recommended	<u>273,526.00</u>
Total Appropriations Recommended	\$902,194.00
Less: Amount of Estimated Revenues & Credits	(355,750.00)
Less: Amount Estimated from Fund Balance	(175,000.00)
Less: Amount Estimated from Bridge Repair Note	(40,000.00)
Add: Overlay and Veterans Credits	<u>57,800.00</u>
Estimated Amount of Taxes to be Raised	\$ 371,444.00

ROAD AGENT'S REPORT 2020

Winter was a little rough this year. There was a mishap with truck #1 when the plow dug into a soft spot in late February and bent the frame rails on the truck. The truck was a total loss and needed to be replaced. We were lucky to find a truck and body that could be put together before the start of a new winter season.

Due to COVID the Board of Selectmen decided to reduce the highway budget by \$45,000 which meant the loss of our part-time employee and restricted the amount of work that could be done. We were able to grade, roll, and spray roads with chloride as needed and small amounts of ledge pack were also administered to problem spots on roads. The road sides were mowed and guardrails were trimmed throughout the summer and fall months. A new flagpole was also installed at the Town Hall.

We hauled our supply of winter sand in from River Road in Lisbon.

Engineering for a new bridge deck on Ogontz Road was completed.

In 2021, we are planning to continue to maintain and improve the roads in Lyman with grading, rolling, and the use of calcium chloride. We will also begin work on a new bridge deck needed for the Ogontz Bridge. Should budget and COVID restrictions allow it we will also work on replacing culverts, ditching, and laying ledge pack on Moulton Hill Road and Hunts Mountain Road. We will also continue with the yearly mowing, grading, rolling, and spaying that is necessary from year to year.

With the Board of Selectmen's support, we will continue to maintain the roads, quarry, equipment and buildings in Town.

Respectfully submitted,

Tom Smith, Road Agent

TRUSTEES OF THE TRUST FUNDS

The following trust fund activity occurred in 2020. Confirmations of transactions are on file in the Town Offices.

2020 Town Meeting Transactions:

1. Article 4 – Added \$45,000 to the Town’s existing Highway Equipment Fund
2. Article 5 – Added \$25,000 to the Town’s existing Road Material Fund
3. Article 6 – Added \$5,000 to the Town’s existing Bridge Replacement and Repair Fund
4. Article 7 – Added \$5,000 to the Town’s existing Building Repair and Maintenance Fund
5. Article 8 – Added \$3,000 to the Town’s existing Property Tax Revaluation Fund
6. Article 9 – Added \$2,000 to the Town’s existing Transfer Station Equipment and Repair Fund

Actions per order of the Lyman Selectboard: The following actions were completed in accordance with votes by the Lyman Board of Selectmen.

1. June 29, 2020 vote of the Board: Transferred \$39,366 from the Highway Equipment Capital Reserve Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents a portion of the amount paid to Clark’s Truck Center for a 2020 10-wheel International Dump Truck.
2. December 14, 2020 vote of the Board: Transferred \$24,203* from the Property Revaluation Capital Reserve Fund to the Town’s General Fund maintained at Woodsville Guaranty Savings Bank (WGSB). This amount represents the full payment due to Commerford Nieder Perkins LLC for the 2020 Revaluation. (Transaction completed in two transactions, one for \$24,000 and the second for \$203).

Other activity: The Trustees met twice in 2020. Meeting minutes can be viewed at the Town Offices. In general, Trustee meetings consist of reviewing transactions and activity related to preparing the annual trustee notebook.

In addition to the Town’s CRFs, the Trustees also oversee six cemetery trust funds that were established decades ago. According to Town records the oldest fund dates back to 1900. The newest was created in 1925. Due to Woodsville Guaranty Savings Bank (WGSB) policy, a dormancy fee has been applied from time to time when there is no activity on the accounts for a period of 2-years. WGSB has graciously worked with the Trustees to ensure most of these fees have been waived.

The Trustees are looking into restructuring the Cemetery accounts in order to simplify oversight of the accounts and to avoid further dormancy fees. Doing so requires locating Town records dating back to when the accounts were first established. While some records were found, more work is needed to locate the originating documents.

The Trustees wish to thank our fellow Lyman residents for the opportunity to serve. We also wish to thank Nancy Landry for her service and to welcome our new trustee, Elizabeth Wilkins.

Respectfully submitted,
Beth Hubbard
Lisa Linowes
Elizabeth Wilkins
Trustees of the Trust Funds

REPORT OF THE TRUSTEES OF THE TRUST FUNDS

PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
11/27/18	J.E. Richardson Fund	200.00	0.00	0.00
05/28/00	A. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Porter Fund	<u>150.00</u>	<u>0.00</u>	<u>0.00</u>
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip.) \$ 0.00	\$ 74,738.99	\$45,000.00	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	10,508.43	0.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	862.20	0.00	0.00
03/30/94	Legal Expense	11,123.83	0.00	0.00
07/03/95	Property Tax Revaluation	27,347.60	3,000.00	0.00
05/04/98	Forest Fire Equipment	1,990.26	0.00	0.00
03/19/01	Landfill Monitoring	3,909.52	0.00	0.00
12/21/06	Future Land Acquisition	319.12	0.00	0.00
05/27/07	Office & Computer Equip.	5,628.65	0.00	0.00
05/20/14	Hwy Bridge Replace & Rep	5,700.88	5,000.00	0.00
06/13/17	Transfer Station Equip & Rep	1,076.12	2,000.00	0.00
06/26/18	Road Material	1,090.53	25,000.00	0.00
07/12/18	Building Repair & Maintenance	<u>10,251.66</u>	<u>5,000.00</u>	<u>0.00</u>
	EXPENDABLE TOTALS	\$154,547.79	\$85,000.00	\$ 0.00
	GRAND TOTAL OF ALL FUNDS	\$155,647.79	\$85,000.00	\$ 0.00

Notes:

[1] Acct NH-01-0018 incorrectly named when created. Corrected in 2018 by creating Acct NH-01-0427-0022 and transferring all funds from 0018 into the new account.

[2] Cemetery accounts incurred bank dormancy fees. Some of these fees were waved and refunded in Q1 2019.

December 31, 2020

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 411.58	\$.67	0.00	\$ 412.25	\$ 662.25	
0.00	200.00	112.80	.35	0.00	113.15	313.15	
0.00	200.00	269.25	.48	0.00	269.73	469.73	
0.00	100.00	150.77	.24	0.00	151.01	251.01	
0.00	200.00	67.81	.24	0.00	68.05	268.05	
<u>0.00</u>	<u>150.00</u>	<u>211.08</u>	<u>.36</u>	<u>0.00</u>	<u>211.44</u>	<u>361.44</u>	
\$ 0.00	\$ 1,100.00	\$1,223.29	\$ 2.34	\$0.00	\$1,225.63	\$ 2,325.63	
\$-39,366.00	\$ 80,372.99	\$ 0.00	\$447.87	\$ 0.00	\$447.87	\$ 80,820.86	
0.00	10,508.43	0.00	65.86	0.00	65.86	10,574.29	
0.00	862.20	0.00	5.40	.00	5.40	867.60	
0.00	11,123.83	0.00	69.71	0.00	69.71	11,193.54	
-24,203.00	6,144.60	0.00	171.24	0.00	171.24	6,315.84	
0.00	1,990.26	0.00	12.47	0.00	12.47	2,002.73	
0.00	3,909.52	0.00	24.49	0.00	24.49	3,934.01	
0.00	319.12	0.00	2.02	0.00	2.02	321.14	
0.00	5,628.65	0.00	35.27	0.00	35.27	5,663.92	
0.00	10,700.88	0.00	35.80	0.00	35.80	10,736.68	
0.00	3,076.12	0.00	6.77	0.00	6.77	3,082.89	
0.00	26,090.53	.00	7.13	.00	7.13	26,097.66	
<u>0.00</u>	<u>15,251.66</u>	<u>0.00</u>	<u>64.31</u>	<u>0.00</u>	<u>64.31</u>	<u>15,315.97</u>	
\$-63,569.00	\$175,978.79	\$ 0.00	\$948.34	\$ 0.00	\$948.34	\$176,927.13	
\$-63,569.00	\$177,078.79	\$1,223.29	\$950.68	\$ 0.00	\$2,173.97	\$179,252.76	

FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

Scan here for
Fire Permits



As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up to date information, follow us on Twitter: **@NHForestRangers**

PLANNING BOARD

The Planning Board meets at the Lyman Town Hall on the first Wednesday of the month at 6:00 pm. All Planning Board meetings are open to the public.

Applications for Subdivisions, Lot Line Adjustments and Lot Mergers as well as copies of the Master Plan, Lyman Subdivision Regulations and Lyman Zoning Ordinance are available at the Selectmen's Office. Much of this information is also available on the Town website at lymannh.org. You may contact the Planning Board at 838-5900 with questions concerning these forms or procedures. All questions regarding Town planning should be addressed to the Planning Board at their regular monthly meeting.

Two applications for Subdivisions, one application for a Lot Line Adjustment, and one application for a Lot Merger were approved in 2020.

The Planning Board thanks the Town of Lyman for its continued support.

Planning Board Members: Todd Landry - Chairman, Roberta Aldrich - Vice Chairman, Bruce Beane - Ex-Officio, Alpheus Aldrich - Secretary, Thomas S Smith
Alternate Members: Donna Clark, Les Poore, Michael Belanger

Respectfully submitted,
Tabbetha Shosa
Planning Board Coordinator

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment meets as needed at the Lyman Town Hall. All hearing dates are posted and are open to the public.

Applications for variances and special exceptions are available at the Selectmen's Office, or you may call the Zoning Board of Adjustment at 838-5900.

One application for Variance was approved in 2020.

The Zoning Board of Adjustment thanks the Town of Lyman for its continued support.

Zoning Board of Adjustment Members: Stephen Moscicki - Chairman, Patricia O'Brien - Vice Chairman, Mark Draper- Clerk, Larry Schieman, Michael O'Brien
Alternate Members: None

Respectfully submitted,
Tabbetha Shosa
Zoning Board Coordinator

CONSERVATION COMMISSION REPORT 2020

Conservation Commissions were created and authorized by the State of New Hampshire to provide Towns with guidance in the use of Natural Resources within the Town.

Lyman is a special place filled with wildlife and extraordinary habitat. There is much we can do to better understand the environment around us and ways in which we can protect and sustain the abundance of wildlife living among us.

Unfortunately, due to the Covid-19 pandemic the Commission was not very active. We are looking forward to the New Year and an opportunity to act on a primary mission, to begin an inventory of Lyman's natural resources. We are looking forward to a productive and interesting 2021.

Respectfully submitted,

Lisa Linowes

On behalf of the Commission

LYMAN COMMUNITY GROUP 2020 ANNUAL REPORT

The Lyman Community Group is grateful to be associated with the Board of Selectmen in our continued mission to foster community spirit while respecting ideas-be they time-honored traditions or notions that stand apart.

We had the opportunity during the year 2020 to prioritize the health concerns of our community. In so doing, our volunteers accomplished the following activities:

- Assisted the Lisbon Regional School in awarding the 3rd Annual Lyman Community Group Scholarship to two deserving high school seniors.
- Spearheaded the most successful fundraising effort to date with the 6th Annual Ice Out Contest on April 5th.
- Established a supply-chain network of concerned citizens in order to protect residents against food scarcity during the pandemic response.
- Restored and beautified the pristine nature of town roads during the 7th Annual Town Clean-Up Day.
- Supported Lyman's Dodge Pond residents in hosting our Annual Dodge Pond Friends and Family Fun Day.
- Encouraged fellowship, good humor, and remarkable cooking during our 7th Annual Potluck Supper.
- Annual Memory Tree, kept alight in remembrance of loved ones during the month of December.
- Organized take-out Pizza Nights during the summer months.
- Updated residents on our town bulletin board located on the Grange Building.
- Inspired, designed, and marketed group-themed merchandise to enable successful fund-raising endeavors.

The LCG plans to continue a resilient, safety-minded outreach to our neighboring communities and residents. Our activities, whether social, fundraising, or otherwise, are fun, informing, and productive. Please consider joining us at one of our regular meetings, or email candacebelcher0515@gmail.com to receive meeting notes. It's a good way to keep yourself in the know, meet wonderful people and create joy. All are welcome.

Lastly, we would like to give a grateful acknowledgement to Jerry Landry, who in 2013, with a small group of people interested in enhancing friendships and promoting town stewardship, founded the Lyman Community Group. With no small amount of fact-finding and leg work, he has garnered the knowledge to form this group's underpinnings and brought us into the future. Going forward, we will seek him out in his new, less official role-unassuming, gentle and quiet, yet always a wellspring for those wishing to be mentored or just made wiser. Jerry, you have stepped down, but we will not let you go afar.

Respectfully submitted,
Candace Heineke, Co-Chair
Lyman Community Group

LISBON PUBLIC LIBRARY

Librarian's Report 2020

Circulation of Resources

Adult materials loaned	3,473
Children's materials loaned	<u>372</u>
Total	3,845

Little City Thrift Store donated children's books of our choosing from Little Village Toy & Book Shop each month.

In response to the Covid 19 Pandemic, the library had to make some adjustments in 2020. Between curbside pickup and in person protocols, we have done our best to meet our library patron's needs.

Over the holidays, the Library helped Santa and the Lisbon Lions Club give books to over 100 area children.

Donors of Non-memorial Cash Gifts

Lloyd & Joanne Donnellan, Genevieve Wetherbee, Sally Crowe II, Friends in Council, and New England Wire Technologies

Memorial Gifts

In Memory of Earl & Barbara White a donation to the Handicapped Accessible Entrance Fund was presented by Tom & Karen White.

In Memory of Natalie Bean a donation to the library was presented by Joanne Meachen.

Respectfully submitted,

Karla Houston
Librarian

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 83rd anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our Club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the Townspeople and Businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. While volunteer clubs around the country seem to be disappearing The Lisbon Lions Club is holding our own in numbers.

This past year has been a rough year. Fundraisers had to be cancelled and biddy soccer, basketball, and baseball were in house only. Despite the challenges presented by COVID we were able to get the summer swim lessons completed.

In 2020 the Club began replacing the old cook shack. With the same footprint we have almost completed a two-story building. This new refreshment stand will be a much-needed improvement to the old cook shack. The second story will enable us to keep a small storage space and provide a space for small meetings. With the limited number of games that took place throughout the year it was a perfect time to replace the old building. This building would not have been possible without the generous donations by Durwood & Lillian Finley.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,
Scott Champagne
President, Lisbon Lions Club

LISBON FIRE DEPARTMENT

The Lisbon Fire Department responded to 124 calls for service in 2020. The breakdown of incidents is as follows:

<u>Incident Type</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Fires	13	14	21
Rescue & Emergency Medical Service	67	67	42
Hazardous Condition (No Fire)	22	22	19
Service Call	10	10	15
Good Intent Call	20	20	15
False Alarm & False Call	19	19	10
Special Incident	1	1	5
Total	124	153	127

The Department had a busy year in 2020! Even though our calls were down from 2019 (153), we responded to 124 calls. We responded to many different types of calls that include power lines downs, motor vehicle accidents, ambulance assists, water problems, illegal burning, smoke alarm activations, CO activations, and structure fires. Included in our call numbers are the 19 calls that we had in Lyman which we are contracted with to provide Fire and EMS coverage to.

In our call numbers for 2020 we had many larger and longer fires. Our department was involved in 13 structure fires this past year. We had 4 structure fires in Lisbon, 2 in Landaff, 2 in Lyman, 1 in Bath, and 4 in Littleton. We also had a 2-day forest fire in our town. For the structure fires and the forest fire, we relied heavily on our Mutual aid system. We had multiple towns respond to help us for all 4 of the Lisbon structure fires and the 2 Lyman fires. We also had 12 of our neighboring town help us with the forest fire. This is a huge cost saving to our Community, as we only pay our dues to be a Member of The Twin State Mutual Aid Fire Association.

The Department greatly appreciates the support that our Community supplies us with. Without it we could not provide the many services we do. I also want to thank the Members of the Department for their time and dedication to our Community. Without them and the support of our families we would not have a Department.

Lisbon Fire Department Members:

Chief Greg Hartwell	FF Kevin Defosse
Asst. Chief Geep Houston	FF Matt Hubbard
Captain Jeff Dodge	FF Coty Hubbard
Lt. Dave Combs	FF Mike Woods
Lt. Matt Champagne	FF Claude Lapete
Lt. Tom Hartwell	FF Matt Shannon
Lt. Jeremy Dodge	FF Scott Aldrich
	FF Kyle Lyndes

Respectfully submitted,

Chief Greg Hartwell

LISBON LIFE SQUAD

I would like to say thank you once again to all the towns' people of Lisbon for all the support that they have continued to give us over the years.

Also, a special thank you for all of those that have given us donations throughout the year in memory of lost loved ones.

I would like to give a special shout out to our EMS Crew. Especially with the onset of the Covid-19 virus this year. They stepped up with the extra precautions and the extra time needed in preparation for all of the calls. Along these lines I would also like to thank the Lisbon Fire Department Crew, for the many times we needed to call them for assistance.

We have had one of our busiest years with 351 calls ranging from motor vehicle accidents, structure fire standbys, and a variety of medical calls along with mutual aid to other towns around us. A breakdown of calls is as follows; 273 calls for Lisbon, 34 calls for Lyman, 30 calls for Landaff, 10 calls to Littleton, 6 calls to Bath, 5 calls to Haverhill, 1 to East Ryegate, 1 to Monroe and 1 to Wells River. We also assisted with standbys at the Snow machine races in Lisbon and at Dodge Pond day in Lyman.

I would also like to say Thank You to Mark Taylor for I am not sure if I can count high enough for his years (25+) of service and wish him well in his new challenges.

I would also like to welcome a new member to the team from the Landaff area Mike Ball.

Dave Combs - EMT

Audrey Champagne - AEMT

Matthew Champagne - EMT

Jeff Dodge - EMT

Cindy Taylor - AEMT

Mark Taylor - EMT

Kyle Lyndes - EMT

Calsea Bryer - EMT

Mike Ball - EMT

Tom Hartwell - AEMT

Kristyna Sullivan - AEMT

Jeremy Dodge - MEDIC

Edward Daniels - MEDIC

Gary Gagnon - MEDIC

Scott Champagne - EMR

Kevin VanNorden - EMT

Chris Gagnon - AEMT

Respectfully submitted,

Dave Combs

Director, Lisbon Life Squad

EMERGENCY MANAGEMENT REPORT 2020

The Emergency Management Department is responsible for facilitating the delivery of all types of emergency response and to help deal with the consequences of significant disasters. This includes the planning, policies, concept of operations, organizational structures and specific assignments of responsibility to the Town departments and agencies involved in coordinating the local regional, state and federal response activities. Each year the plans are reviewed and updated as necessary.

During a significant disaster the Emergency Operations Center (located at the Town Hall) is activated and serves as the contact point for residents to obtain information about the disaster and how to obtain assistance in housing, meals, medical aid, and other essential needs.

In March of 2020 everyone became aware of a new type of disaster; Covid-19. Community guidance was coordinated by Homeland Security and Emergency Management and individuals in need of assistance were encouraged to call 211. From there, the information was passed down to the local Emergency Management Department for action. One local concern was assisting townspeople in obtaining food and medicine. Several residents of Lyman volunteered to assist if needed to go to grocery stores or pharmacies, which was gracious, and kind and we say Thank You to those individuals.

Covid-19 also had an impact on the 2020 elections in September and November. The Emergency Management Department worked closely with the Secretary of State's office for guidance and safety equipment to provide safe conditions for everyone at the polls.

As the Covid-19 Vaccination phase progresses, individuals are encouraged to go to vaccines.nh.gov to find out when they will be able to get vaccinated.

Just as the town is prepared for a disaster, it's important that families also develop preparedness plans. Take some time to think about what supplies your family would need in an emergency and how you would contact each other.

Respectfully submitted,

Todd Landry
Director, Emergency Management

Home Phone # 838-2335
Cell Phone # 616-5632

PEMI-BAKER SOLID WASTE DISTRICT

2020 Annual Report

In 2020, Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 253 households participated in the program and over 5,665 gallons of material was collected. Total expenses for this year's program (disposal costs, advertising, & insurance) were \$20,121. The District has submitted a grant to the State of NH for \$5,076, received a \$5,000 donation from Casella Waste Management, and received over \$1,850 in cash from businesses for disposal. The expected net expenditures for the program are \$8,199.00 (a cost of \$.29 per resident).

The District also coordinated two (2) fluorescent light bulb collections in the spring and fall, where all member towns were able to dispose of their bulbs and ballast. This year, fluorescent light bulb collections resulted in over 27,891 linear feet of fluorescent tubes being properly disposed of; as well as 842 bulbs, and 2,327 units of ballasts and batteries. The total cost for this effort was \$3,020.69 which is covered by district dues.

When selling your recyclables, be sure to call multiple brokers to ensure you receive the best price. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc.) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at dcarruthers@nccouncil.org.

Respectively Submitted,

Derrick Carruthers, Secretary
Pemi-Baker Solid Waste District

LISBON MAIN STREET, INC

2020 Annual Report

We would like to thank you for your past support of Lisbon Main Street, Inc. (LMSI). Without your donation it would be difficult for us to continue to provide the year round events that we put on and organize for our community. With this being said, we at LMSI would like to ask for your continued support. LMSI continues to provide services and offerings to residents of Lyman along with Lisbon and Landaff. Our board members encourage participation by residents of all three towns. To help further support our activities we would like to ask the town of Lyman for a generous donation of \$400.00 for the 2021 year.

Lisbon Main Street Inc.'s philosophy emphasizes economic development, enriching community activities, helping to make our downtown attractive for our town's people and visitors, and helping to promote strong communities. LMSI uses your generous donation for a wide variety of events and beautifications throughout our community.

We hope that you will consider continuing to support your community's Main Street Program with a generous donation. At Lisbon Main Street Inc. we all feel strongly about building an interactive community that includes Lisbon, Lyman, and Landaff in hopes to bring everyone together, making us a stronger and more successful community. Thank you for helping us make all this happen for our community.

Please, if you have any questions, concerns or comments about Lisbon Main Street Inc, don't hesitate to call us. We are open to hearing any ideas or suggestions.

Respectfully submitted,

Marlene Higgins
President, Lisbon Main Street, Inc.

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY

2020 Annual Report for Town of Lyman

North Country Home Health & Hospice Agency provides quality services that include home health, hospice, nursing, rehabilitation, social services, homemaking and long-term care in 48 towns, covering all of Coos County and northern Grafton County. **In 2020, for the Town of Lyman, we provided 77 visits with services to 6 clients.** We are committed to our community in that we provide community health clinics and screenings such as blood pressure checks, health education programs, and a bereavement support group.

Hospice Care focuses on quality of life and provides support to the patient and their caregivers in achieving their goals and wishes. Our compassionate team, made up of physicians, nurses, social workers, home health aides, spiritual counselors, therapists and volunteers, work with the patient to achieve their goal. Services provided to the patient and their caregivers include: management of pain and symptoms, assisting patients with the emotional, spiritual and psychosocial aspects of dying, and provides needed medications, medical equipment and medical supplies. Also included is family/caregiver education on the provision of care and short-term inpatient treatment for management of symptoms that cannot be managed in the home environment or is needed for caregiver respite. Bereavement counseling for surviving family members and friends is also provided. An individual electing hospice care is not giving up on living, rather, making the decision to focus on quality of life. Hospice care provides a high level of quality medical care with a different focus from the traditional medical model.

Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team can monitor health problems and provide disease management within the comfort of the home setting, which helps prevent more costly health care such as hospitalization and long-term institutional care.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Lyman for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. North Country Home Health & Hospice Agency is committed to providing services in Lyman to support clients and their families to remain in the comfort of their homes, in a safe and supportive environment, and to improve overall health outcomes in the community.

AMERICAN RED CROSS

The American Red Cross of New Hampshire and Vermont is on call to help our community 24 hours a day, 7 days a week, and 365 days a year. A local Red Cross volunteer is often the first "neighbor on the scene" after a disaster strikes – offering a hot cup of coffee, a warm blanket, and a glimmer of hope to those in need. Supported primarily by volunteers, the Red Cross provides emergency support for victims of fire, flood, and other disasters as well as instruction in health, safety, and aquatics courses. Whether we are helping one family recover from a devastating home fire, providing emergency shelter and supplies to hundreds of families after a major disaster, or food and water for first responders, we have historically been a vital part of the local community.

2020 was especially challenging and the Red Cross provided vital services to our community throughout many of these challenges.

- We assisted a local family in the face of disaster, on average, **once every 17 hours**, helping nearly **2,000 individuals**.
- We installed more than **4,500** smoke and carbon monoxide detectors in homes through our Home Fire Campaign.
- Trained **31,400** people in first aid, CPR, and water safety skills.
- We collected **135,000** units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over **3,200** service members and veterans received supportive services through our Service to the Armed Forces department.

Since the Red Cross is not a government agency, we rely on individuals, businesses and local communities to support our efforts in helping to prevent, prepare for, respond to, and recover from emergencies. Your partnership will help ensure that the American Red Cross has the resources to support communities throughout Vermont and New Hampshire when they need it most.

While we know the world may feel uncertain at present, rest assured that the American Red Cross will always be there to help and support local communities. If you have any questions, please call us at 1-800-464-6692 or supportnne@redcross.org.

If you or someone you know experiences a fire, flood or other disaster and needs assistance, please call (802) 660-9130 option 1, anytime 24/7.

Respectfully submitted,
Rachel Zellem
Regional Development Specialist

TRI-COUNTY COMMUNITY ACTION PROGRAM, INC

On behalf of Tri-County Community Action Program, Inc (TCCAP), I would like to respectfully request funding in the amount of \$1,250 to support the Tri-County Community Action Program, Inc Energy Services Program.

During the time period of July 1, 2019 to June 30, 2020 the TCCAP's Energy Services Program provided the below services to the residents of the Town of Lyman:

Service Provided	Households	Dollar Amount
Fuel Assistance	18	\$15,818.00
Electrical Discounts	14	5,193.00
Transportation	2	1,433.00

The Energy Services Program is designed to subsidize the heating cost for income eligible residents of Carroll, Coos and Grafton County. With the Town of Lyman's support for the Energy Services Program it will allow Outreach Offices to reach all residents in need through intake.

Respectfully submitted,

Sarah Wight
Energy Assistance Services Manager

AMMONOOSUC COMMUNITY HEALTH SERVICES

2020 Report

This year has been especially difficult for those in health care, as we face unprecedented challenges while assisting the community in the testing for and prevention of COVID19. Early in the pandemic ACHS saw a swift decline in patient visits resulting in a significant loss of patient revenue. We quickly pivoted to telehealth allowing us to provide primary, behavioral, and dental care via tele-medicine during quarantine. This also prevented costly visits to hospital Emergency Departments. Your investment in ACHS helps us provide **comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

Support from the **Town of Lyman** is extremely important in our continued efforts to provide affordable health care services to the 26 rural towns in our service area. ACHS's sliding fee scale for payment of services insures patients in need will still get affordable health care in a timely manner - especially important in today's unsettled health care climate.

Access to affordable dental and oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS opened the first community oral health program in northern New Hampshire on the ACHS-Littleton campus in 2015. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this and other ACHS programs, please visit our website: www.ammonoosuc.org.

Services Provided

- COVID19 Antibody & Antigen Testing
- Primary Preventive Medical Care - Family Practice - Prenatal Care through Geriatrics
- Breast & Cervical Cancer Screening Program
- Behavioral Healthcare - Counseling, Substance Misuse Disorder Assistance – In school K-12 services
- Dental & Oral Healthcare - Affordable Dental care for all ages
- 340B Low-Cost Prescription Drug Program
- Low Cost Vision Plan - Discounted Eye Exam and Glasses for those who qualify
- Financial Services - Sliding Fee Scale for eligible patients

Town of Lyman Statistics

- | | |
|---|--|
| • Total # of Patients - 182 | • Total # of Medicaid Patients - 19 |
| • Total # of Medicare Patients - 45 | • Total # of Self-Paying Patients - 13 |
| • Total # of Sliding Fee Scale Patients - 7 | |

Respectfully submitted,

Edward D. Shanshala II, MSHSA, MSEd
Chief Executive Officer

NORTHERN HUMAN SERVICES WHITE MOUNTAIN MENTAL HEALTH 2020 Director's Report

This year has been an extremely challenging one. The coronavirus disease 2020 (COVID-19) pandemic has been extremely stressful for people. Fear and anxiety about a new disease and what could happen has been overwhelming and has caused strong emotions in both adults and children. The pandemic has created an environment where people are under constant stress. This can build up and cause Anxiety and Depression in people who might otherwise be able to manage those symptoms. Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness (even during the best of times); over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. According to the latest data from the CDC, New Hampshire has the second highest suicide rate in New England, and the 19th highest in the U.S. In 2016 (the most recent year of data available), there were 244 suicides in New Hampshire, a rate of 17.2 per 100,000 residents. Northern New Hampshire suicide rates are among the highest in our State. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities. White Mountain Mental Health is the Northern Human Services location of Northern Human Services – the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area to receive outpatient treatment, hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2020, 2 residents of Lyman received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

We are thankful to the voters in all of our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,

Amy Finkle
Director of Behavioral Health

CENTER FOR NEW BEGINNINGS

2020 Annual Report for Town of Lyman

Thirty-five years ago, The Center for New Beginnings was founded in Littleton to provide services to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction – a widespread problem.* Our service area covers the White Mountains, Great North Woods, and Northeast Kingdom regions. However, we do not exclude clients outside our area who wish to travel to receive services at the Center.

We are often asked “what makes you different from Northern Human Services?” We are not a federally funded community mental health center. We are an independent nonprofit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is a significant need for both types of services.

Although most of our clients have insurance coverage many of these policies carry high deductibles and co-pays, which are climbing higher and higher. A deductible of three, five or even seven thousand dollars is not unusual – and for many this means getting help is out of their reach. Many businesses and non-profits have been adversely impacted by Covid 19, and many of our clients have felt this impact directly with loss or change of insurance coverage, or worse, through loss of employment. This is why we are asking for your help to meet the needs of your community.

In 2020, The Center for New Beginnings provided services to 550 individuals. We logged 5,800 patient appointments. Seven of our clients reside in Lyman. We are requesting \$250 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage. When people are mentally healthy they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and communities. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work related issues. Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors
The Center for New Beginnings

Nancy Dickowski, Bethlehem
Ellen Malessa, Easton
Christine Polito, Bethlehem
Ilma Galeote, Littleton
Joy Davis, Bethlehem
Annette Carbonneau, Franconia
Kay Kerr, Bethlehem

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.

2020 Report

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP's Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2019-2020, 47 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center; ServiceLink assisted 15 Lyman residents:

- Older adults from Lyman enjoyed 162 balanced meals in the company of friends in the center's dining room.
- They received 1,299 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyman residents were assisted by the Littleton outreach worker and by ServiceLink on 39 occasions.
- Lyman residents participated in 224 health, educational, and social activities.
- Lyman volunteers contributed 410 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2019-2020 was \$18,605.17.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. Lyman's population over the age of 60 has increased 88.5% over the past 20 years, according to U.S. Census data from 1990 to 2010.

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,

Kathleen Vasconcelos
Executive Director

NORTH COUNTRY COUNCIL, INC.

2020 ANNUAL REPORT

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

To date in 2020, North Country Council undertook the following activities:

- Completed stream culvert assessments in Hart's Location as part of a Saco River watershed project which aims to better understand flood vulnerability and aquatic habitat barriers.
- Facilitated four meetings of the North Country Council Transportation Advisory Committee (TAC) to discuss regional transportation issues and identify priority projects for funding opportunities, including the Ten-Year Plan.
- Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.
- Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.
- Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developed a website to provide information on scenic touring along the byways.
- Represented the region as an at-large member to the NH Complete Streets Advisory Committee, providing a regional perspective on the development of the NH Statewide Pedestrian and Bicycle Transportation Plan.
- Continued the effort to develop an updated Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region in the support of the development of transportation projects and reference for communities.
- Completed over 150 traffic counts to meet federal requirements and provide up-to-date information on traffic volumes across the region.
- Supported and participated in the White Mountain National Forest Alternative Transportation Working Group to address issues of overflow parking and promote safe transportation access to National Forest destinations.
- Created Community Profiles which provide demographic data on each community that include travel patterns, income, education, natural resources.

- Created community planning guidance documents to support local efforts in their transportation planning tasks.
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.
- Responded to multiple request for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.
- Continued to assist Northern Border Regional Commission (NBRC) in providing development assistance to potential and awarded grantees. In 2020 the Council provided pre-project development coaching to over 15 potential NBRC grantees.
- Convened three full Commission meetings and facilitated discussions on – Solid Waste in the North Country, Broadband 101 and Forest Society North.
- Participated in local, state and regional level in initiatives (3-6) of various topics: housing, land use regulations, workforce development, economic resiliency and the outdoor economy.
- Provided technical support to communities relating to municipal land use regulations, best practices and planning opportunities.
- Assisted Coos County with the newly formed and ongoing Broadband Committee to better understand and implement broadband networks in under and unserved areas of Coos.
- Collaborated with other Regional Planning Commission's through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.
- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$70.00 per book).
- Continued the efforts of the North County Council Brownfield Program through funding from the United States Environmental protection Agency (EPA).
- Updated the North Country Comprehensive Economic Development Strategy (CEDS) for the Economic Development District.
- Staff attended over 15 workshops, info sessions to increase Council capacity to better serve communities.
- Responded to various requests from communities for technical assistance and data research.
- Hosted four Solid Waste Roundtable for municipal officials and transfer station operators.
- Facilitates two household hazardous waste drop off day removing 2,235 gallons of hazardous material from the waste stream.

BOYS & GIRLS CLUB OF THE NORTH COUNTRY

In our fifteen years of operation, we have never seen a crisis of this magnitude and scale. The pandemic has forced BGCNC to implement huge programming, facility, and operational changes. With social distancing and capacity restrictions, we are serving fewer children with more expenses than ever before. Our community's support has never been more crucial in continuing to provide a safe place for the children of the North Country.

Over the past year, our team has continued to thrive and adapt to the ever changing challenges COVID-19 brought us. We continue to provide critical support to our members and families, who need us most, knowing that there are hundreds of families that rely on us for academic support, mentoring, snacks, and a safe place for kids. Our innovative responses include food distributions, virtual homework help, daily "check ins" with our caring Youth Development Professionals, and more.

Because of capacity restrictions, our numbers look a bit different this year. Once COVID is behind us, we look forward to returning to and growing our membership. In typical years, we serve over 250 children from Bethlehem, Littleton, Lisbon, Landaff, Lyman, Franconia, Easton, Sugar Hill, and Bath, as well as several other North Country communities. BGCNC's afterschool programs and vacation camps are, in many cases, the key to the development of these children and we strongly believe that we are both preparing them for a happy and productive future and, in some cases, literally saving their lives. Of the 168 members we had during the last, abbreviated school year, 3 of them were from Lyman. Last year's vacation camps saw 210 children, with 6 of those from Lyman.

As is the case with most organizations that rely on fundraising and donations, raising the approximately \$345,500 per year required to operate the Club has become increasingly difficult, with COVID putting an additional strain on this already enormous task. We recognize that many of your taxpayers are feeling the same pressures that the Club is. However, it is important to keep in mind that the current economic times have most affected those very people who need the services that BGCNC provides. These parents and children need our help now more than ever. Over 40% of our families fall below the national poverty level and over 50% qualify for free/reduced lunch. Since it costs us approximately \$1,825 to provide services to each child annually, we are looking to our neighboring communities to help spread the cost of operation over the wider population, as the children we serve are the future of the North Country.

Your support on this issue will be greatly appreciated and, although it cannot be specifically quantified, we strongly believe that a commitment by the Town represents an investment in the healthy future of Lyman and the North Country at large.

Thank you for your consideration. If you would like to discuss this further, please don't hesitate to contact us.

Sincerely,
Sara Shoulin
Executive Director

UNH COOPERATIVE EXTENSION

2020 Annual Report

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Judith Hull continued her work supporting the Grafton County Master Gardeners in their efforts to bring science-based gardening education to community members.
- Mary Choate presented four S.A.F.E. classes (Food Safety in the Food Environment), arranged and monitored Chinese and Spanish language ServSafe classes and participated in seven farm food safety reviews.
- Heather Bryant completed an eggplant variety trial at the Grafton County Complex, in collaboration with a larger project carried out at UNH's Woodman Farm. After data was collected, 342 lbs. of eggplants were donated to area senior centers and food banks.
- Sue Cagle joined our office just as NH was moving to remote work due to COVID-19. She, along with the rest of the Community and Economic Development team, immediately began to work on providing resources and training to NH communities. They also created web resource pages for Remote Meetings and Main Street Responses to COVID-19.
- Jim Frohn conducted 55 woodlot visits covering 8588 acres, and referred 27 landowners, owning 2755 acres, to consulting foresters. Although in-person workshops were limited, he continued to work with Extension colleagues and partners to develop online content.
- Under the guidance of Donna Lee 72 screened leaders worked with 165 youth (ages 5 to 18) across the county on projects which enhanced their personal development and increased their life-skills. A notable highlight was the Food & Essentials Collection Project. 4-H youth, leaders, and families generously donated 2182 items to this endeavor.
- Lisa Ford completed five, multi-lesson nutrition series with 67 participants. Twenty-one series with 235 youth and adults were in progress when in-person learning was cancelled, due to the pandemic. In order to adapt to changing needs of agencies and participants, Lisa developed a one-page teaching resource for a curriculum

Respectfully submitted,

Donna Lee
County Office Administrator

U.S. DEPARTMENT OF VETERANS AFFAIRS



Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form – VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully,

Becky Rhodes, Au.D.
Associate Medical Center Director

2020 YEAR END REPORT FROM COUNCILOR MICHAEL CRYANS

On January 6, 2020, I will complete my term as Executive Councilor.

This District is comprised of over 100 towns and four cities (Berlin, Claremont, Laconia and Lebanon). It covers up to ½ of the land area, from Tilton to Pittsburg.

The five members of the Council each represent approximately 275,000 constituents. The Council meets approximately every two weeks and most of the meetings are held at the State House in Concord. Unfortunately due to COVID-19, from March until September, all of the Council meetings were held via telephone, and no meetings were held in each of the Councilors districts during the summer.

The Executive Council votes on all contracts with the state over \$10,000 as well as appointments to Boards and Commissions. About fifty persons from District 1 were confirmed to various positions on State Boards and Commissions this year. The Council also votes on Commissioners and Deputy Commissioners of State Agencies as well as confirms the appointment of judges to serve in New Hampshire District, Supreme and Superior Courts.

The function that I enjoy most is constituent service. Again, COVID-19 presented a whole new set of problems. First of all, it restricted traveling from town to town. Secondly, after the major health crisis, nothing was more impactful than the economic devastation to individuals and businesses. One glaring example was unemployment. The week prior to the pandemic, 500 people applied for unemployment assistance. The next four weeks, 119,000 filed for unemployment assistance. District 1, which is known for its restaurants, hotels, resorts and hospitality industry was hit the hardest with 44 towns seeing a 20-35% unemployment rate.

If you wish to serve on any Boards or Commissions, please submit your resume to me and Jonathan Melanson of the Governor's office. The Boards and Commissions, along with the qualifications needed, can be reviewed at <http://sos.nh.gov/GC2.aspx>.

Please feel free to contact me if you feel I can be helpful. My contact information is mjcryans@hotmail.com or 603-443-1901 or PO Box 999, Hanover, NH 03755.

I have enjoyed serving you the last two years. It has truly been an honor.

Sincerely,

Michael Cryans
Executive Councilor, District One

LYMAN DOG POLICY

Adopted by Board of Selectmen - September 14, 2015

As required by RSA 466:1, all dogs are to be licensed by April 30th of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1st, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1st as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

Lyman does have a leash law. The Town of Lyman at a “special election” held on November 4, 1980, adopted RSA 466:30-a, “Dog Control Law.” “Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, ‘accompanied’ means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, ‘at large’ means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian.”

Initial **Nuisance** complaints shall be made in writing to the Board of Selectmen. The owner of such dog(s) shall be sent a formal notice concerning the violation and what needs to be done to correct it. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Nuisance Offenses**.

All **Menace** and **Vicious** complaints shall be referred directly to the Animal Control Officer. Failure of any owner to correct violations shall result in fines and court summonses being issued by the Animal Control Officer as outlined below under **Menace** and **Vicious Offenses**.

If the Animal Control Officer does not witness the violation, the complainant’s names shall be released.

The date of the initial warning or fine starts the 12-month clock for schedule of warnings, fines and summonses. This process starts over every 12 months.

Offenses are per pet owner as opposed to individual dogs.

Nuisance Offenses - dogs at large, barking*, digging/scratching/excreting, and females in heat:

1st Offense	Written warning from Board of Selectmen
2 nd Offense	\$25 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$100 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$100 fine - summons to District Court

* For purposes of barking, the Selectmen have defined nighttime hours as 9 pm to 7 am. A dog must bark for sustained periods of more than 1/2 hour, or during the night hours so as to disturb the peace and quiet of a neighborhood or area, not including a dog which is guarding, working or herding livestock.

Menace Offenses - growling/snapping/chasing after a person, and chasing cars, bikes and other vehicles:

1st Offense	Written warning from Animal Control Officer
2 nd Offense	\$50 fine - pay fine within 96 hours or summons to District Court
3 rd Offense	\$200 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$200 fine - summons to District Court

Vicious Offenses - dogs that bite other dogs or people*:

1st Offense	\$100 fine - pay fine within 96 hours or summons to District Court
2 nd Offense	\$400 fine - pay fine within 96 hours or summons to District Court
Additional Offenses	\$400 fine - summons to District Court

* If a vicious dog’s behavior presents a threat to public safety, immediate district court proceedings may be initiated in lieu of the civil forfeiture. A vicious dog may also be impounded.

The complete statute governing dogs, RSA 466, is available for reference at the Town Office or online at www.gencourt.state.nh.us/rsa/html/indexes/default.html.

**BIRTHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2020**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
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**MARRIAGES REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2020**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
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**DEATHS REGISTERED
IN THE TOWN OF LYMAN
For the Year Ending December 31, 2020**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
10/20/2020	Pugh, Domenic A	Pugh, Edward	Gerace, Mariangela